

2.140.2. Pilot Russian District

The RI Board has established a pilot district program with the non-districted clubs in Siberia and Far Eastern Russia and clubs in District 2220 (Russian Federation). (October 2018 Mtg., Bd. Dec. 34)

Source: April 2018 Mtg., Bd. Dec. 161

2.140.3. Young Past Governors Pilot Committee

The RI Board has established a four-year pilot for incorporating young past governors as a resource to the RI Board, effective 1 July 2018. The Young Past Governors Pilot Committee shall recommend ways in which past governors aged 50 or younger can be integrated into RI and TRF committees. (October 2018 Mtg., Bd. Dec. 34)

Source: July 2018 Mtg., Bd. Dec. 18

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17.010.6. Districting Criteria

The procedures for districting shall be as follows:

1. Districting decisions are based on the official membership of the district as of 1 July or 1 January, whichever is the most recent at the time of the Board meeting.
2. Districting proposals may consider geographical boundaries, potential for district growth, and cultural, economic, language, and other relevant factors
3. New districts should:
 - Have at least 60 clubs or 2,100 members
 - Have demonstrated potential for growth to at least 75 clubs and 2,700 members within 10 years, based on their five-year membership history
 - Have at least 90 percent of its clubs be clubs that were chartered at least three years before the date of the proposal
 - Have more than 20 members in at least 80 percent of their clubs
4. For districts that ~~are close to the minimum size~~ have 1,200 members or fewer:
 - The districting committee will request an annual membership development plan from the district and share district consolidation information.
 - The director and the district’s governor-elect, governor-nominee, and governor-nominee-designate will receive copies of all correspondence about the district’s size and will be asked to work together on increasing membership.
5. Where district boundaries remain the same and the district boundary description changes involve only changes to the names of states, provinces, etc., the general secretary is authorized to approve the changes on behalf of the Board.

6. The general secretary is authorized to act on behalf of the Board to approve district boundary changes that involve the transfer of up to 10 clubs, or of an area where there is no Rotary club, from one district to another. The current governors of the districts that are involved must agree to the change.

The approved boundary modification will take effect the next 1 July if the affected districts agree to waive the two-year implementation period otherwise required by the RI Bylaws. The waiver must be made as described in point 7 of this section.

7. Districts may waive the two-year implementation period for changes to district boundaries by including a statement in the districting proposal that confirms that the involved districts wish to waive the two-year period. District governors from the affected districts must also confirm that:
 - The affected clubs in the affected districts have been notified of the waiver
 - The clubs have been given 30 days to object
 - The majority of the affected clubs do not object

Affected clubs are defined as all clubs that are being moved to a different district in accordance with point 6 or, in the case of proposals to merge or split districts, all the clubs in the new districts. The request to waive the two-year period may be included in the districting proposal to the clubs. The two-year period cannot be waived if the majority of the affected clubs, in any of the districts affected by the proposal, objects. (~~April 2018 Mtg., Bd. Dec. 160~~October 2018 Mtg., Bd. Dec. 63)

Source: August 1999 Mtg., Bd. Dec. 80; *Amended by* February 2003 Mtg., Bd. Dec. 271; February 2004 Mtg., Bd. Dec. 204; November 2004 Mtg., Bd. Dec. 58; February 2007 Mtg., Bd. Dec. 189; June 2007 Mtg., Bd. Dec. 226; January 2008 Mtg., Bd. Dec. 196; September 2011 Mtg., Bd. Dec. 117; January 2012 Mtg., Bd. Dec. 211; June 2013 Mtg., Bd. Dec. 196; June 2013 Mtg., Bd. Dec. 236; January 2015 Mtg., Bd. Dec. 118; September 2016 Mtg., Bd. Dec. 28; January 2017 Mtg., Bd. Dec. 130; April 2018 Mtg., Bd. Dec. 160; October 2018 Mtg., Bd. Dec. 63

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17.030.3. Additional Committees

A. District Rules and Procedures Committee

Districts are encouraged to form a district “Rules and Procedures” committee to advise and assist governors on nominations and elections and other matters involving RI’s constitutional documents. The committee shall consist of three members, each serving a staggered three-year term with the possibility of reappointment. Appointments to the committee are made by the governor at the conclusion of his or her year in office. Members should be knowledgeable about RI’s constitutional documents and election procedures.

Governors with questions concerning RI election policies and procedures that they cannot resolve within their districts with the assistance of their Rules and Procedures committee should contact their Club and District Support representative or the RI director from their area for assistance. (*January 2015 Mtg., Bd. Dec. 118*)

Source: June 2001 Mtg., Bd. Dec. 323; *Amended by* January 2015 Mtg., Bd. Dec. 118

B. International Service Committee

It is recommended that districts and clubs establish an International Service Committee to help enhance the quality of the district's humanitarian efforts by identifying resources and experts to advise on international service projects and global grants. The district international service committee chair shall be concerned with promoting greater awareness of resources and strategies for project planning, implementation, identifying key local subject matter experts, and establishing direct lines of communication and accountability for all types of international service, with a special emphasis on improving global grant applications and the development of partnerships between international Rotary clubs and districts. The district international service committee chair will confer and cooperate with other leaders from across the district including but not limited to the district Rotary Foundation, grants subcommittee, community service, vocational service and alumni committees, to identify and promote resources for improved projects and grants. The district international service committee will also collaborate with district Rotaract representatives, Rotarian Action Groups, the The Rotary Foundation Cadre of Technical Advisers, and other experts interested in assisting with global grant applications.

