M I N U T E S
of the
O C T O B E R 2 0 1 9
R O T A R Y I N T E R N A T I O N A L
B O A R D O F D I R E C T O R S M E E T I N G
## General Officers

### President
Mark Daniel Maloney  
Decatur, AL, USA  
(Rotary Club of Decatur)

### Vice President
Olayinka Hakeem Babalola  
Port Harcourt Rivers State, Nigeria  
(Rotary Club of Trans Amadi)

### President-Elect
Holger Knaack  
Ratzeburg, Germany  
(Rotary Club of Herzogtum Lauenburg-Mölln)

### Treasurer
David D. Stovall  
Gainesville, GA, USA  
(Rotary Club of Hall County)

### Executive Committee Chair
Francesco Arezzo  
Ragusa, Italy  
(Rotary Club of Ragusa)

### General Secretary
John Hewko  
Evanston, IL, USA  
(Rotary Club of Kyiv, Ukraine)

### Other Directors
**Tony Black**  
Dunoon, Scotlland  
(Rotary Club of Dunoon)

**Jeffry Cadorette**  
Media, PA, USA  
(Rotary Club of Media)

**Mário C. de Camargo**  
Santo André, Brazil  
(Rotary Club of Santo André)

**Lawrence A. Dimmitt**  
Topeka, KS, USA  
(Rotary Club of Topeka)

**Rafael Garcia III**  
Makati City, Philippines  
(Rotary Club of Pasig)

**Jan Lucas Ket**  
Purmerend, The Netherlands  
(Rotary Club of Purmerend)

**Kyun Kim**  
Busan, Korea  
(Rotary Club of Busan-Dongrae)

**Floyd Lancia**  
Fort Wayne, IN, USA  
(Rotary Club of Fort Wayne)

**Akira Miki**  
Himeji, Japan  
(Rotary Club of Himeji)

**Bharat S. Pandya**  
Mumbai, India  
(Rotary Club of Borivli)

**Kamal Sanghvi**  
Dhanbad, India, USA  
(Rotary Club of Dhanbad)

**Johrita Solari**  
Orange, CA, USA  
(Rotary Club of Anaheim)

**Stephanie A. Urchick**  
Canonsburg, PA, USA  
(Rotary Club of McMurray)

**Piotr Wygnańczuk**  
Gdynia, Poland  
(Rotary Club of Gdynia)
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*Filed only with the official copy of these minutes.
Present were: President Mark Daniel Maloney, President-elect Holger Knaack, Vice President Olayinka Babalola, Treasurer David D. Stovall, Executive Committee Chairman Francesco Arezzo, other directors, Tony Black, Jeffry Cadorette, Mário César de Camargo, Lawrence A. Dimmitt, Rafael M. Garcia III, Jan Lucas Ket, Kyun Kim, Floyd A. Lancia, Akira Miki, Bharat S. Pandya, Kamal Sanghvi, Johrita Solari, Stephanie A. Urcihick, Piotr Wygnańczuk, and General Secretary John Hewko. Per Høyen attended as Trustee liaison. Also present was president nominee Shekhar Mehta.

Past President Barry Rassin presented the Shaping Rotary’s Future Committee report. Past Director Karen Wentz presented the Operations Review Committee report. Also present was Michael Owsley representing the Young Past District Governors Committee.

Andrew McDonald served as secretary of the meeting with assistance from Matt Hohmann. Other staff present were David Alexander, Jim Barnes, Victor Barnes, Michele Berg, Julie Burke, Jessie Dunbar-Bickmore, Faiz Hanif, Brian King, Laurie McCarthy, Steve Routburg, Eric Schmelling, Dave Stumpf, Tom Thorfinnson, Shannon Watson, Doris Xie, and Nora Zei. Dora Calkins, and Eiko Terao served as staff interpreters.

Under the guidance of the president, the general secretary had prepared an advance memorandum for this meeting containing items for consideration with background information and analysis. Those items, along with others initiated during this meeting, constituted the agenda of the meeting as reflected in the remainder of these minutes.

* * * * *

16. Minutes of the May and “July” 2019 Board Meetings

Statement: The general secretary distributed the May and “July” 2019 Board meeting minutes to each director.

DECISION: The Board approves the May and “July” 2019 Board meeting minutes as distributed.

17. Ratification of Decisions Made by the President

Statement: As authorized, 2018–19 President Rassin and 2019–20 President Maloney took decisions on behalf of the Board to fill vacancies in the office of governor-elect, to approve waivers for the qualifications of a governor-nominee, and to appoint a member to the Nominating Committee for President, per the RI Bylaws.

DECISION: The Board ratifies the decisions made on behalf of the Board by President Rassin during the period 5 March through 30 June 2019 and President Maloney from 1 July through 6 September 2019, as shown in Appendix A.

18. Ratification of Decisions Made by the General Secretary

Statement: As authorized, the general secretary took several decisions on behalf of the Board.

DECISION: The Board ratifies the decisions shown in Appendix B made by the general secretary on behalf of the Board during the period 7 May 2019 through 6 September 2019.

19. Decisions by Communication

Statement: Under Illinois state law, a board of directors may take action by ballot without a meeting if such action, provided in writing, is approved by all directors. Since its last meeting, the Board took five decisions by communication.

DECISION: The Board notes that it made five decisions by communication since its May 2019 meeting:

2018–19 Board Ballot 3: The Board, the Executive Committee acting on its behalf,

a. received the complaint of the Rotary Club of Thanjavur Palace City, India, concerning the election of the 2021–22 governor of District
Ballot 1: The Board adopted, effective on 1 July 2018, all decisions it had approved at its 7 June 2019 meeting, held in Hamburg, Germany.

Ballot 2: The Board, the Executive Committee acting on its behalf, approved amendments to the Recommend Rotary Club Bylaws necessitated by action of the 2019 Council on Legislation and other minor changes.

2981 (India) and found that the complaint did not present sufficient evidence of campaigning by or on behalf of the winning candidate, and therefore, dismissed the complaint and upheld the election of Rotarian S. Balaji as the 2021–22 governor of District 2981;

b. received the complaint of the Rotary Club of Indore, India, concerning the election of the 2021–22 governor of District 3040 (India) and found that the complaint did not present sufficient evidence of campaigning by or on behalf of the winning candidate, and therefore, dismissed the complaint and upheld the election of Rotarian Col. Mahendra Mishra as the 2021–22 governor of District 3040;

c. received the complaint of the Rotary Club of Pagsanjan, Philippines, concerning the election of the 2021–22 governor of District 3820 (Philippines) and found that the governor selection process was impacted by the governor’s initial failure to follow the RI Bylaws’ requirements on submitting challenging candidates and inquiring whether any clubs wish to concur with the challenge, and further found that the timeframe eventually offered by the governor to submit challenges was inadequate, and therefore, in accordance with RI Bylaws section 14.020.9., directed the 2019–20 governor to inform the clubs of the name of the challenging candidate, set a deadline for concurrences 14 days later, and, if sufficient concurrences are received, proceed with a ballot between the candidate selected by the nominating committee and the challenging candidate to select the 2021–22 governor of District 3820;

d. thanked the RI Election Review Committee for its review of this complaint.

2019–20 Board

Ballot 3: The Board, pursuant to RI Bylaws section 9.110.6., elected Director Johrita Solari as a non-voting member of the 2019 Council on Resolutions.

Ballot 4: The Board agreed that

1. the following 33 files containing resolutions for the 2019 Council on Resolutions are duly proposed and not defective at this time:

   001-R  007-R  016-R  025-R  031-R  036-R
   002-R  008-R  017-R  027-R  032-R  037-R
   003-R  009-R  018-R  028-R  033-R  038-R
   004-R  010-R  021-R  029-R  034-R  039-R
   005-R  013-R  023-R  030-R  035-R  040-R
   006-R  014-R  024-R

2. the following resolutions for the 2019 Council on Resolutions are defective at this time:

   011-R  To request the RI Board to consider allowing additional access to Rotary Club Central reports and data collection
   012-R  To request the RI Board to consider being transparent about the process for determining the RI reserve level
   015-R  To request the RI Board to consider creating a Rotary Information Certificate
   019-R  To request the RI Board to consider realigning the Five Avenues of Service
   020-R  To request the RI Board to consider amending the Avenues of Service
   022-R  To request the RI Board to consider clarifying the range of the general secretary’s authority

3. resolutions that are not duly proposed or defective shall not be transmitted to the Council.

20. January 2020 Board Meeting Draft Agenda

Statement: To help the Board in its planning and to provide scope for its work ahead, the general secretary presents a draft agenda for the Board’s next meeting.

DECISION: The Board approves its draft January 2020 meeting agenda as presented at this meeting.
21. **General Secretary’s Report**

*Statement:* The general secretary reported on the work at the Secretariat since the Board’s May 2019 meeting and progress on Secretariat initiatives during 2019–20.

**DECISION:** The Board receives the general secretary’s report on the activities at the Secretariat since the May 2019 Board meeting.

22. **Treasurer’s Report**

*Statement:* Rotary Code of Policies section 29.040.6. requires the treasurer to report on the status of RI finances at each Board meeting.

**DECISION:** The Board thanks Treasurer Stovall for his report on the status of RI’s finances.

23. **2020–21 Annual Goals**

*Statement:* The Rotary Code of Policies provides that the annual Rotary goals be approved by the Board in the year preceding the year that the goals are to be in place. President-elect Knaack and Trustee Chairman-elect Ravindran presented a set of joint goals that align with the RI Strategic Plan and the Trustees’ priorities.

