

**Thank you for helping Rotary Do Good in the World
through a gift from your Individual Retirement Account!**

The attached letters will help you make a transfer directly from your IRA.

Page 1. “From Plan Owner to IRA Administrator”
Please complete the underlined portions of the attached letter and send it to your IRA Plan Administrator to initiate the transfer.

Page 2. “From Donor to The Rotary Foundation”
Upon initiating the transfer, please complete the underlined portions from the attached letter and send (as addressed) to:

Vicky Perez, Senior Gift Administration Specialist
1560 Sherman Ave., FN120
Evanston, IL 60201-3698

For assistance please contact Vicky Perez at vicky.perez@rotary.org or (847)866-3401.

**For more information on how IRA “charitable rollover gifts”
and other tax-advantaged ways to give can further your
philanthropic and financial goals, please contact:**

Peter Doetschman, Sr. Planned Giving Officer

**Planned.Giving@Rotary.org
(847) 866-3100**

FROM PLAN OWNER TO IRA ADMINISTRATOR

DATE

IRA PLAN ADMINISTRATOR

ADDRESS

CITY STATE ZIP CODE

RE: Request for Charitable Distribution from Individual Retirement Account

Dear Sir or Madam:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account # _____ pursuant Sec. 408(d)(8) of the Internal Revenue Code of 1986, as amended. I am 70 1/2 years old or older.

Please issue a check in the amount of \$ _____ payable to:

The Rotary Foundation of Rotary International (FEIN 36-3245072)

And mail it as soon as possible, but to arrive no later than 31 Dec 2017, to:

**Attn: Vicky Perez, Senior Gift Administration Specialist
The Rotary Foundation
1560 Sherman Avenue, FN120
Evanston, IL 60201-3698**

In your communication to The Rotary Foundation, please include my name and address as listed below as the donor of record in connection with this transfer. Please copy me on your transmittal. If you have questions, please contact Vicky Perez at (847) 866-3401.

Thank you for your assistance in this matter.

Sincerely,

PRINTED PLAN OWNER NAME ROTARY ID NUMBER

ADDRESS

CITY STATE ZIP CODE

TELEPHONE NUMBER(S)

FROM DONOR TO THE ROTARY FOUNDATION

DATE

Vicky Perez, Senior Gift Administration Specialist
The Rotary Foundation
1560 Sherman Avenue, FN120
Evanston, IL 60201-3698

Dear Ms. Perez:

It is my pleasure to inform you that I have requested a qualified charitable distribution from my Individual Retirement Account payable to The Rotary Foundation of Rotary International in the amount of \$ _____ from my plan trustee/administrator,

(NAME OF PLAN TRUSTEE/ADMINISTRATOR)

It is my intent to comply with Sec. 408(d)(8) of the Internal Revenue Code of 1986, as amended, in connection with this gift. Accordingly, upon your receipt of payment from my trustee/administrator, please send me a written acknowledgement that states the amount of my gift, that no goods or services were transferred to me by your organization in consideration for this gift, and that my gift will not be placed in a donor advised fund or supporting organization, nor will it fund a life income agreement.

I intend that this gift be allocated to:

- | | |
|---|---|
| <input type="checkbox"/> Endowment Fund – World Fund; | <input type="checkbox"/> Annual Fund – World Fund |
| <input type="checkbox"/> Endowment Fund – SHARE | <input type="checkbox"/> Annual Fund – SHARE |
| <input type="checkbox"/> Endowment Fund – Rotary Peace Centers; | <input type="checkbox"/> Area of Focus _____ |
| <input type="checkbox"/> PolioPlus | <input type="checkbox"/> other, to be discussed. |

Sincerely,

PRINTED PLAN OWNER NAME

ROTARY ID NUMBER

ADDRESS

CITY

STATE

ZIP CODE

TELEPHONE NUMBER(S)

E-MAIL ADDRESS/FACSIMILE NUMBER