To be effective, the district international service committee chair must have continuity of leadership and success planning. A district's governor-elect, in consultation with the immediate past district governor and district governor-nominee, is encouraged to appoint a past district governor, past regional Rotary Foundation coordinator, or a past assistant regional Rotary Foundation coordinator to chair this committee, to serve serving a recommended term of three years without reappointment limits. (~~April 2016 Mtg., Bd. Dec. 170~~October 2018 Mtg., Bd. Dec. 34)

Source: November 1985 Mtg., Bd. Dec. 84. Amended by October 1988 Mtg., Bd. Dec. 116; June 1990 Mtg., Bd. Dec. 264; September 2011 Mtg., Bd. Dec. 34; January 2015 Mtg., Bd. Dec. 118; April 2016 Mtg., Bd. Dec. 170; October 2018 Mtg., Bd. Dec. 34

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Article 26. Rotary International

26.010. Rotary International Strategic Plan

26.020. Rotary and Politics

26.030. Rotary and Religion

26.040. Rotary Anthem

26.050. Rotary Protocol

26.060. Election Guidelines and Campaigning

26.070. Election Complaint Procedures

~~**26.080.** RI Collection and Use of Personal Membership Data~~

26.080. Rotary Privacy Statement

26.090. Statements on Issues

26.100. Mediation and Arbitration Guidelines

26.110. Relationship Between Directors and Trustees of The Rotary Foundation

26.080. RI Collection and Use of Personal Membership Data

~~As part of its effort to assist clubs and districts and facilitate communication with Rotarians, Rotary International collects personal information about Rotary club members to be used solely for the purpose of conducting the following core business activities:~~

- ~~● Billing~~
- ~~● Supporting The Rotary Foundation~~
- ~~● Identifying prospective candidates for presidential and Foundation appointments to conferences, RI and TRF committees, and other assignments~~
- ~~● Tracking membership trends, developing membership characteristics, producing demographic analyses, and supporting membership retention~~
- ~~● Identifying Rotarians who have specific language and/or professional skills~~
- ~~● Providing information and updates to district chairs and others involved in RI programs and service projects~~
- ~~● Supporting *The Rotarian* and the regional magazines~~
- ~~● Providing guidance to clubs and districts in their public relations efforts~~
- ~~● Communicating key organizational messages and information to regional, district, and club leaders, while ensuring district governors remain informed of communication to the clubs~~
- ~~● Facilitating convention and special event planning~~
- ~~● Communicating information to Rotary clubs, districts and district leaders by officially licensed vendors under RI's licensing system~~

~~At the direction of the RI Board of Directors, RI may occasionally participate in special advertising and/or marketing initiatives that involve the release of membership information. RI will notify Rotarians about these initiatives and give them the opportunity to decline to participate. Rotary International may also disclose information as required by law or if pertinent to judicial or governmental investigations. (April 2018 Mtg., Bd. Dec. 164)~~

~~Source: November 2002 Mtg., Bd. Dec. 64; October 2003 Mtg., Bd. Dec. 41; Amended by November 2007 Mtg., Bd. Dec. 32; January 2011 Mtg., Bd. Dec. 137; April 2018 Mtg., Bd. Dec. 164~~

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26.080. Rotary Privacy Statement

The Board has adopted a Rotary privacy statement. The general secretary is authorized to revise the statement as circumstances require. The general secretary is requested to report revisions made to the privacy statement to the Board at its fall meeting each year.

Rotary's Privacy Statement for Personal Data

In the course of fulfilling its mission, Rotary International ("Rotary") collects personal data regarding Rotarians, Rotary clubs and others. Rotary is committed to protecting the privacy of these individuals. Personal data is defined as any information that relates to an individual who is or can be identified from the data, either alone or in conjunction with other information. Rotary will adhere to the following principles:

1. Rotary will only collect and use personal data for Core Business Purposes.
2. Rotary will strive for personal data accuracy and relevance.
3. Rotary will be transparent about how it uses personal data.
4. Rotary will act with urgency on potential breaches.
5. Rotary will adopt “privacy by design and by default.”
6. Rotary will keep personal data secure.

Rotary’s Core Business Purposes are purposes that are critical or closely related to Rotary’s essential activities or legitimate interests. Such purposes include, but are not limited to:

- Fulfilling Rotary’s obligations to Rotarians and other individuals
- Financial processing
- Supporting The Rotary Foundation, including fundraising efforts
- Facilitating convention and special event planning
- Communicating key organizational messages through Rotary publications and other materials
- Supporting the programs and membership of Rotary
- Complying with the law or acting in good faith belief that such an action is necessary to conform with the requirements of the law. (~~January 2008 Mtg., Bd. Dec. 14~~ October 2018 Mtg., Bd. Dec. 37)

Source: November 2007 Mtg., Bd. Dec. 47; October 2018 Mtg., Bd. Dec. 37

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29.020.2. Qualifications

RCs must have the following experience before appointment:

- service as a past district governor
- expertise in membership attraction and engagement, new club creation, strategic planning, or Rotary programs

Preference for RC candidates will be given to candidates with demonstrated:

- collaborative leadership styles
- training experience
- service as an Assistant RC and/or as a District Membership Chair

Due to the intensive nature of this role, RCs should not simultaneously hold other time-significant Rotary appointments. To avoid role overlap, RCs should not concurrently serve as the District Membership Committee Chair. (~~June 2018 Mtg., Bd. Dec. 172~~ October 2018 Mtg., Bd. Dec. 34)

Source: June 2018 Mtg., Bd. Dec. 172; Amended by October 2018 Mtg., Bd. Dec. 34

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Article 31. RI Committees

- 31.010. Purpose of Committees
- 31.020. Types of Committees
- 31.030. Meetings of Committees
- 31.040. Committee Appointments
- 31.050. Liaison Directors to Committees
- 31.060. Executive Committee
- 31.065. Standing Board Committees
- 31.070. Finance Committee
- 31.075. Operations Review Committee
- 31.080. Audit Committee Charter
- 31.090. Strategic Planning Committee
- 31.100. Membership Committee
- ~~31.110.~~ **Board Governance Committee**
- ~~31.120.~~**31.110.** Committee Reports
- ~~31.130.~~**31.120.** Committee Finances

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31.030. Meetings of Committees

Except as may be otherwise provided for in the RI Bylaws, or by specific action of the Board - such as in a committee's terms of reference - each committee of RI shall meet at such times and place as may be authorized and designated by the President.