**DECISION:** The Board adopts the 2020–21 annual goals for Rotary International and the Rotary Foundation, as shown in Appendix C.

24. **Communications from the Trustees**

*Statement:* At their April, June, and August 2019 meetings, the Rotary Foundation Trustees took several decisions of interest to the Board. The Trustees had also requested the Board to review the costs associated with running Rotary’s international offices.

**DECISION:** The Board

1. notes the following decisions from the April 2019 Trustees meeting:
   - 95. Communications from the Board
   - 96. Removal of the Chair
   - 97. Election of Officers
   - 98. TRF Appointments and Funding
   - 100-104. Council on Resolutions Requests
   - 107. Strategic Planning Committee Report
   - 108. Joint Committee on Partnerships Report
   - 111. Rotaract Donor Recognition

2. requests the general secretary to report to the Board and Trustees at their April 2020 meetings on the ongoing Secretariat review of the costs of the international offices;

3. notes the following decisions from the June 2019 Trustees meeting:

   **2018–19 Trustees**
   - 132. New Rotary Peace Center in Sub-Saharan Africa
   - 142. Rotary Foundation Allocation

   **2019–20 Trustees**
   - 3. Communications from the Board
   - 11. Service Partnership Extensions

4. notes the following decisions from the August 2019 Trustees meeting:

   - 18. Election of 2019 Council on Resolutions Member

25. **Election of Foundation Trustees**

*Statement:* RI Bylaws section 22.020. requires the president-elect to annually nominate individuals as Rotary Foundation trustees for election by the Board. In decision 140, April 2019, the Board requested future presidents to nominate no fewer than twice the number of candidates for election as Foundation trustee as there will be open positions (not including the position to be held by a past RI president). President-elect Knaack presented a list of Rotarians for the Board to consider for election as Rotary Foundation trustees. The Board voted by ballot to determine those to be elected.

**DECISION:** The Board, following the nomination by President-elect Knaack, elects Hsiu Ming Lin, Geeta K. Manek, Aziz Memon, and Barry J. Rassin to be Trustees of The Rotary Foundation, beginning 1 July 2020 to serve terms of four years.

26. **Petitions to the Board**

*Statement:* The Board considered three petitions from Rotary clubs and districts:

- From past RI Director Corneliu Dinca, requesting the Board to take measures against a Rotary club in Romania for alleged non-conformity with RI
regulations and for harassment of its past club president and further to amend the Rotary Code of Policies to improve accountability.

- From the Rotary Club of Oldenburg-Ammerland, German, requesting the Board to take several steps to better support New Generations Service Exchange.

- From past RI Director Noel Trevaskis, requesting the Board to allow the co-sponsorship of the Interact Club of Aitken College, Australia, by clubs in two Rotary districts.

DECISION: The Board, the Executive Committee acting on its behalf, requests the general secretary to follow-through on the petitions received at this meeting in accordance with discussion at this meeting.

27. Annual Report on Litigation

Statement: The general secretary provides an annual report regarding ongoing litigation affecting Rotary International.

DECISION: The Board receives the general secretary’s annual report on litigation.

28. Indemnification of Staff

Statement: The general secretary noted that while the Rotary Code of Policies provides for indemnification of RI directors and officers, it does not provide indemnification for Secretariat staff, and, therefore, suggested that the Board add this legal protection to staff who, in carrying out their work responsibilities, conduct activities and perform services on behalf of Rotary.

DECISION: The Board, to provide indemnification protections to present and former RI staff for any acts or decisions made in good faith while performing services on behalf of Rotary International or The Rotary Foundation, amends the Rotary Code of Policies as follows:

72.030. Indemnification of Staff

Rotary International shall indemnify all of its present and former staff for all acts taken under the direction of the board of directors of Rotary International or the trustees of The Rotary Foundation, or, otherwise, for any acts or decisions made in good faith and in a manner they reasonably believe to be in, or not opposed to, the best interests of Rotary International or The Rotary Foundation, while performing services for Rotary International or The Rotary Foundation to the full extent permitted by the Illinois General Not for Profit Corporation Act of 1986, or any successor legislation adopted by the State of Illinois.

29. Updates to the Rotary Code of Policies

Statement: Board policy requires the general secretary, at the conclusion of each Board meeting, to review the decisions taken at that meeting and to prepare a report listing the decisions that might be added to the Rotary Code of Policies. The general secretary provided suggested amendments to the Code based upon Board decisions taken at the April, May, and “July” 2019 Board meetings. The general secretary further recommended amendments to the Code to reflect current practices, language, and other factors. In addition, the general secretary proposed amendments to the Code required by legislation adopted at the 2019 Council on Legislation.

Rotary Code of Policies section 49.060. states that any section or subsection of the Code that is more than 30 years old and has not been subsequently amended, shall be automatically rescinded effective 1 July of the applicable year unless formally retained by Board action. As the Board had reviewed Code section adopted before 1989 at previous meetings, it considered Code section adopted during 1989 at this meeting.

DECISION: The Board

1. to record the decisions taken at its April, May, and “July” 2019 meetings, and previously, amends the Rotary Code of Policies as found in Appendix D, filed only with the official copy of the minutes;

2. to record changes made to RI’s constitutional documents at the 2019 Council on Legislation, amends the Rotary Code of Policies as found in Appendix D, filed only with the official copy of these minutes;

3. agrees to retain the sections of the Rotary Code of Policies adopted before 1989 as currently written, as found in Appendix D, filed only with the official copy of the minutes.

30. Policies Relating to the RI Board

Statement: At its first meeting of the new Rotary year, the Board reviews those policies governing the Board of Directors’ work. The general secretary noted at the “July”
meeting that some of these policies should be revised to better reflect current practices and to streamline language. In decision 8, July 2019, the Board requested the general secretary to review Rotary Code of Policies section 28.005, to ensure that the policies stated in that section continue to be relevant.

**DECISION:** The Board

1. approves revised policies relating to the Board as shown in Appendix E.

2. agrees that the Board will continue to review this section at its first meeting of each Rotary year.

### 31. Proposed 2020–21 RI Committee Structure

**Statement:** The president-elect annually submits the proposed RI committee structure for the following Rotary year to the Board for review at its second meeting. This structure includes the committee names, their terms of reference, the number of members on each committee, and the number of meetings the committee is budgeted to hold (actual appointments are approved at the January Board meeting). As the president-elect proposed adding advisers to the 2021 and 2022 convention committees, the Board agreed that a two-thirds vote was required, pursuant to decision 37 in these minutes.

**DECISION:** The Board, by a two-thirds vote, thanks President-elect Knaack for the review of his proposed 2020–21 RI committee structure.

### 32. Timing of Committee Meetings

**Statement:** To allow for full participation in Board, Trustee, and committee meetings, President Maloney requested efforts be made to prevent scheduling conflicts when a Board or Trustee committee meets concurrently with a Trustee or Board meeting.

**DECISION:** The Board

1. agrees that RI committees with trustee members or liaisons shall not meet at the same time as Trustee meetings;

2. requests the Trustees to consider adopting a corresponding policy agreeing that Foundation committees with director members or liaisons shall not meet at the same time as Board meetings to ensure that directors are available for both their Foundation committee assignments and Board meetings.

### 33. Election Review Committee Report

**Statement:** The Election Review Committee reviewed one election complaint received by the general secretary since the Board’s May 2019 meeting and made its recommendations regarding this complaint to the Board.

**DECISION:** The Board

1. receives the complaint of the Rotary Club of Nicosia-Aspelia, Cyprus, concerning the election of the 2021–22 governor of District 2452 and

   a. does not find evidence substantiating the allegations in the complaint that there were procedural irregularities in this election sufficient to nullify the election;

   b. believes that the 2018–19 governor conducted the election in accordance with RI’s policies and procedures to the best of his ability given the discord and distrust among Rotarians in this district;

   c. dismisses the complaint of the Rotary Club of Nicosia-Aspelia, Cyprus, and confirms the selection of Rotarian Ashot Karapetyan as the 2021–22 governor of District 2452;

2. requests the general secretary to send a letter to the leadership of District 2452 cautioning and advising them on how to proceed in conducting future elections.

### DECISIONS 34–39

#### Operations Review Committee Report

Meeting 20–22 August 2019 in Evanston, IL, USA

### 34. Training on Adult Harassment Policy and Removal of “Past Governor” Status

**Statement:** In decision 14, “July” 2019, the Board requested the Operations Review Committee to review the implementation of the Board’s updated adult harassment policy and the circumstances in which the Board would consider no longer recognizing a Rotarian as a past district governor. The committee recommended that to best address adult harassment matters in Rotary, the Board provide increased training on Rotary’s adult harassment policies and procedures to various leadership positions. The committee further suggested amendments to the Rotary Code of Policies regarding the definition of a past RI officer that would provide for specific instances, including findings of harassment, when the Board may revoke “past governor” status from a Rotarian.
DECISION: The Board

1. agrees that incoming and current club presidents, governors, regional leaders, and directors shall be provided annual training on RI’s adult harassment policies and procedures and requests the Leadership Development and Training Committee to incorporate this training in future training cycles, including, but not limited to, at all future presidents-elect training seminars (PETS) and International Assemblies;

2. requests the Trustees to provide annual training on RI’s adult harassment policies and procedures to incoming and current Trustees;

3. endorses the revisions to the Board’s adult harassment policy reviewed by the committee at this meeting as shown in decision 48 (Adult Harassment Policy Review);

4. amends Rotary Code of Policies section 30.050 regarding the definition of past RI officers as follows:

   30.050. Definition of Past Officer of RI
   Terms such as “past president,” “past director,” and “past governor” identify those who have served full terms in those offices except where the RI Board has, on the merits of individual cases, decided that something less than a full term may be deemed to have been a full term for purposes of these definitions and for purposes of qualifying to hold higher office in RI under provisions of the RI Bylaws.

