



NEW ROTARY CLUB APPLICATION

Congratulations and thank you for your time and effort in organizing your club!

To avoid processing delays, supply all of the requested information. Include an email address for each member and a separate email address for the club. Email addresses are a vital part of Rotary's communication strategy.

- Note that the information you submit is subject to [Rotary's privacy policy](#).
- Ask your district governor to sign the application, verifying that the information is accurate and complete.
- Send the completed application to your district's [Club and District Support staff](#).
- If you have missing information, Club and District Support staff will contact you.

CLUB NAME

The club's name should be easy to find on a map or through an internet search, to help Rotarians and others who want to visit.

The name of this organization shall be the Rotary Club of

List the club name, including community, state/province/prefecture, and country or geographical area

CLUB INFORMATION

Club email _____
(Cannot be the same as any club member's email address)

District number _____

District governor's name _____

NEW CLUB ADVISER

Title (Mr., Ms., Mrs., Dr., Rev., etc.) _____

First name _____ Middle name _____ Family name _____

Suffix (Jr., Sr., III, etc.) _____

Member, Rotary Club of _____
List club's official name, including country

Email _____ Phone _____

NAME OF SPONSOR CLUB No sponsor club

OFFICER NAMES

President _____

Officer will continue in this role next Rotary year, starting 1 July

Secretary _____

Officer will continue in this role next Rotary year, starting 1 July

President-elect _____

Officer will continue in this role next Rotary year, starting 1 July

Treasurer _____

Officer will continue in this role next Rotary year, starting 1 July

Membership chair _____

Officer will continue in this role next Rotary year, starting 1 July

Rotary Foundation chair _____

Officer will continue in this role next Rotary year, starting 1 July

CLUB CHARTER FEE

Please attach check or proof of payment.

Number of charter members _____ x US\$15 = _____

Currency in which the charter fee has been or will be paid, and total amount _____

Charter fee is being paid by:

Check* Money order Fiscal agent Bank transfer to an RI account outside the U.S.

Other _____

*If paying by check from another country, please have the check drafted through a U.S. bank. If you have any questions about payments, contact [Club and District Support staff](#).

ROTARY MAGAZINES

Please indicate each charter member's magazine choice on the charter member list. Here, select one option for the club as a whole:

All of our members will subscribe to The Rotarian.

Total number of subscriptions to The Rotarian print edition _____

Total number of subscriptions to The Rotarian digital edition _____

An email address is needed for each member requesting a digital magazine.

All of our members will subscribe to The Rotarian or the following certified Rotary [regional magazine](#):

 Members are not required to subscribe to a Rotary magazine because the club is in Afghanistan, Albania, Azerbaijan, Bosnia-Herzegovina, Cambodia, Croatia, Estonia, Greece, Hungary, Indonesia, Kazakhstan, Kosovo, Latvia, Lithuania, Moldova, Mongolia, Montenegro, Romania, Slovenia, or Tajikistan.

CLUB MEETING (ALL CLUBS MEET AT LEAST TWICE A MONTH.)

Day of meeting _____ Meeting time _____

Club website address (if available) _____

If your club meets in person, list the name and address of the meeting place, including postal code

CERTIFICATION

Club president and secretary signatures verify that this club is organized in accordance with [Rotary's policies](#) and [constitutional documents](#) and that the information in this application is accurate and will be kept on file by the club.

List club name, including community, state/province/prefecture, country/geographical area

applies for Rotary membership. The club officers' signatures below confirm that the club:

1. Will abide by the [RI Constitution](#) and [RI Bylaws](#)
2. Has adopted Rotary's [Standard Rotary Club Constitution](#) as its own and will abide by its provisions
3. Will always have bylaws that are in harmony with Rotary's constitutional documents, including the Standard Rotary Club Constitution
4. Will not become a member of, or assume obligations of membership in, any organization other than Rotary
5. Will meet the obligations of a member club of Rotary

Club president's signature _____ Date _____

Club secretary's signature _____ Date _____

As governor of the district, I endorse this club's application for admission to Rotary and certify that this application meets the requirements in [Rotary's constitutional documents](#) and the [Rotary Code of Policies](#).

I confirm that these statements are true and correct:

All members of the proposed new Rotary club have participated in an appropriate orientation and education program under the guidance of district leaders and members of the sponsor Rotary club, if it has one.

The club has set an annual fee to cover its financial obligations.

The club has a well-balanced membership in compliance with Article 5, Section 2, of the RI Constitution: "Each club shall have a well-balanced membership in which no one business, profession, or type of community service predominates."

The club is fully aware that it is not entitled to impose any limitations on membership based on gender, race, creed, age, and sexual orientation.

All current or former Rotarians joining this new club have provided written proof from their current and previous clubs that all of their previous club debts have been paid.

District governor's signature _____ District _____

CHARTER LIST

Attached is a list of charter members, as required by the RI Board of Directors. Clubs may submit their charter member data in an Excel file or a Word document.

CHARTER MEMBER

Clubs have a minimum of 20 charter members. Complete the [new club charter list \(Excel file\)](#) or fill out this page for each charter member. Please type or print.

Title (Mr., Ms., Mrs., Dr., Rev., etc.) _____

Family name _____

First name _____ Middle name _____

Suffix (Jr., Sr., III, etc.) _____

Gender: Male Female

Date of birth (List day, month, and year in that order: DD-MM-YYYY) _____

Are you a former Rotarian or a current member of another Rotary club? No Yes

If yes, RI membership ID number _____

Name of former/current club _____

Current members should not officially terminate their membership in their current clubs. Their changes will be recorded when Rotary admits the new club.

Are you a Rotary alumnus/alumnae? No Yes

Alumni are former participants of Interact, Rotaract, Youth Exchange, RYLA, Rotary Peace Fellowships, Rotary Scholarships, vocational training teams, and Group Study Exchange.

Email _____

Preferred phone (including country, city, and area codes) _____

Alternate phone _____

Preferred mailing address (check one): Residence Business Other _____

Alternate address (complete only if mailing address is a P.O. box): Residence Business Other

Magazine — Select one: The Rotarian (print) The Rotarian (digital) Rotary regional magazine

For use in verification of compliance with Rotary policy:

Job title _____

Name of your business or organization _____

Classification _____