Committees referenced in Article 17 of the RI Bylaws should not meet during the month of July, the first two weeks of August, and from the fourth Thursday in November through the end of December. RI presidents are requested to authorize committee meetings at times that are in accordance with this decision. (October 2018 Mtg., Bd. Dec. 34)

Source: May-June 1947 Mtg., Bd. Dec. 269; Amended by May 2003 Mtg., Bd. Dec. 325; April 2016 Mtg., Bd. Dec. 157; July 2018 Mtg., Bd. Dec. 14

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31.060.6. Executive Committee Chair Transition: Meeting with General Secretary

To ensure that there is a transition of knowledge from year to year, the outgoing executive committee chair and incoming executive committee chair should meet toward the end of each Rotary year with the general secretary to discuss his plans for the coming Rotary year. (October 2018 Mtg., Bd. Dec. 34)

Source: April 2018 Mtg., Bd. Dec. 133

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31.110. Board Governance Committee

~~The Board has established a Governance Committee comprising:~~

- ~~a. Members of the Board's Executive Committee~~
- ~~b. One member of the Strategic Planning Committee who is knowledgeable of governance issues, appointed by the president, in consultation with the chair of the Strategic Planning Committee, who shall serve a three-year term~~
- ~~c. One past RI director, appointed by the president, who has served on the Board within the past three years, who shall serve a three-year term~~
- ~~d. A member who has expertise in the field of governance, appointed by the president, who shall serve a three-year term~~

Terms of Reference

~~The Governance Committee shall review issues related to the governance of Rotary International, including governance procedures utilized by the Board, and provide advice and recommendations to the Board as it deems appropriate or at the request of the Board. The Executive Committee chair will serve as the chair of the Governance Committee. The three members of the Governance Committee who are not RI directors shall serve staggered terms. No member shall be a past RI president.~~

~~The Governance Committee may retain a governance consultant. (September 2017 Mtg., Bd. Dec. 24)~~

~~Source: June 2017 Mtg., Bd. Dec. 174~~

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32.090.6. Recognition of Rotary Fellowships

The general secretary, in consultation with the ~~Global Networking Groups Committee~~ Networking and Service Groups Committee, is authorized to recognize Rotary Fellowships on behalf of the Board. (~~June 2017 Mtg., Bd. Dec. 149~~October 2018 Mtg., Bd. Dec. 58)

Source: October 2013 Mtg., Bd. Dec. 43; Amended by October 2015 Mtg., Bd. Dec. 58; October 2018 Mtg., Bd. Dec. 58

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Article 36. Partnerships

- 36.010.** General Guidelines
- 36.020.** Strategic Partners
- 36.030.** Resource Partners
- 36.040.** Service Partners
- 36.050.** Project Partners
- 36.060.** Recognition for Organizations
- 36.070.** Corporate Project
- 36.080.** Collaborating Organizations
- 36.090.** Representatives to Other Organizations
- 36.100.** Invitations to Attend Meetings of Other Organizations
- 36.110.** 16-Step Process for Formalizing Partnerships
- 36.120.** Joint Committee on Partnerships

36.060. Recognition for Organizations

Guidelines for recognizing organizations are as follows:

1. Because contributions accumulate, organizations may be recognized as they reach each successive level.
2. Contributions from organizations including corporations, corporate foundations, governments, nongovernmental organizations, universities, and research institutions totaling US\$100,000 or more that are not sponsorships, not a Rotary organization, and that are not being recognized in individual recognition are eligible for recognition under Rotary's Recognition for Organizations. Sponsors of World Polio Day and the Rotary International Convention receive rights and benefits according to their sponsorship package and are not included in Rotary's Recognition for Organizations.
3. The levels established for Rotary's Recognition for Organizations are as follows:
 - Level 1: US\$100,000 - \$249,999
 - Level 2: US\$250,000 - \$499,999
 - Level 3: US\$500,000 - \$999,999
 - Level 4: US\$1,000,000 - \$2,499,999
 - Level 5: US\$2,500,000 - \$4,999,999
 - Level 6: US\$5,000,000 and above
4. Suggested benefits for each level are subject to negotiation with the organization. (October 2018 Mtg., Bd. Dec. 47)

Source: October 2018 Mtg., Bd. Dec. 47

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36.120. Joint Committee on Partnerships

The Joint Committee on Partnerships shall comprise seven to nine members, including one trustee, one director, two past or ~~current~~ trustees or directors, and five individuals who have not served as either trustee or director. The current and ~~past~~ directors and trustees will be appointed for one-year terms; the past directors and trustees and the five other members will be appointed for three-year, staggered terms.

Appointment of all members, including the chair, and the vice chair of the committee, will be made jointly by the trustee chair and the RI president for the year in which the committee will function. Members may be reappointed.

The five members to serve on the committee, who are not current or past directors or trustees, shall have the following attributes:

- 1) Demonstrated interest in Rotary;
 - 2) Extensive knowledge of international development issues;
 - 3) Experience in developing and working with partner organizations;
 - 4) Ability to network and to identify and cultivate significant partners for Rotary;
 - 5) Willingness to commit time and effort to Rotary, including participation in committee meetings.
- ~~(May 2015 Mtg., Bd. Dec. 166)~~ October 2018 Mtg., Bd. Dec. 38)

Source: October 2014 Mtg., Bd. Dec. 34; Amended by October 2018 Mtg., Bd. Dec. 38

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41.070.8. Types of Exchanges

The Youth Exchange program includes two distinct program types:

A. Long-term Exchange Program

Long-term exchanges should be for one academic year but may be extended to include part or all of the holiday periods immediately preceding and immediately following the academic year. Students are required to attend school in the host country.