   In certain circumstances, the Board may determine that a past officer will no longer be considered to be a past officer of Rotary International. The grounds for such a determination may include, but are not limited to, a finding that the past officer has been involved in criminal activity, financial malfeasance, fraud, harassment, election interference, lawsuits against Rotary, its officers or clubs, has acted in a manner inconsistent with the Rotary Code of Conduct, or has engaged in any other action or activity inconsistent with the standard of conduct that the Board considers to be appropriate for a past officer.

   Prior to submission for consideration, the matter must have been reviewed at the appropriate Rotary club, district or zone level, consistent with Rotary policies, with the findings presented to the Board.

   In reaching its determination, the Board may rely upon findings of the appropriate local (club, district, and zone) entity that are documented and presented to the Board by a director or general secretary.

5. requests the Constitution and Bylaws Committee to draft legislation for possible submission to the 2022 Council on Legislation that would clarify that a Rotarian who has been determined by the Board to no longer be considered to be a past RI officer shall not be eligible to serve in any office referenced in the RI Bylaws for which serving as a past officer is required.

35. Expense Reimbursements for President’s Representatives

Statement: In decision 140, April 2019, the Board agreed to develop a standard policy on expense reimbursements for president’s representatives. The Operations Review Committee reviewed the existing expense reimbursement policy and noted that it lacked consistency. The committee recommended that the Board clarify its policy to eliminate any annual fluctuations to what is reimbursable.

DECISION: The Board amends Rotary Code of Policies section 20.030.5 regarding expenses of president’s representatives as follows:

20.030.5. Expenses of President’s Representative
   Rotary International will pay the travel expenses of the president’s representative and spouse to a district conference that are directly tied to the assignment and would not have been incurred otherwise, including ground transportation to and from the airport, visa fees, forced overnight hotel expenses, and baggage fees. The district conference shall assume the hotel and conference expenses of the president’s representative and spouse during their attendance at the conference. The account of the president’s representative for expenses incurred in attending a district conference shall not be closed nor shall the representative receive final reimbursement for travel and other expenses in connection to district conference attendance until a final report of the conference is sent to the president.

36. Management of District Funds

Statement: In decision 44, October 2018, the Board requested the Operations Review Committee to study whether there are widespread issues regarding the appropriate management of district funds. The committee reviewed Secretariat reports regarding district submission of financial reports and further studied the findings of a 2018 survey of districts that were piloting a new funding model for governors. The committee found no widespread cause for concern.
**DECISION:** The Board thanks the Operations Review Committee for its report regarding the appropriate management of district funds and agrees to take no further action on the matter at this time.

### 37. Appointment of Committee Advisers

**Statement:** The Operations Review Committee discussed a recommendation from a working group of the committee that reviewed matters pertaining to the power of the RI president, and recommended that the Board provide for limits to the RI president’s appointment of advisers to Rotary committees.

**DECISION:** The Board agrees that

1. adviser(s) may be appointed to a committee on an exception basis, provided that any adviser(s) be approved by the RI Board;
2. an adviser should provide subject matter expertise and/or geographic representation needed on the committee;
3. the president’s budget shall cover any additional costs of advisers;
4. a two-thirds vote of the Board is required to add an adviser to a committee.

### 38. Official Participants at the International Assembly

**Statement:** In decision 142, April 2019, the Board, in reviewing committee-related governance matters, requested the Operations Review Committee to review the official participants list for the International Assembly to ensure that the role of each participant on the list is necessary to the primary purpose of the meeting. The Operations Review Committee recommended amendments to the official participants list as provided in the Rotary Code of Policies.

**DECISION:** The Board

1. recognizing that the primary purpose of the International Assembly is to train incoming governors, amends the list of official participants listed in section 58.070.1. as follows:

   58.070.1. **International Assembly Attendance Expenses Paid by RI and TRF**
   RI or The Rotary Foundation shall pay the expenses of the official participants to the International Assembly defined below in accordance with the RI Travel and Expense Policy.

   1. Official participants for the International Assembly whose expenses are paid by RI include:
      a) President and spouse
      b) Aide to the president and spouse
      c) President-elect and spouse
      d) Aide to the president-elect and spouse
      e) President-nominee and spouse
      f) Aide to the president-nominee and spouse
      g) Directors and spouses
      h) Directors-elect and spouses
      i) General Secretary and spouse
      j) Governors-elect and spouses
      k) Moderator and spouse
      l) Assistant moderator and spouse
      m) Seminar Trainers and partners
      n) Training leaders and spouses
      o) RI Districting Committee
      p) Song leader and spouse*
      q) First Aid Officer
      r) Accompanist and spouse*
      s) Sergeants-at-arms and spouses (including Chief Sergeant-at-arms)
      t) Convention chairs and spouses (for following two conventions)
      u) Secretariat staff as the general secretary in consultation with the president and president-elect deem necessary
      v) Any person assigned by the president-elect to a place on the program of the Assembly, but who is not included in the above list
      w) Any person approved by the president-elect to attend the assembly in a supporting role as an official participant, in lieu of a spouse.

   2. requests the general secretary to change the word “spouse” to “partner” wherever it appears in the Rotary Code of Policies;

   3. requests the Trustees to review the official participants to the International Assembly funded by The Rotary Foundation.

### 39. Compensation Advisory Committee Responsibilities

**Statement:** The Operations Review Committee serves as the compensation advisory committee to the Board’s Executive Committee. As such, the committee reviews and approves sources of compensation comparability data to be used for the Board’s annual “disqualified persons” compensation analysis. The committee also reviews Rotary’s current employee compensation
strategy and recommends any necessary changes to the Executive Committee.

**DECISION:** The Board

1. notes that the Operations Review Committee has reviewed and approved the six sources of compensation comparability data to be used for its disqualified persons analysis;

2. notes that the Operations Review Committee confirmed and the Executive Committee reviewed the current employee compensation strategy.

**DECISION:** The Board

1. effective 1 July 2020, agrees in principle to the annual appointment of up to three non-voting advisers to the Board, such advisers to attend and participate in all Board meetings;

2. requests the Operations Review Committee, in consultation with the general secretary, to develop a recommended process for selecting these advisers, for report to the Board at its April 2020 meeting;

3. agrees to consider proposing possible legislation to the 2022 Council on Legislation providing for three additional RI directors and requests the Operations Review Committee to recommend the terms, method of selecting, and the rights and privileges these additional directors should possess, for report to the Board at its April 2020 meeting.

**41. Strategic Planning Committee Report**

**Statement:** The Strategic Planning Committee met on 1–2 October 2019 in Evanston, IL, USA, and reviewed reports from various working groups, including one that studied the possibility of narrowing Rotary’s programs and offerings, one that reviewed communications and messaging regarding the strategic plan, and one that looked into committee structures. The committee also discussed first-year initiative update on the programs of scale, the global membership model, a business process review, and governance reform activities, an upcoming triennial survey on the strategic plan, and the partnership with Toastmasters, among other topics.

**DECISION:** The Board thanks the Strategic Planning Committee for its report.

**DECISIONS 42–45**

**Shaping Rotary’s Future Committee Report**

Meeting 21–23 August 2019 in Evanston, IL, USA

**42. Volunteer Model**

**Statement:** The Shaping Rotary’s Future Committee discussed several new structural model possibilities for Rotary International as developed by working groups of senior Rotary leaders, senior Secretariat staff, and select Rotarians. The committee presented a possible model comprising the best aspects of these models to the Board, including a draft implementation plan, timeline, and details on how the ultimate model will be developed. The committee also discussed strategies for advancing women in Rotary leadership positions. President Maloney suggested that information from breakout session on advancing women in Rotary leadership at the Hamburg convention be further reviewed.

**DECISION:** The Board

1. thanks the Shaping Rotary’s Future Committee for its report;

2. requests the Shaping Rotary’s Future Committee to further develop the proposed structural model for report to the Board at its January 2020 meeting;

3. refers the report the Board received consisting of a consolidated list of recommendations from a breakout session at the 2019 RI Convention in Hamburg on advancing women in Rotary leadership to the Operations Review Committee for review and report to the Board at its April 2020 meeting.

**43. Nominating Committee for President**

**Statement:** The Shaping Rotary’s Future Committee discussed how the process for nominating the RI president must be of the highest ethical standards and, therefore, recommended several process improvements to ensure integrity of the process and to provide deterrence and sanctions for unethical behavior. The Board discussed how it had received other proposals for improving the process and that a final proposal could
benefit from taking these additional recommendations into consideration.

**DECISION:** The Board requests the Shaping Rotary’s Future Committee to review the recommendations submitted by the 2019 Nominating Committee for President, Past Director Karen Wentz, and Past Director Allan Jagger, to reconcile these recommendations with those of the Shaping Rotary’s Future Committee, and to develop a comprehensive recommendation of suggested procedures for the functioning of the Nominating Committee for President, for report to the Board at its April 2020 meeting.