Students must have more than one host family; placement with three successive host families is preferable. In the event that circumstances prevent multiple host family placements, both the sponsor and host district must agree in advance and alert the student's parent or guardian. At least one back-up host family must be available.

Parents of outbound students shall not be required to host inbound students. However, parents of outbound students may volunteer to host or may be asked to assist in finding suitable host families.

~~The sending and h~~Host clubs must select individual Rotarian counselors from their clubs with whom each student is to be in regular contact and to serve as a liaison between the student and the club, the student's parents or guardians, host family and community at large. Sending clubs and/or districts select an individual Rotarian to serve as a resource to an outbound student. The club counselor must not be a member of the student's host family and must be trained in responding to any problems or concerns which may arise during the exchange, including the prevention of physical, sexual and emotional abuse.

The host club should provide for all educational expenses, arrange an appropriate academic program, and provide a program of orientation and continued contacts to familiarize the student with the host community.

The host club or district should provide a monthly allowance for the student in an amount determined by the parties concerned. The monthly allowance shall be sufficient to cover meals eaten at school or elsewhere.

B. Short-term Exchange Program

Short-term exchanges vary from several days to several weeks. They often take place when school is not in session and may not include an academic program. Short-term exchanges generally involve a homestay experience with a family in the host country, but may be organized as international youth camps or tours.

~~The sending and host clubs must select individual Rotarian counselors from their clubs with whom each student is to be in regular contact and to serve as a liaison between the student and the club, the student's parents or guardians, host family and community at large. Sending clubs and/or districts select an individual Rotarian to serve as a resource to an outbound student.~~ The club counselor must not be a member of the student's host family and must be trained in responding to any problems or concerns which may arise during the exchange, including the prevention of physical, sexual and emotional abuse. (~~January 2017 Mtg., Bd. Dec. 87~~October 2018 Mtg., Bd. Dec. 56)

Source: March 1997 Mtg., Bd. Dec. 235; March 1997 Mtg., Bd. Dec. 275; Amended by November 2002 Mtg., Bd. Dec. 99; November 2004 Mtg. Bd. Dec. 108; June 2006 Mtg., Bd. Dec. 248; November 2007 Mtg., Bd. Dec. 64; January 2009 Mtg., Bd. Dec. 152; June 2009 Mtg., Bd. Dec. 241; October 2012 Mtg., Bd. Dec. 96; January 2017 Mtg., Bd. Dec. 87; October 2018 Mtg., Bd. Dec. 56

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41.070.14. Preparation

The parents or legal guardians of the student are responsible for providing appropriate clothing and round-trip transportation to and from the host district.

It is not customary for host districts to charge inbound student fees. However, all in-country and optional costs, such as language courses, tours, and insurance, must be outlined and agreed to in advance of the exchange. Sending districts shall provide parents or guardians of outbound students with itemized invoices outlining how funds paid to participate in Youth Exchange are used. Copies of these invoices should also be provided to the sending Rotary club.

The host and sending club or districts must provide students with a list of individuals to contact in the case of a problem or emergency. These lists must include the name and contact information for the student's Rotarian counselors, club presidents, district chairs, governors, and two non-Rotarian resource persons (one male and one female). This list must also include local resources for medical, dental and mental health care and law enforcement. Where available, this list should also include local resources, suicide prevention hotlines, rape crisis hotlines, and local child protection agencies. (~~July 2018 Mtg., Bd. Dec. 16~~October 2018 Mtg., Bd. Dec. 56)

Source: March 1997 Mtg., Bd. Dec. 275; Amended by November 2004 Mtg., Bd. Dec. 108; January 2009 Mtg., Bd. Dec. 152; November 2009 Mtg., Bd. Dec. 56; January 2017 Mtg., Bd. Dec. 87; July 2018 Mtg., Bd. Dec. 16; October 2018 Mtg., Bd. Dec. 56

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Article 42. Global Networking Groups

~~42.010. Global Networking Groups Committee~~ Networking and Service Groups Committee

42.020. Rotary Fellowships

42.030. Rotarian Action Groups

42.040. Incorporation Guidelines For Global Networking Groups

42.010. ~~Global Networking Groups Committee~~ Networking and Service Groups Committee

The RI president shall appoint a seven-member ~~Global Networking Groups Committee~~ Networking and Service Groups Committee to oversee the operations of all Global Networking Groups. The members of the committee shall serve staggered three-year terms, with the exception of the director and trustee, ~~subject to reappointment, but not permitted to serve more than five years.~~ The Committee shall consist of a chairperson, one RI director, one TRF trustee, one Rotarian Action Groups representative, one Rotary Fellowships representative, one vocational service representative, and one member at large. (~~January 2018 Mtg., Bd. Dec. 102~~ October 2018 Mtg., Bd. Dec. 58)

Source: January 2011 Mtg., Bd. Dec. 137; *Amended by* October 2015 Mtg., Bd. Dec. 58; January 2017 Mtg., Bd. Dec. 113; January 2018 Mtg., Bd. Dec. 102; October 2018 Mtg., Bd. Dec. 34; October 2018 Mtg., Bd. Dec. 58

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42.020.2. Organization and Membership

A fellowship shall have a governing document (charter, constitution, bylaws or similar document) which must be consistent with RI policy. All governing documents, and amendments thereto, must be reviewed and approved by the general secretary in consultation with the ~~Global Networking Groups Committee~~ Networking and Service Groups Committee. A fellowship shall be organized with at least three officers, one of whom shall be the chair. The chair must be an active Rotarian. A fellowship's membership may be open to all Rotarians, family members of Rotarians, program participants and alumni. (~~January 2018 Mtg., Bd. Dec. 102~~ October 2018 Mtg., Bd. Dec. 58)

Source: March 1994 Mtg., Bd. Dec. 169; May 2003 Mtg., Bd. Dec. 381; *Amended by* October 2003 Mtg., Bd. Dec. 85; March 2005 Mtg., Bd. Dec. 205; June 2005 Mtg., Bd. Dec. 302; May 2015 Mtg., Bd. Dec. 184; October 2015 Mtg., Bd. Dec. 58; January 2017 Mtg., Bd. Dec. 113; January 2018 Mtg., Bd. Dec. 102; October 2018 Mtg., Bd. Dec. 58

42.020.3. Criteria for Recognition as a Rotary Fellowship

All fellowships are subject to approval by the general secretary, acting on behalf of the Board, for recognition. The general secretary shall consult with the ~~Global Networking Groups Committee~~ Networking and Service Groups Committee on these decisions. Fellowships formed to promote, participate or be involved in religious or political activities, deal with subjects that negatively affect health or safety, or are not in accord with the Object of Rotary or the overall policy and program of Rotary International shall not be recognized.

To be recognized as a fellowship, a fellowship must:

- 1) Be a group of at least 25 prospective members representing at least five countries who share a common interest in a specific worthwhile activity which advances the Object of Rotary.
- 2) Not duplicate the purposes of an existing fellowship.

Groups that are denied recognition may not reapply for a period of two years from the date of denial. (~~January 2017 Mtg., Bd. Dec. 113~~ October 2018 Mtg., Bd. Dec. 58)

Source: November 1997 Mtg., Bd. Dec. 141; August 1999 Mtg., Bd. Dec. 66; November 2002 Mtg., Bd. Dec. 101; May 2003 Mtg., Bd. Dec. 381; March 2005 Mtg., Bd. Dec. 205; *Amended by* June 2005 Mtg., Bd. Dec. 302; October 2013 Mtg., Bd. Dec. 43; October 2015 Mtg., Bd. Dec. 58; January 2017 Mtg., Bd. Dec. 87; January 2017 Mtg., Bd. Dec. 113; October 2018 Mtg., Bd. Dec. 58. See also November 1996 Mtg., Bd. Dec. 106

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42.030.5. Requirements for Provisionally Recognized Rotarian Action Groups

Within two years of the date of provisional recognition, a Rotarian Action Group must demonstrate its viability by doing the following:

- 1) Maintain at least 50 members representing at least five countries and three zones
- 2) Provide evidence of support for at least three multi-club or district community development and humanitarian service projects
- 3) Help clubs and districts obtain partners (within or outside of Rotary) and other resources for their projects
- 4) Meet all of the requirements and policies for Rotarian Action Groups

Provisionally recognized Rotarian Action Groups shall have all the rights and responsibilities of Rotarian Action Groups. At the end of the two-year period, the ~~Global Networking Groups Committee~~ Networking and Service Groups Committee shall evaluate and recommend that the Board recognize or terminate the provisional Rotarian Action Group. Groups that are denied recognition may not reapply for a period of two years from the date of denial. (~~January 2017 Mtg., Bd. Dec. 113~~ October 2018 Mtg., Bd. Dec. 58)

Source: January 2017 Mtg., Bd. Dec. 113; Amended by October 2018 Mtg., Bd. Dec. 58

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42.030.6 Maintaining Status as a Rotarian Action Group

To maintain its status as a Rotarian Action Group, a group must:

- 1) Function in accordance with its recognized purpose and in accordance with RI policy.
- 2) Regularly collaborate with clubs, districts, and multidistricts on international service projects in their area of specialty.
- 3) Support at least three multi-club or district community development and humanitarian service projects. Groups shall maintain a record of their involvement and project outcomes.

- 4) Consistently distribute print or electronic communications to members of the Rotarian Action Group.
- 5) Hold an annual meeting, in person or online, through which members can interact.
- 6) Submit an annual report of activities and finances, as requested by the general secretary, with a copy to its members by 1 October.
- 7) Annual reports shall be reviewed by the general secretary and the ~~Global Networking Groups Committee~~ Networking and Service Groups Committee to determine whether groups are maintaining their active status. (~~January 2017 Mtg., Bd. Dec. 113~~October 2018 Mtg., Bd. Dec. 58)

Source: June 2005 Mtg., Bd. Dec. 302; Amended by January 2011 Mtg., Bd. Dec. 137; January 2016 Mtg., Bd. Dec. 123; January 2017 Mtg., Bd. Dec. 113; October 2018 Mtg., Bd. Dec. 58

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42.030.11. Suspension and Termination of Recognition

The general secretary, acting on behalf of the Board, may suspend services provided to a Rotarian Action Group, with or without the consent of the group's officers or members, for failure to function in accordance with RI policy. To be reinstated, the group must address the concerns communicated by the general secretary within six months of the date of suspension. The general secretary, acting on behalf of the Board, may reinstate a suspended Rotarian Action Group. In the case of non-compliance, the ~~Global Networking Groups Committee~~ Networking and Service Groups Committee may recommend that the Board terminate the group.

Groups that are terminated may not reapply for a period of two years from the date of termination.

The general secretary may, acting on behalf of the Board, terminate a Rotarian Action Group in cases where the group has decided to voluntarily disband.

Disbanded or terminated Rotarian Action Groups shall donate any remaining funds to The Rotary Foundation.

The general secretary may, acting on behalf of the Board, notify district governors of terminations or suspensions as appropriate. (~~January 2017 Mtg., Bd. Dec. 113~~October 2018 Mtg., Bd. Dec. 58)

Source: June 2005 Mtg., Bd. Dec. 302; November 2005 Mtg., Bd. Dec. 78; January 2011 Mtg., Bd. Dec. 137; January 2017 Mtg., Bd. Dec. 113; October 2018 Mtg., Bd. Dec. 58

42.030.12. Rotarian Action Group Dues and Fundraising

Rotarian Action Group dues must be of a reasonable amount and each group shall disclose how dues are used in their governing documents, and on their membership application materials. Rotarian Action Groups shall prepare and circulate a statement of income and expenses annually to their members as provided in 42.020.9.