### 44. District Roles Clarifications

**Statement:** The Shaping Rotary’s Future Committee reviewed proposed Code of Policies amendments that would clarify the roles and responsibilities of various district positions.

**DECISION:** The Board

1. amends Rotary Code of Policies to eliminate unnecessary sections and streamline language related to various Rotary role descriptions, as shown in Appendix F;

2. requests the Trustees to make corresponding changes to The Rotary Foundation Code of Policies.

### 45. Intercountry Committees

**Statement:** The Shaping Rotary’s Future Committee reviewed proposed Code of Policies amendments regarding Intercountry Committees (ICC) that would simply the ICC structure, clarify the function of the ICC Executive Council, and facilitate greater participation by Rotarians in ICCs.

**DECISION:** The Board

1. amends the Rotary Code of Policies regarding Intercountry Committees, as shown in Appendix G;

2. requests those districts and countries currently participating in Intercountry Committees to transition to the new leadership structure by 1 July 2020.

### 46. Joint Committee on Partnerships Report

**Statement:** The Joint Committee on Partnership met on 26–27 August 2019 in Evanston, IL, USA, and discussed a potential partnership with Global Partnership for Education, the potential establishment of a new Rotary program designation: Rotary Endorsed Programs, updates on the new programs of scale grant type, the RI/USAID partnership, the Institute for Economics and Peace partnership, the status of collaborating organizations, service and project partner updates, corporate cultivation, and efforts at developing new partnerships, among other topics.

**DECISION:** The Board

1. thanks the Joint Committee on Partnerships for its report;

2. approves the pilot partnership concept with the Global Partnership for Education and requests the general secretary to execute a memorandum of understanding with the Global Partnership for Education from 1 January 2020 through 31 December 2022;

3. defers consideration of a new program designation: “Rotary Endorsed Programs” to its April 2020 meeting and requests the general secretary to consider research on scaling global grants and its intersection with Rotary-endorsed programs.

### 47. Resource Partnership Opportunity

**Statement:** The general secretary reported on the opportunity to establish a new resource partnership that would work to improve nutrition among children under five in a yet to be determined sub-Saharan Africa country.

**DECISION:** The Board agrees to a resource partnership with The Eleanor Crook Foundation that would involve a nutrition initiative in a sub-Saharan Africa country subject to approval by the Trustees*.

*Note: The Trustees approved this resource partnership at their October meeting.

### 48. Adult Harassment Policy Review

**Statement:** In decision 119, January 2019, the Board approved a new adult harassment policy that defined what constitutes harassment and provided a process for
handling harassment allegations and for ensuring compliance. Since then, Rotary clubs and districts and the general secretary have processed multiple allegations. After working with this new process, several improvements and clarifications had been suggested, including providing for a clearer distinction between adult harassment and the youth protection policies.

**DECISION:** The Board

1. amends the Rotary Code of Policies regarding adult harassment as shown in Appendix H and requests the general secretary to update the adult harassment online learning module accordingly;
2. requests the general secretary to provide an update on the status of this policy implementation at its October 2020 meeting.

**49. Elections at the International Convention**

**Statement:** The 2019 Council on Legislation adopted legislation providing that elections of RI and RIBI officers at the annual Rotary convention are not necessary if the Board has determined that these selections have been made in accordance with the RI Bylaws. The general secretary suggested that the Board consider taking a decision stating that the elections are not needed at future conventions unless the Board decides otherwise.

**DECISION:** The Board, consistent with RI Bylaws section 6.010., which provides that no election of officers is necessary at the annual convention if the Board determines that the selection of the officers has otherwise been completed in accordance with the bylaws, agrees that there shall be an ongoing presumption that officer selections have been completed in accordance with the RI Bylaws, unless otherwise determined by the Board as to the selection of a particular officer.

**50. Nominating Committee for President Report**

**Statement:** The 2019–20 Nominating Committee for President suggested the Board consider improvements to the Nominating Committee’s procedures to limit the number of in-person candidate interviews the committee conducts. The Board noted that in decision 44 of these minutes, it had requested the Shaping Rotary’s Future Committee to reconcile its own suggested amendments to the Nominating Committee’s procedures with the amendments suggested by the Nominating Committee itself to develop comprehensive procedures, for report to the Board at its April 2020 meeting.

**DECISION:** The Board refers the recommended amendment proposed by the 2019–20 Nominating Committee for President to the Shaping Rotary’s Future Committee for review and report to the Board at its April 2020 meeting.

**51. Constitution and Bylaws Committee Report**

**Statement:** In decisions 141, and 142 April 2019 the Board requested the Constitution and Bylaws Committee to draft legislation for possible submission to the 2022 Council on Legislation that would extend RI director terms to three years and provide for the creation of standing committees to be solely within the purview of the RI Board. The Constitution and Bylaws Committee met via correspondence and drafted legislation accordingly for the Board’s consideration.

**DECISION:** The Board

1. agrees to submit to the 2022 Council on Legislation an enactment that would extend RI director terms to three years, as shown in Appendix I;
2. agrees to submit to the 2022 Council on Legislation an enactment that would establish certain RI standing committees and grant the Board discretion in setting these committees’ terms of reference, as shown in Appendix J.

**52. Rotary Representative Network**

**Statement:** In decision 147, April 2019, the Board requested the general secretary to report on the process and criteria for selecting members of the Rotary Representatives Network, including the consultative role of local Rotarian leadership, continuity of term, qualification requirements, geographic location, performance evaluation, and succession planning. The general secretary noted that Rotary Code of Policies section 37.020.5 provides for the terms of reference for Rotary’s representatives to the United Nations and Other Organizations. Regarding appointments and succession planning, the general secretary noted that the president-elect appoints or re-appoints Rotary representatives annually and that due to the high-level relationship building done by the representatives, where continuity and consistency are vital, representatives with strong performance records and established connections have been re-appointed for extensive periods. While no standard succession plan exists, representatives and local Rotarian leadership are asked to identify prospective candidates for succession when and where appropriate.
DECISION: The Board receives the general secretary’s report on the process and criteria for selecting members of the Rotary Representative Network.

53. Expense Reimbursement Documentation

Statement: The general secretary recommended that the Board amend its spouse travel reimbursements policy to provide that Rotarians who do not submit—a “Document of Reimbursable Activities of Spouse” form to the Secretariat, shall not be funded for future RI travel assignments.

DECISION: The Board

1. amends the Rotary Code of Policies regarding spouse travel reimbursements to clarify that RI will not fund future travel of a Rotarian until they have fulfilled the requirements of the RI Policy Regarding Spouse Travel Expense Reimbursements, as shown below:

   69.020.11. Spouse Travel Reimbursements
   The Board has adopted the RI Policy Regarding Spouse Travel Expense Reimbursements. Under this policy, Rotary will reimburse Rotary spouse travel only if the function of the travel serves a bona fide business purpose for Rotary International and the amounts requested for reimbursement are substantiated by utilizing a RI “Document of Reimbursable Activities of Spouse.” Rotarians and spouses who fail to fulfill these requirements shall not be reimbursed by RI for any expenses associated with the travel and shall return to RI all amounts paid to them or on their behalf to RI in connection with the travel. Rotarians shall not be funded by RI for future travel until these requirements are fulfilled. Persons who travel at RI expense may be subject to income taxes on the value of the travel if the travel is not for a bona fide business purpose for RI.

2. requests the Trustees to make corresponding amendments to the Rotary Foundation Code of Policies for Foundation-funded travel.

54. Areas of Focus and Environmental Issues

Statement: Noting that recent survey results indicate that environmental issues are of increasing importance to Rotarians, Rotaractors, and potential Rotarians, President Maloney suggested that “environment” would make a strong new area of focus for The Rotary Foundation.

DECISION: The Board

1. recognizes the results of a recent survey where Rotarians, Rotaractors, alumni, and potential members identified the issues they considered most important for their “ideal membership organization” to address indicating that the environment ranked among the top five;

2. requests the Trustees to add the environment as a new Area of Focus.

55. Leadership Development and Training Committee Report

Statement: In decision 142, April, 2019, the Board requested the Leadership and Development and Training Committee to develop a standard template that could be used for planning the International Assembly. The Leadership Development and Training Committee met on 10–11 September in Evanston, IL, USA to develop this template, including a statement of the International Assembly’s purpose, the desired outcomes from the training meeting, guidelines for program elements, and a standard schedule for the meeting.

DECISION: The Board

1. thanks the Leadership Development and Training Committee for its report;

2. approves the International Assembly guidelines and template as shown in Appendix K.

56. Rotaract Committee Report

Statement: The Rotaract Committee met on 28 August 2019 in Evanston, IL, USA, and discussed survey results from the Hamburg Rotaract preconvention, preparations for the Honolulu preconvention, and Rotaract engagement activities and strategies, among other topics. The committee also held a joint session with the Membership Committee to discuss initiatives to grow Rotary by investing in the next generation of leaders.

DECISION: The Board thanks the Rotaract Committee for its report.

57. Elevate Rotaract Task Force Report

Statement: In decision 11, “July” 2019, the Board established a task force to study how best to administer the 2019 Council on Legislation’s enactment to admit Rotaract clubs to RI membership. The task force was charged to advise the Board on a possible Rotaract per capita dues rate, Rotaract participation in Foundation programs, a communications and change management plan for implementing this enactment, necessary
amendments to the Rotary Code of Policies as a result of the enactment, and other matters arising from the change in Rotaract status. The Elevate Rotaract Task Force met on 26–27 August 2019 in Evanston, IL, USA, to thoroughly study all of these issues and made several recommendations to the Board.

**DECISION:** The Board

1. thanks the Elevate Rotaract Task Force for its report;

2. noting that the rights and privileges afforded to Rotaractors as program participants will not be affected, amends the Rotary Code of Policies (effective 1 July 2020) as shown in Appendix L, filed only with the official copy of these minutes, to:
   a. move Rotaract club policies from Chapter V, Programs, to a revised title for Chapter II, Clubs;
   b. allow Rotaract clubs to organize without a sponsor;
   c. allow Rotaract clubs to organize with a Rotaract club sponsor;
   d. remove the upper age limit of Rotaract but maintain that Rotaract is for young adults;
   e. strongly encourage Rotary districts to include Rotaractors in every district committee;

3. amends the Standard Rotaract Club Constitution and the Recommended Rotaract Club Bylaws to reflect the Rotary Code changes noted in point 4 above, as shown in Appendix M, effective 1 July 2020;

4. requests the general secretary to review the Rotary Code of Policies to ensure that Rotary clubs and Rotaract clubs are adequately defined throughout;

5. agrees in principle that Rotaractors shall pay per capita dues and requests the Elevate Rotaract Task Force to further research via correspondence an appropriate Rotaractor per capita dues rate, for report at the January 2020 Board meeting;

6. eliminates the US$50 one-time chartering fee for new Rotaract clubs beginning 1 July 2021, provided that the Rotaract per capita dues system is in place;

7. requests future RI presidents-elect to include Rotaractors in the International Assembly by planning sessions to encourage collaboration between governors-elect and Rotaractors;

8. requests the president to appoint a Rotaractor representative from the Rotaract committee to attend each Board meeting to advise on matters related to Rotaract;

9. requests future RI presidents to consider appointing Rotaractors as advisers to any RI committee;

10. sets the following goals pertaining to Rotaract:
   a. increase the number of reported Rotaractors by 100 percent by 2022;
   b. increase the number of reported Rotaractors that join Rotary clubs by 20 percent by 2022;
   c. increase the number of reported Rotaractors to 1 million by 2029;

11. requests the general secretary to explore developing a mobile app to facilitate Rotary and Rotaract club management and member communications;

12. requests the Trustees to:
   a. allow Rotaract clubs to be either an international or host sponsor of a global grant beginning 1 July 2022, with the intended outcomes to be:
      i. increased Foundation ability to successfully execute innovative and sustainable projects by activating qualified, adept, engaged younger professionals;
      ii. promotion of the Foundation’s commitment to increase diversity, equity, and inclusion in Foundation programs;
   b. request the general secretary to update the Grants Center to allow Rotaract clubs to be formally recognized as a donor or partner on a global grant application, with the intended outcomes to be:
      i. encouragement of meaningful partnerships between Rotary and Rotaract clubs;
      ii. recognition of Rotaract clubs as capable partners in carrying out sustainable service and as responsible stewards of Foundation funds;
iii. acknowledgment that Rotaract clubs will require additional support from Rotary clubs to be more successful.

c. confirm that no rights or privileges previously afforded to Rotaractors as program participants will be revoked;

d. encourage regional Rotary Foundation coordinators and district Rotary Foundation coordinators to better engage Rotaractors in training opportunities, fundraising, and support of The Rotary Foundation;

e. encourage Rotaract clubs to appoint club leaders to support The Rotary Foundation;

f. encourage Rotary clubs to include Rotaract club leaders in their club Foundation committee;

g. consider appointing Rotaractor members of the Rotaract Committee to advise the Trustees on matters related to Rotaract;

h. consider requesting Trustee chairs to appoint a Trustee liaison to the Rotaract Committee and invite the Rotaract Committee to advise the Trustees directly on matters related to The Rotary Foundation.

58. Youth Exchange Committee Report

Statement: The Youth Exchange Committee met via teleconference on 12 August 2019 to review necessary clarifications to Youth Exchange policy regarding roles and expectations of club and district leaders, consequences for policy noncompliance, and additional safeguards against abuse and harassment. The committee also discussed results from the Youth Exchange Officers preconvention in Hamburg and planning for the preconvention in Honolulu.

DECISION: The Board

1. thanks the Youth Exchange Committee for its report;

2. amends the Rotary Code of Policies to clarify the roles and expectations of club and district leaders, establish clear and fair outcomes for individuals, clubs, and districts that fail to comply with the policies, and include additional safeguards related to abuse and harassment prevention and reporting, as shown in Appendix N.

59. Proposed Rotary Fellowships

Statement: The general secretary reported receiving an application for a proposed fellowship that seeks to facilitate networking between current and former Rotary Peace Fellows and with Rotary-affiliated entities with the aim of expanding the promotion of peace around the world. While the general secretary approves fellowships on the Board’s behalf (and had approved this fellowship) any fellowship that wishes to use the word “Rotary” in its name must obtain Board approval.

DECISION: The Board recognizes the proposed Rotary Fellowship: Rotary Peace Fellowship Alumni Association and authorizes the use of the word “Rotary” in this fellowship’s name.

60. Rotary Community Corps Policy Updates

Statement: The general secretary reported that policy regarding the Rotary Community Corps program has not been substantially reviewed since 2010. The general secretary made several policy amendments based on participant and Secretariat feedback and current practice. The policy was also amended to align with Rotary’s new strategic priorities.

DECISION: The Board amends the Rotary Code of Policies regarding the Rotary Community Corps program, as shown in Appendix O.

61. RI Convention Sponsors Approval Policy

Statement: Noting that the current Rotary president and the president presiding over a future RI convention may have different objectives for the convention, and since the presiding president directs most of the convention’s activities and programs, the general secretary recommended policy amendments to provide that the presiding president (when known) shall review and approve potential convention sponsors.

DECISION: The Board

1. recognizes that approving potential sponsors is an important aspect of a presiding convention president’s responsibilities;

2. amends Rotary Code of Policies section 37.010. regarding the guidelines for sponsorship of RI meetings, events, projects, and programs and section 57.150.1. regarding solicitation of sponsors for RI conventions to provide that the RI president (when known) who presides over the convention shall be
the solicitor and reviewer of prospective sponsors with the general secretary, as shown in Appendix P;

3. recommends that the Trustees approve corresponding amendments to Rotary Foundation Code of Policies section 60.130;

4. requests the general secretary to make corresponding amendments to the RI Manual for Conventions.

62. 2021 RI (Taipei) Convention Committee Report

Statement: The 2021 RI (Taipei) Convention Committee met on 14–16 August 2019 in Taipei, Taiwan, and discussed an evaluation summary of the 2019 Hamburg convention, a review of convention stakeholders and their respective responsibilities, convention marketing and promotion plans, convention logo and Rotary marks use, fundraising exemption policy, and the convention program, budget, and logistics, among other topics.

DECISION: The Board

1. receives the draft program of events and activities for the Taipei convention as shown in Appendix Q, filed only with the official copy of these minutes, and authorizes the president-elect, convention chair, vice chair, and general secretary to continue to develop the program with regular reports to the Board;

2. in accordance with Rotary Code of Policies section 57.100.1., approves a budgeted attendance of 25,000 at the Taipei convention, and approves an attendance expectation of 40,000 for marketing purposes;

3. grants an exception to Rotary Code of Policies section 37.010.3. to allow for the consideration of alcoholic beverage company sponsorships for the Taipei convention, with the terms of any sponsorship relationship being subject to any restrictions with respect to use, sale, and marketing of alcoholic beverages in the venue contract(s). If there is a merchandising component to such a sponsorship, whether for give-away or sale, and whether or not for fundraising purposes, then:
   a. the label on the alcoholic beverage shall not contain the Mark of Excellence,
   b. requests the general secretary to develop a suitable substitute label design for the approval by the president-elect;

4. requests the Service and Networking Groups Committee to review exceptions provided to Rotary Fellowships as set forth in Rotary Code of Policies section 35.040.4. regarding licensing of for-sale merchandise at the RI convention to assess if the exception is reasonable and necessary in light of policy pertaining to other Rotary Entities, for report at the January 2020 Board meeting;

5. approves the following budget considerations:
   a. agrees to setting a registration fee between US$325 to $350;
   b. requests that the general secretary further develop the budget in consultation with the convention chair, vice chair, and president-elect, for consideration at the January 2020 Board meeting;
   c. agrees to the inclusion of the fee category: 1 day only (Saturday) in the House of Friendship and further agrees to provide for “preconventions only” registration;

6. accepts the proposal of the 12 Taiwan districts (3461, 3462, 3470, 3482, 3490, 3501, 3502, 3510, 3521, 3522, 3523) to host the 2021 Rotary International Convention on 12–16 June 2021 in Taipei, Taiwan with the Taipei Nangang Exhibition Center (TaiNEX) as the primary venue;

7. agrees that Rotary will provide return transportation support for the Host Hospitality event currently planned by the Host Organization Committee at a single venue for 2,500 participants;

8. requests the general secretary to amend policy to permit future convention committees to solicit alcoholic beverage companies as sponsors subject to restrictions similar to those imposed in point 3 above, for report to the Board at its January 2020 meeting.