Rotarian Action Groups may have paid staff. Groups may pay staff salaries and other administrative costs through membership dues, through project administrative fees paid as part of a grant, or through donations designated for such expenses.

Rotarian Action Groups may solicit funds, including on their websites, from individuals and/or organizations, provided that donations are for the purpose of supporting:

- a Rotary club, district, or multidistrict project
- The Rotary Foundation
- a separate implementing organization working with Rotary clubs on a project (provided there is no conflict of interest between the Rotarian Action Group, its officers and/or directors, and the entity receiving the funds)

Rotarian Action Groups may hold donations for the groups listed above in an amount not to exceed US\$100,000. Rotarian Action Groups seeking to hold funds in excess of US\$100,000 shall first obtain approval from the ~~Global Networking Groups Committee~~ Networking and Service Groups Committee. (~~January 2017 Mtg., Bd. Dec. 113~~October 2018 Mtg., Bd. Dec. 58)

Source: June 2005 Mtg., Bd. Dec. 302; Amended by January 2011 Mtg., Bd. Dec. 137; September 2011 Mtg., Bd. Dec. 88; January 2016 Mtg., Bd. Dec. 123; January 2017 Mtg., Bd. Dec. 113; October 2018 Mtg., Bd. Dec. 58

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43.070.3. Nomination of Candidates

1. ~~All district governors are eligible to nominate one candidate annually for the zone level competition.~~ Any member of the Rotary community, including Rotarians, alumni, and current program participants can nominate a candidate.
2. Nominations must be made on the prescribed form with a clear description of the candidate's achievements that would qualify him/her for this award; supplementary documentation or material is highly desirable. Nominations must be received at RI World Headquarters by 15 September.
3. The regional Rotary Foundation coordinator (RRFC) shall be responsible for the nomination process for their zone/region and should notify district governors of the zone level deadline and procedures. ~~All three regional coordinators should be involved in the nomination process.~~ The RRFC will be provided with all nominations received from their zone/region by RI following the 15 September deadline.

4. Each RRFC may ~~nominate~~ select one candidate annually from the zone/region for which he or she is responsible for the international competition. All three regional coordinators should be involved in the selection process.
5. ~~Nominations must be received at RI World Headquarters by 30 June for the following year's award. RRFCs must submit their selection of zone/regional winner to RI World Headquarters by 15 October for the current year's award. (October 2014 Mtg., Bd. Dec. 65)~~October 2018 Mtg., Bd. Dec. 34)

Source: October 2014 Mtg., Bd. Dec. 65; October 2018 Mtg., Bd. Dec. 34

43.070.4. Selection Process

1. The general secretary will review all nominations to assure candidates meet the eligibility criteria and forward them to the ~~Joint Young Leaders and Alumni Engagement Committee~~ Service Awards Committee and The Rotary Foundation Awards Review Committee for consideration.
2. The ~~Joint Young Leaders and Alumni Engagement Committee~~ Service Awards Committee and The Rotary Foundation Awards Review Committee will review all eligible nominations and recommend one winner and one alternate ~~winner of the Rotary Alumni Global Service Award to be presented to the Board and Trustees at their joint meeting in October~~ meetings in January for selection.
3. The recipient of the award and the nominating ~~district governor and~~ RRFC will be notified about winning the award immediately after the ~~October joint meeting~~ January meetings of directors and trustees. Upon written acceptance of the award (including a commitment to receive the award in person at the Rotary International Convention), the winner will be announced to the other ~~nominating district governors~~ nominators and regional coordinators, and to the general public, as appropriate.
4. Presentation of the award will be made jointly by the trustee chairman and RI president during a plenary session at the Rotary International Convention. (~~January 2017 Mtg., Bd. Dec. 87~~ October 2018 Mtg., Bd. Dec. 34)

Source: October 2014 Mtg., Bd. Dec. 65; *Amended by* January 2016 Mtg., Bd. Dec. 101; January 2017 Mtg., Bd. Dec. 87; October 2018 Mtg., Bd. Dec. 34

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43.080.2. Nomination Procedure

~~At the beginning of the Rotary year, the regional Rotary Foundation coordinator (RRFC) chooses and announces a zone/regional selection committee to receive and evaluate all entries. All three regional coordinators should be ex officio members of this committee.~~

~~The zone/regional selection committee should choose the association in the zone/region to receive the award before 15 June. The selected association should be recognized as their zone/regional winner.~~

~~The RRFC must fill out and submit the official nomination form to RI World Headquarters by 30 June for the following year's award. Each RRFC may submit one association from their zone/region.~~

~~The Joint Young Leaders and Alumni Engagement Committee will review all nominations and recommend one winner of the Alumni Association of the Year Award to be presented to the Board and Trustees at their joint meetings in October for selection.~~

1. Any member of the Rotary community, including Rotarians, alumni, and current program participants can nominate a candidate.

2. Nominations must be made on the prescribed form with a clear description of the candidate's achievements that would qualify the alumni association for this award; supplementary documentation or material is highly desirable. Nominations must be received at RI World Headquarters by 15 September.

3. The regional Rotary Foundation coordinator (RRFC) shall be responsible for the nomination process for their zone/region and should notify district governors of the deadline and procedures. The RRFC will be provided with all nominations received from their zone/region by RI following the 15 September deadline.

4. Each RRFC may select one candidate annually from the zone/region for which he or she is responsible for the international competition. All three regional coordinators should be involved in the selection process.

5. RRFCs must submit their selection of zone/regional winner to RI World Headquarters by 15 October for the current year's award. (~~January 2017 Mtg., Bd. Dec. 87~~ October 2018 Mtg., Bd. Dec. 34)

Source: October 2014 Mtg., Bd. Dec. 65; Amended by January 2017 Mtg., Bd. Dec. 87; October 2018 Mtg., Bd. Dec. 34

43.080.3. Selection Process

1. The general secretary will review all nominations to assure candidates meet the eligibility criteria and forward them to the Service Awards Committee and The Rotary Foundation Awards Review Committee for consideration.