63. Cities to Bid for the 2026 RI Convention

Statement: Board policy provides that cities that do not meet all of Rotary’s critical criteria to host a Rotary convention (no more than three criteria exemptions), but are otherwise qualified, may bid once every seven years among other cities also requiring exemptions to host the Rotary International convention. The general secretary reported on those cities interested in hosting the 2026 RI Convention but do that not meet the critical criteria.
**DECISION**: The Board

1. requests the general secretary to solicit proposals to host the 2026 Rotary International Convention from the following cities:
   - Durban, South Africa
   - Genova, Italy
   - Krakow, Poland
   - Manila, Philippines
   - Rimini, Italy
   - Sharm El Sheikh, Egypt
   - Trondheim, Norway

2. requests the general secretary to report on the results of the bid analysis and to recommend two to three cities to be inspected, for report at the June 2020 Board meeting.

**64. My Rotary Profile Enhancement Update**

**Statement**: In decision 115, January 2019, the Board requested the general secretary to provide a progress report on the My Rotary profile enhancement project, which aims to facilitate better project partner connections by offering the functionality on My Rotary for users to identify their skills and to search the database by skill, language, location, and other criteria. The general secretary reported that the project is still in its first phase, addressing performance improvements, mobile device compatibility, clearer navigation, and better search functions. Phase two, which will allow users to indicated expertise and language skills, is under development.

**DECISION**: The Board receives the general secretary’s report on the My Rotary profile enhancement.

**65. New Partner to the Global Polio Eradication Initiative**

**Statement**: The International Polio Plus Committee recommended the Board agree to adding the Gavi, the Vaccine Alliance as a sixth partner to the Global Polio Eradication Initiative.

**DECISION**: The Board

1. agrees to add Gavi, the Vaccine Alliance, as a sixth partner to the Global Polio Eradication Initiative, pursuant to confirmation by the Trustees at their October 2019 meeting;

2. requests the International PolioPlus Committee chair to convey the final decision to members of the Global Polio Eradication Initiative Polio Oversight Board.

*Note: The Trustees approved adding Gavi as a sixth partner to the GPEI at their October meeting.

**66. Membership Trends**

**Statement**: The general secretary annually presents to the Board a report on current membership trends. As of 1 July 2019, Rotary’s membership was 1,189,466 Rotarians (down 5,641 members from 2018) and 35,890 clubs (up 2,019 clubs from 2018). The general secretary further reported on membership by zone, membership retention, new club viability, club size, and gender balance and age distribution, among other membership-related data.

**DECISION**: The Board receives the general secretary’s report on club membership trends.

**67. Membership Committee Report**

**Statement**: The Membership Committee met on 28–29 August 2019 in Evanston, IL, USA and discussed current membership trends, the Grow Rotary initiative, a report from the Elevate Rotaract task force, results from a membership experience survey, training provided to district membership chairs, a 2020–25 membership operational plan, the Rotary Citation, and challenges with current club naming policy, among other topics. The committee also met jointly with the Rotaract Committee to discuss initiatives to grow Rotary by investing in the next generation of leaders.

**DECISION**: The Board

1. thanks the Membership Committee for its report;

2. agreeing that to grow Rotary is the organization’s top internal priority, amends the Rotary Code of Policies to replace section 5.030. (RI Membership Strategic Plan) with the 2020–25 Grow Rotary Membership Plan, as shown in Appendix R;

3. requests that all future RI presidents through 2025 include “growing Rotary” among their emphases;

4. amends Rotary Code of Policies section 32.090.15. as follows:
32.090.15. Service Above Self Awards

The general secretary is further authorized to rescind an individual’s Service Above Self Award if requested by the nominator and in consultation with the director of the zone, provided the award has not been presented or announced publicly and there are extraordinary circumstances that warrant such action. The general secretary may also rescind the service awards from past recipients provided there are extraordinary circumstances that warrant such action. The general secretary shall notify the president whenever a Service Above Self Award service award is rescinded.

5. requests the Trustees to amend Rotary Foundation Code of Policies section 51.060.5.5. to authorize the general secretary to rescind Foundation awards from past recipients provided there are extraordinary circumstances that warrant such action;

6. eliminates the RI Service Awards Selection Committee, effective 30 June 2020, and transfers the committee’s terms of reference to the Membership Committee;

7. requests the Trustees to eliminate the TRF Awards Selection Committee, effective 30 June 2020, and transfer the committee’s terms of reference to the Membership Committee;

8. requests the general secretary to design a pilot program whereby clubs may adopt a club name that is not in compliance Board policy, for report at the January 2020 Board meeting.

68. Young Past District Governors Committee Report

Statement: The Young Past Governors Committee met on 20–21 August 2019 in Evanston, IL, USA, and discussed how its work can intersect and compliment the other RI committees. The committee also had a joint session with the Shaping Rotary’s Future Committee to discuss possible new mid-level leadership models.

DECISION: The Board thanks the Young Past Governors Committee for its report.

69. Districting Committee Report

Statement: The Districting Committee met via correspondence in August through October 2019 to discuss various districting issues, including potential district mergers and splits, a review of exemption requests, and current district with less than 1,100 members.

DECISION: The Board

1. acknowledging local district consolidation efforts, agrees to merge District 9670 with District 9650 (Australia), effective 1 July 2021 if District 9670 does not reach 1,100 members by 1 July 2020, this decision to supersede earlier Board action in this regard;

2. agrees to merge Districts 4370 and 4380 (Venezuela), effective 1 July 2021, if both districts do not reach 1,100 members by 1 July 2020, this decision to supersede earlier Board action in this regard;

3. splits District 2100 (Italy) into Districts 2101 and 2102 and moves the Rotary Club of Lauria to District 2120 (Italy), effective 1 July 2021;

4. splits District 9211 (Tanzania, Uganda) into Districts 9213 and 9214, effective 1 July 2022;

5. requests District 7410 (USA–PA) to submit a district consolidation plan by 1 May 2020 to merge with an adjacent district, effective 1 July 2021, this decision to supersede earlier Board action in this regard;

6. acknowledging local district consolidation efforts, agrees to merge Districts 9600 and 9630 (Australia), effective 1 July 2021;

7. acknowledging receipt of a request for exemption, requests District 9910 (New Zealand, part of Pacific Islands) to submit a membership growth action plan and for District 9920 (New Zealand) to submit reasons why they should not be merged to the Districting Committee by 31 December 2019;

8. agrees to merge District 9910 (New Zealand, part of Pacific Islands) and District 9920 (New Zealand) effective 1 July 2024, if either district is below 1,100 members as of 1 July 2023;

9. noting their membership is between 1,100 and 1,199, requests Districts 1430 (Finland), 2320 (Sweden), 4740 (Brazil), 9350 (Angola, Nambia, part of South Africa), and 9465 (Australia) to submit to the Districting Committee a membership development plan by 15 January 2020, and a membership activity report by 1 May 2020.
70. Rotary Clubs in the United Arab Emirates

Statement: In decision 180, May 2019, the Board received a report on matters of concern regarding Rotary clubs in the United Arab Emirates and requested director Babalola to provide a further update at this meeting. The general secretary reported that a recent visit to the UAE clubs by the Secretariat’s general counsel will result in a full report at the January 2020 Board meeting.

DECISION: The Board defers to its January 2020 meeting consideration of Director Babalola’s report on the status of Rotary clubs in the United Arab Emirates.

71. Regional Leader Teams

Statement: Director Ket, on behalf of regional leader teams in Germany, suggested that the regional teams structure in Germany would be more effective if it were reduced from two teams to one team.

DECISION: The Board

1. combines the two regional leader teams (comprising Rotary Foundation coordinators, Rotary coordinators, Rotary public image coordinators, and endowment/major gifts advisers) that currently support the eighteen districts in Germany, Liechtenstein, and Switzerland into one team, beginning 1 July 2020;

2. offers the members of those two regional leader teams the opportunity to complete their three-year terms and requests the general secretary to

   a. review this change with the current regional leaders to determine which regional leaders would like to serve out their full appointed term;

   b. update all references regarding regional leader teams serving the districts in Germany, Liechtenstein, and Switzerland to note just one regional leader team;

3. requests the Trustees to make corresponding changes in the Foundation’s regional leader teams structure.

72. Rotary in Russia

Statement: Past RI Directors Mikael Ahlberg and Dean Rohrs have been providing oversight to pilot District 2220 (Russian Federation) since the Board, in April 2018, merged the non-districted clubs in Siberia and Far Eastern Russia with the district. The general secretary reported that the costs for this support, including attendance at the Eastern Economic Forum, has surpassed the original budget.

DECISION: The Board thanks Past RI Vice President Dean Rohrs and Past RI Treasurer Mikael Ahlberg for their work as co-chairs to the Russian pilot district and approves a 2019–20 budget variance of US$52,000 to cover costs for their continued support of the pilot district, including ensuring that the strategic plan is followed.

73. Electronic Voting Pilot

Statement: In decision 183, April 2016, the Board adopted a three-year electronic voting pilot project in South Asia to address the high number of election complaints filed there. Noting the overall success of the pilot (election complaints had been cut in half in the pilot region), the Board, in decision 13, “July” 2019, extended the pilot, requiring all districts in Bhutan, India, Maldives, Nepal, Pakistan, and Sri Lanka to use electronic voting for district and zone elections whenever a ballot is required through 2021–22. The Board further requested its Administration Committee to review these provisions of electronic voting for possible broader use. The general secretary reported that while the pilot has been successful in the pilot region, making it available throughout the Rotary world may have a significant administrative and financial impact that should be further explored.

DECISION: The Board endorses the concept of having an electronic voting option available for district elections and requests the general secretary to further investigate, for report at its January 2020 meeting.

74. Finance Committee Report

Statement: The RI and TRF Finance Committees met jointly on 16 October 2019 via webinar and discussed the 2018–19 unaudited financials, an accounting standards update, year-to-date financial results, and membership assumptions used for the 2019–20 budget preparations, among other topics.

DECISION: The Board

1. thanks the Finance Committee for its report;

2. requests the Finance Committee to review the policies for annual membership assumptions used in preparing the budget and recommend changes to more accurately reflect anticipated dues revenue, for report to the Board at its January 2020 meeting.
75. **Audit Committee Report**

*Statement:* The Audit Committee met on 16–17 October 2019, in Evanston, IL, USA, and discussed recently completed audits, a summary of management action plans, a review of the draft audited financial statements from the external auditor, and the status of Rotary Institutes reporting, among other topics.

**DECISION:** The Board

1. receives the auditors independent report on Rotary International's audited financial results for 2018–19 as presented at this meeting;

2. requests the general secretary to publish an annual report in accordance with the RI Bylaws;

3. reaffirms its decision 199, June 2017, to appoint Deloitte to audit Rotary International's financial statements for fiscal year 2019–20.

76. **RI Resolutions on Financial Accounts and Services**

*Statement:* The RI Resolutions on Financial Accounts and Services delegates authority to specific staff concerning the establishment and operation of Rotary’s bank accounts. Recent staffing changes required amendments to the existing resolutions.

**DECISION:** The Board amends the RI Resolution on Financial Accounts and Services, as shown in Appendix S, filed only with the official copy of these minutes.

**2019–20 Budget Review**

Board-approved budget, 2019–20 (in US dollars)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues:</strong></td>
<td>111,639,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Expenses:</strong></td>
<td>110,134,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Change in net assets:</td>
<td>1,505,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Convention reserves:</td>
<td>1,215,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GSF funded expenses:</td>
<td>572,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net total of revenue and reserve funding over expenses:</strong></td>
<td>3,292,000</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Decisions taken at this meeting impacting current year:

<table>
<thead>
<tr>
<th></th>
<th>2019–20</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expenses:</strong></td>
<td></td>
</tr>
<tr>
<td>Dec. 72 Rotary in Russia</td>
<td>$52,000</td>
</tr>
</tbody>
</table>

Decisions taken at this meeting impacting future years:

<table>
<thead>
<tr>
<th></th>
<th>2020–21</th>
<th>2021–22</th>
<th>2022–23</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expenses:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>31. 2020-21 RI Comm. Structure</td>
<td>(34,000)</td>
<td>(34,000)</td>
<td>(34,000)</td>
</tr>
<tr>
<td>57. Elevate Rotaract Task Force Report</td>
<td>247,500</td>
<td>255,007</td>
<td>262,527</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td>213,500</td>
<td>221,007</td>
<td>228,527</td>
</tr>
</tbody>
</table>

**Adjournment**

The foregoing is a true record of the proceedings at the October 2019 Rotary International Board meeting.

__________________________
Mark Daniel Maloney
President

__________________________
Andrew McDonald
Secretary of the Meeting

**ATTEST:**

__________________________
John Hewko
General Secretary, RI
APPENDIX A

RATIFICATION OF DECISIONS MADE BY THE PRESIDENT
(Decision 17)

1. Waiver of Qualifications for Governor-nominee

Statement: Under the Board’s terms of delegation of authority (Rotary Code of Policies section 27.040), the president is authorized to act on the Board’s behalf in excusing a Rotarian from the qualifications for a district governor or governor-nominee specified in the RI Bylaws.

DECISION: The Board, the president acting on its behalf, in accordance with RI Bylaws section 16.010. or 16.020, excuses the following Rotarians from the qualifications for a governor or governor-nominee:

President Rassin 5 March–30 June 2019

<table>
<thead>
<tr>
<th>Rotarian Name</th>
<th>Club Name</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ásdís Helga Bjarnadóttir</td>
<td>Egilsstadir, Iceland</td>
<td>1360</td>
</tr>
<tr>
<td>Jane Mejlby Buhl-Olsen</td>
<td>Aarhus Sydvestre, Denmark</td>
<td>1450</td>
</tr>
<tr>
<td>Lucien Lumbroso</td>
<td>Grenoble-Belledonne, Isère, France</td>
<td>1780</td>
</tr>
<tr>
<td>Anna Mohlén Lauridsen</td>
<td>Falsterbo-Skytt, Sweden</td>
<td>2340</td>
</tr>
</tbody>
</table>

President Maloney 1 July–6 September 2019

<table>
<thead>
<tr>
<th>Rotarian Name</th>
<th>Club Name</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ichiro Kuwazawa</td>
<td>Chino, Japan</td>
<td>2600</td>
</tr>
</tbody>
</table>

2. Vacancy in the Office of Governor or Governor-elect

Statement: Under the Board’s terms of delegation of authority (Rotary Code of Policies section 27.040), the president is authorized to act on the Board’s behalf in electing a Rotarian to fill a vacancy in the office of governor or governor-elect where such action is required by the RI Bylaws. The Board has requested the president to consult with the current director where the vacancy has occurred before making the selection.

DECISION: The Board, the president acting on its behalf, in accordance with RI Bylaws section 12.090. or 16.060. appoints the following Rotarians to serve as governor or governor-elect in their district, assuming all authority and responsibilities of the office:

<table>
<thead>
<tr>
<th>Rotarian Name</th>
<th>Club Name</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gudde Södbergren</td>
<td>Maribo-Rødby, Denmark</td>
<td>1480</td>
</tr>
</tbody>
</table>

3. Appointment of Member to the 2019–20 Nominating Committee for President from Zone 21

Statement: RI Bylaws section 10.030.1. requires that those past directors who wish to be considered for membership on the Nominating Committee for President must advise the general secretary before 15 April. As of that date, the general secretary had not been notified of any potential candidate from Zone 21. RI Bylaws section 10.020.5. provides that where there is no past director available for election or appointment from a particular zone, “a past governor shall be eligible for such election or appointment provided that such past governor has served for at least one year as a member of a committee provided for in Article 17 or as a trustee of The Rotary Foundation. Past Governor Bernhard Baumgartner from the Rotary Club of Kitzbühel, Austria has indicated his willingness to serve on this committee.

DECISION: The Board, the president acting on its behalf, appoints Past Governor Bernhard Baumgartner from the Rotary Club of Kitzbühel, Austria as the member of the 2019–20 Nominating Committee for President from Zone 21.
APPENDIX B

RATIFICATION OF DECISIONS MADE BY THE GENERAL SECRETARY
(Decision 18)

Statement: The general secretary reported that, in accordance with instruction and authorization from the Board, he made the following decisions on behalf of the Board during the period 7 May 2019 through 6 September 2019.

1. Admission of Clubs

Statement: Under the terms of the delegation of authority by the Board, the general secretary may approve provisional clubs’ applications for membership in RI in accordance with established procedure and policy.

DECISION: The Board, the general secretary acting on its behalf, approves admission of the following Rotary clubs to membership in RI:

Zone 1
Chattogram Harbour, Bangladesh
Chittagong Green View, Bangladesh
Chittagong Hill City, Bangladesh
Chittagong Peace, Bangladesh
Chittagong Victory, Bangladesh
Cumilla Shine, Bangladesh
Dhaka Pallabi, Bangladesh
Dhaka Udayan, Bangladesh
Greater Cumilla, Bangladesh
Gulshan Tigers, Bangladesh
Karachi Coastal City, Sindh, Pakistan
Lahore Corporate, Punjab, Pakistan
Lahore Royals, Punjab, Pakistan
Narsingdi City, Bangladesh
Pakpattan Sharif City, Punjab, Pakistan
Palu, Indonesia
Surabaya Persada, Indonesia
Sylhet Tea City, Bangladesh

Zone 2
E-Club of Ibaraki, Ibaraki, Japan

Zone 3
Kagoshima Reiwa, Kagoshima, Japan

Zone 4
Amritsar Rising, Punjab, India
Barara, Haryana, India
Bhiwani Downtown, Haryana, India
Delhi Down Town, Delhi, India
Delhi Elite, Delhi, India
Delhi Khubsurat, Delhi, India
Delhi Okhla City, Delhi, India
Delhi Youth, Delhi, India
Dharamkot Stars, Punjab, India

Zone 4 (cont.)
Dharamshala City, Himachal Pradesh, India
Dombivli Diamonds, Maharashtra, India
Faridabad Tulips, Haryana, India
Ghaziabad Classic, Uttar Pradesh, India
Ghaziabad Pride, Uttar Pradesh, India
Indore United, Madhya Pradesh, India
Indore Vinayakam, Madhya Pradesh, India
Jammu Trikuta, Jammu & Kashmir, India
Karnal Central, Haryana, India
Kashmir, Jammu & Kashmir, India
Kota Divine, Rajasthan, India
Ludhiana Pink, Punjab, India
Merta Meera, Rajasthan, India
Mumbai Champions, Maharashtra, India
Mumbai Kanjurmarg, Maharashtra, India
Mumbai Lower Parel, Maharashtra, India
Mumbai Wadala East, Maharashtra, India
Mumbai West End, Maharashtra, India
Mumbai Worldwide, Maharashtra, India
Navi Mumbai APMC, Maharashtra, India
Palwal Sanskar, Haryana, India
Thane Aces, Maharashtra, India
Thane Perfects, Maharashtra, India
Vasai, Maharashtra, India
Virar, Maharashtra, India
Zirakpur, Punjab, India