2. The Service Awards Committee and The Rotary Foundation Awards Review Committee will review all eligible nominations and recommend one winner and one alternate winner of the Rotary Alumni Association of the Year Award to be presented to the Board and Trustees at their respective meetings in January for selection.

3. The recipient of the award and the nominating RRFC will be notified about winning the award immediately after the January meetings of directors and trustees. Upon written acceptance of the award, the winner will be announced to the other nominators and regional coordinators, and to the general public, as appropriate. (~~October 2018 Mtg., Bd. Dec. 34~~)

Source: October 2018 Mtg., Bd. Dec. 34

51.020. Rotary Regional Magazines

Further to Article 22.010. of the RI bylaws, “official magazine” shall be defined as *The Rotarian* magazine, together with the licensed regional magazines ~~of the Rotary World Magazine Press.~~ “Rotary World Magazine Press” (“RWMP”) shall be defined as *The Rotarian* magazine, together with the licensed regional magazines group. RI Bylaws section 21.030. provides that each member of a club subscribe to a Rotary World Magazine Press licensed publication. (~~April 2018 Mtg., Bd. Dec. 164~~October 2018 Mtg., Bd. Dec. 68)

Source: November 2002 Mtg., Bd. Dec. 145; Amended by January 2009 Mtg., Bd. Dec. 132; June 2010 Mtg., Bd. Dec. 182; April 2018 Mtg., Bd. Dec. 164; October 2018 Mtg., Bd. Dec. 68

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57.040.8. Bidding Process for Cities Requiring Exceptions to Critical Criteria for an RI Convention Host City

The RI Board has approved a convention city bidding process in which only cities requiring exceptions to the critical criteria for an RI convention host city will be permitted to bid to host the Rotary convention for a year specified by the general secretary, to occur not more frequently than once every seven years. (October 2018 Mtg., Bd. Dec. 34)

Source: April 2018 Mtg., Bd. Dec. 156; Amended by October 2018 Mtg., Bd. Dec. 34

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57.110.2. Program Elements

a) Breakout Sessions

Content for the Convention breakout program should reflect the strategic priorities of the organization. In addition, the breakout program shall include a team-building and motivational session for club presidents-elect.

ab) Workshop on The Rotary Foundation

A workshop on The Rotary Foundation shall be convened during the course of the International Convention.

bc) Report of Balloting Arrangements Committee

The report of the balloting arrangements committee to the convention shall be in summary form. At the time of presentation, the chair of the committee shall announce that copies of the detailed report will be available immediately following the plenary session at which the summary report is given.

e) Workshops for Club Presidents Elect and Membership

~~Each RI Convention shall offer a workshop for club presidents elect and a workshop regarding membership so that these benefits of attending an RI Convention can be promoted early during the Rotary year. (January 2012 Mtg., Bd. Dec. 201~~October 2018 Mtg., Bd. Dec. 57)

Source: November 1979 Mtg., Bd. Dec. 232; June 2007 Mtg., Bd. Dec. 289; January 2012 Mtg., Bd. Dec. 201; October 2018 Mtg., Bd. Dec. 57

57.110.4. Preconvention Governance

Editor's note: This section becomes effective for the 2020 convention

- a. All preconvention events, including international institutes and any events requested by the Trustees, shall be planned and implemented under the supervision of the Convention Committee;
- b. Chairs or conveners identified to lead each preconvention event shall operate under the supervision of the Convention Committee and shall report event plans and progress to the Convention Committee chair;
- c. All preconvention events for a particular convention shall be proposed and approved at the first official Convention Committee meeting, which is typically held 18 to 24 months before the convention. (October 2018 Mtg., Bd. Dec. 54)

Source: October 2018 Mtg., Bd. Dec. 54

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58.040.2. Delineation of General Responsibilities

The roles and responsibilities of the RI volunteer leadership for the following positions at the International Assembly are detailed in the *Manual for the International Assembly*.

- Directors
 - Directors-elect
 - Past Presidents
 - International Assembly Moderator
 - International Assembly Assistant Moderator
 - Chief Sergeant-at-Arms
 - Sergeant-at-arms and Spouses
 - First Aid Officer
 - Spouses of President, President-elect, President-nominee, Directors, Directors-elect, Trustees of The Rotary Foundation, Incoming Trustees, RIBI Vice President, RIBI Vice President-elect, ~~Past Presidents~~, and RI Training Leaders
 - Training Leaders
- Seminar Trainers (~~January 2012 Mtg., Bd. Dec. 201~~ October 2018 Mtg., Bd. Dec. 34)

Source: January 2012 Mtg., Bd. Dec. 201; Amended by October 2018 Mtg., Bd. Dec. 34

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58.070.1. International Assembly Attendance Expenses Paid by RI and TRF

RI or The Rotary Foundation shall pay the expenses of the official participants to the International Assembly defined below in accordance with the RI Travel and Expense Policy.

1. Official participants for the International Assembly whose expenses are paid by RI include:

- a) President and spouse
- b) Aide to the president and spouse
- c) President-elect and spouse
- d) Aide to the president-elect and spouse
- e) President-nominee and spouse
- f) Aide to the president-nominee and spouse
- g) Directors and spouses
- h) Directors-elect and spouses
- i) General Secretary and spouse
- k) Governors-elect and spouses
- l) Moderator and spouse
- m) Assistant moderator and spouse
- n) Trainers
- o) Training leaders and spouses
- p) RI Districting Committee
- q) Song leader and spouse*
- r) First Aid Officer
- s) Accompanist and spouse*
- t) Sergeants-at-arms and spouses (including Chief Sergeant-at-arms)
- u) Convention chairs and spouses (for following two conventions)
- v) Secretariat staff as the general secretary in consultation with the president and president-elect deem necessary
- w) Any person assigned by the president-elect to a place on the program of the Assembly, but who is not included in the above list
- x) Any person approved by the president-elect to attend the assembly in a supporting role as an official participant, in lieu of a spouse.

*provided the spouse has an identified role at the International Assembly that serves a bona fide business purpose for Rotary International.

2. Official participants for the International Assembly whose expenses are paid by The Rotary Foundation include:

- a) Trustees and incoming trustees and spouses
- b) Aides to the trustee chairman and trustee chairman-elect and spouses
- c) International PolioPlus Committee Chair
- d) Secretariat staff as the general secretary in consultation with the president and president-elect deems necessary

3. Those participants officially authorized to attend the International Assembly as an official participant at no cost to Rotary International or its Foundation include:

- a) Directors-nominee and spouses
- b) Officers and officers-nominee of the General Council of RIBI and spouses
- c) Chairs of committees of Rotary International and its Foundation and spouses
- d) Past presidents of RI and spouses
- e) Past general secretaries and spouses
- f) Past Trustee chair who has not served as an RI president and spouse
- g) International Convention Host Organization chair and select Host Organization members (Current fiscal year and following fiscal year)
- h) Regional magazine editors
- i) Past general officers of RI as observers
- j) Current and past officers of RI as observers
- k) Any exhibit personnel for exhibits as approved by the president-elect for a space the Assembly venue
- l) ~~Any person assigned by the president-elect to a place on the program of the Assembly, but who is not included in the above list~~ (*June 2018 Mtg., Bd. Dec. 187*~~October 2018 Mtg., Bd. Dec. 34~~)

Source: May-June Mtg. 1947, Bd. Dec. 285; *Amended by* May 2000 Mtg., Bd. Dec. 412; June 2007 Mtg., Bd. Dec. 290; November 2008 Mtg., Bd. Dec. 29; June 2009 Mtg., Bd. Dec. 254; January 2011 Mtg., Bd. Dec. 137; January 2011 Mtg., Bd. Dec. 147; May 2014 Mtg., Bd. Dec. 113; September 2016 Mtg., Bd. Dec. 26; January 2018 Mtg., Bd. Dec. 71; June 2018 Mtg., Bd. Dec. 187; October 2018 Mtg., Bd. Dec. 34

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66.030.2. Rotary Exchange Rates for Payments to RI

~~Regarding the translation of non-US dollar denominated transactions into US dollars:~~

The audited financial statements of Rotary International present the consolidated financial impact of the activities undertaken by the organization on a global basis. Because Rotary operates in different economic and currency environments, some transactions must be converted from the currency in which they took place to Rotary's base currency for financial reporting, which is U.S. Dollars. Rotary adopts the following policy with regard to the translation of non-U.S. Dollar denominated transactions into U.S. Dollars.

1. Rotary International will establish ~~and post~~ the Rotary Exchange Rates for foreign currency translation ~~on a monthly basis with enough time to appropriately communicate these exchange rates to Rotarians and internal users;~~
2. The exchange rates will be ~~compliant~~ in compliance with US Generally Accepted Accounting Principles;
3. The exchange rates will be sufficiently accurate to provide a clear picture of the operations;
4. The general secretary, through delegation to the Chief Financial Officer, will be responsible for maintaining a procedure for the calculation and reporting of the exchange rates;
5. The Finance Committee will from time to time review the procedure. (*June 2017 Mtg., Bd. Dec. 197*October 2018 Mtg., Bd. Dec. 71)

Source: June 2017 Mtg., Bd. Dec. 197; Amended by October 2018 Mtg., Bd. Dec. 71

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69.040. General Officers' Expenses

69.040.1. Policy for Expenses of General Officers

All reimbursements shall be for reasonable expenses in furtherance of the business purposes of RI. The general secretary shall ensure that RI maintains consistent enforcement of the existing reimbursement policies, particularly with respect to documentation. This includes monitoring so that no personal expenses are reimbursed. Persons who travel at RI expense may be subject to income taxes on the value of the travel if the travel is not for a bona fide business purpose of RI. The general secretary shall report any failure to comply with the requirements of this policy to the RI Audit Committee.

D. Other Reimbursable Expenses for the President and the President-elect (Taxable Reimbursement to the Recipient)

The president and president-elect are provided with the use of a condominium while in Evanston (see Section G). However, they maintain their principal residence while in office and also incur other extraordinary expenses while traveling on official RI business. The president and president-elect shall be reimbursed to cover the following annual costs for the officer and spouse:

1. Costs of maintaining their principal residences, limited to residence insurance, property taxes, utilities, security, lawn care and garden maintenance, periodic cleaning and housekeeping, automobile insurance, and administrative expenses related to their absence from the principal residence and related vehicle taxes (not to exceed US\$35,000)
2. ~~Formal wear~~ Clothing and luggage (not to exceed US\$3,500~~5,000~~)
3. Personal expenses incurred while traveling on RI business (not to exceed US\$1,500)
4. Tax advice and preparation (not to exceed US\$3,000~~7,000~~)
5. Executive physicals (not to exceed US\$1,000~~5,500~~)
6. ~~Cost of secondary health care coverage (not to exceed US\$5,500)~~
7. ~~Maintenance of~~ Health club memberships (not to exceed US\$750~~1,500~~)
8. Employee portion of medical/dental insurance co-payments (deductible) required under RI employee health insurance program, and co-payments (deductible) required under officer travel medical insurance (not to exceed US\$14,000~~18,000~~)
9. Any taxes payable by the recipient with respect to the expenses reimbursed in this section (tax rate not to exceed 46%) (~~January 2011 Mtg., Bd. Dec. 172~~October 2018 Mtg., Bd. Dec. 43)

Source: November 2004 Mtg., Bd. Dec. 158; Amended by June 2005 Mtg., Bd. Dec. 330; February 2006 Mtg., Bd. Dec. 207; January 2011 Mtg., Bd. Dec. 172; October 2018 Mtg., Bd. Dec. 43

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