Zone 5
Chennai Amethyst, Tamil Nadu, India
Chennai Harmony, Tamil Nadu, India
Chennai Kotturpuram, Tamil Nadu, India
Chennai Metrozone, Tamil Nadu, India
Chennai North, Tamil Nadu, India
Chennai South, Tamil Nadu, India
Chennai Trident, Tamil Nadu, India
Coimbatore Meridian, Tamil Nadu, India
Desur, Tamil Nadu, India
Gampaha, Western Province, Sri Lanka
Kanchi Infinity, Tamil Nadu, India
Kunnique Royale, Kerala, India
Mannar, Sri Lanka
Nagercoil Royals, Tamil Nadu, India
Tirupur Anandham, Tamil Nadu, India
Trichy DownTown, Tamil Nadu, India
Trichy Heritage, Tamil Nadu, India
Trichy Periyar Arch, Tamil Nadu, India
Trivandrum Metropolis, Kerala, India
Vellore Bagayam, Tamil Nadu, India
Vellore Sathuvachari, Tamil Nadu, India
Vellore Sun City, Tamil Nadu, India

Zone 5 (cont.)
Zone 6
Agra Sapphire, Uttar Pradesh, India
Aligarh Aura, Uttar Pradesh, India
Aligarh Platinum, Uttar Pradesh, India
Azimabad Patna, Bihar, India
Bahjoi Sambhal, Uttar Pradesh, India
Bareilly Friends, Uttar Pradesh, India
Bareilly Industrial, Uttar Pradesh, India
Bareilly Smart City, Uttar Pradesh, India
Bareilly Vision, Uttar Pradesh, India
Bareilly Youngsters, Uttar Pradesh, India
Bhilai Pinnacle, Chhattisgarh, India
Bilaspur Royal, Chhattisgarh, India
Boudha, Nepal
Burtibang Dhorepatan, Nepal
Calcutta Diamond, West Bengal, India
Calcutta Newtown Circle, West Bengal, India
Calcutta South Circle, West Bengal, India
Hariharpara Murshidabad, West Bengal, India
Hathras Diamond, Uttar Pradesh, India
Hathras Icon, Uttar Pradesh, India
Hathras Platinum, Uttar Pradesh, India
Jajpur Road, Odisha, India
Kashipur Industrial, Uttarakhand, India
Kolkata Temple City, West Bengal, India
Kuchinda Greater, Odisha, India
Kushinagar, Uttar Pradesh, India
Lucknow Prime, Uttar Pradesh, India
Maharajganj, Uttar Pradesh, India
Majhola Pilibhit, Uttar Pradesh, India
Mathura Gokul, Uttar Pradesh, India
Myagdi, Nepal
Pilibhit Tigers, Uttar Pradesh, India
Prayagraj, Uttar Pradesh, India
Puri Sagar, Odisha, India
Raipur Socials, Chhattisgarh, India
Sakhi Shahjahanpur City, Uttar Pradesh, India
Shillong Heritage, Meghalaya, India
 Sindri, Jharkhand, India
Subarnarekha Raibania, Odisha, India

Zone 7
Ahmednagar Integrity, Maharashtra, India
Akiwat, Maharashtra, India
Alair, Telangana, India
Bangalore Oasis, Karnataka, India
Gulbarga Sakhi, Karnataka, India
Hyderabad Elite, Telangana, India
Karwar Paschim, Karnataka, India
Kolhapur Evolve, Maharashtra, India
Malleswara Alur Siddapura, Karnataka, India
Pernem, Goa, India
Pune Symphony, Maharashtra, India
Sangama Kudige, Karnataka, India
Siripuri Proddatur, Andhra Pradesh, India
Uppal, Telangana, India
Varkute Pomegranate Village, Maharashtra, India

Zone 8
Brisbane Water, New South Wales, Australia
Gold Coast Passport, Queensland, Australia
Macedon Ranges, Victoria, Australia
Tarawa, Kiribati

Zone 9
Ability Hong Kong, Hong Kong
Baruunzam, Ulaanbaatar, Mongolia
Beijing East, People's Republic of China
Chongqing Mandarin, People's Republic of China
Feng Xin, Taiwan
Hemei, Taiwan
Hong Kong North Point, Hong Kong
Kunming, People's Republic of China
Kwai Tsing, Hong Kong
Miao-Li Tung Flower, Taiwan
Neoteric Hong Kong, Hong Kong
Puxin, Taiwan
Taipei Chang Qing, Taiwan
Taipei Da Shih Dai, Taiwan
Taipei Financial, Taiwan
Taipei Nanpo, Taiwan
Taipei Silicon Valley, Taiwan
Taipei Tagala, Taipei, Taiwan
Taipei West Town, Taiwan
Taipei Wonder Food, Taiwan
Taoyuan Zhide, Taiwan

Zone 10
Alabang Corporate Centre, Muntinlupa City, Philippines
Baguio Highlands, Benguet, Philippines
Bandar Penggaram Mandarin, Malaysia
Bangkok First, Thailand
Binalbagan-East, Negros Occidental, Philippines
Bukit Bendera, Malaysia
El Nido, Palawan, Philippines
Klang Valley, Malaysia
Las Pinas Moonwalk, Las Piñas City, Philippines
Las Piñas Uptown, Las Piñas City, Philippines
Legazpi North, Albay, Philippines
Makati HV Dela Costa, Makati City, Philippines
Muntinlupa Pearls, Muntinlupa City, Philippines
Panay 18, Quezon City, Philippines
Phnom Penh Central, Cambodia
Puerto Princesa Uptown, Palawan, Philippines
San Nicolas, Ilocos Norte, Philippines
Tondo Metro, Manila, Philippines
Uptown Butuan, Agusan del Norte, Philippines

Zone 11
Anseong Jukju, Gyeonggi, Korea, Republic of
Boryeong, Chungcheongnam, Korea, Republic of
Goyang Garosu, Gyeonggi, Korea, Republic of
Hongcheon Huimang, Gangwon, Korea, Republic of
Seoul Chungjahwa, Seoul, Korea, Republic of
Seoul Haesi, Seoul, Korea, Republic of
Zone 11 (cont.)
Seoul Happy Senior Planners, Seoul, Korea, Republic of
Seoul Heart, Seoul, Korea, Republic of
Seoul HYLC, Seoul, Korea, Republic of
Seoul Inyeji, Seoul, Korea, Republic of
Seoul Kook-An, Seoul, Korea, Republic of
Seoul Myungryun, Seoul, Korea, Republic of
Seoul Oi-Kyung, Seoul, Korea, Republic of
Seoul Seolbong, Seoul, Korea, Republic of
Seoul Unkwangmoon, Seoul, Korea, Republic of
Seoul Young Leaders Musical, Seoul, Korea, Republic of
Seoul Young Leaders Press, Seoul, Korea, Republic of
Seoul Yusungjae, Seoul, Korea, Republic of
Seoul Yunyunkeuk, Seoul, Korea, Republic of
Seoul Yuseng, Seoul, Korea, Republic of

Zone 12
Daegu-Eunsong, Daegu, Korea, Republic of
Daegu Deamyung, Daegu, Korea, Republic of
Gwangju Haeyul, Gwangju, Korea, Republic of
Jeonju-Huima, Jeonju, Korea, Republic of
Naju Ewha, Jeonju, Korea, Republic of
Ulsan Thenew, Ulsan, Korea, Republic of

Zone 13
Cancale Pays de la Baie, Ille-et-Vilaine, France
Merelbeke-Melle, Belgium
Paris 20ème Service & Industrie, France
Paris International, France (E-club of)
Pau Pyrénées, Pyrénées-Atlantiques, France
Roeselare RSL, Belgium
Tours Plumereau, Indre-et-Loire, France

Zone 14
Cirò, Italy
E-Club of Calabria International, Italy
E-club of Millennials D2050, Italy
Melito di Porto Salvo "Area Grecaonica - Capo Sud", Italy
Novara Antonelli, Italy
Riccione Perla Verde, Italy
Rocca Imperiale Calabria Nord-Est, Italy
San Giovanni Rotondo, Italy
Scicli, Italy
Terra di San Marco - Orio al Serio, Italy
Torre Annunziata Oplonti, Italy

Zone 15
Hagen im Bremischen, Germany
Osnabrück Friedensreiter, Germany

Zone 16
Schwabach, Germany

Zone 17
Jurmala Phoenix, Latvia

Zone 18
Vilnius Lituanica International, Lithuania

Zone 19
Garth, Wales
Woburn Sands & District, England

Zone 20
Bideford Tarka, England
Billericay Town, Essex, England
Calafell - Baix Penedès, Spain
Castelldefels, Spain
San Vicente Universidad, Spain
Sevilla Cartuja, Spain
Tarragona-Amistad Hispano-Marroquí, Spain

Zone 21
Anamur, Turkey
Arandjelovac, Republic of Serbia
Ashkelon Tzavta, Israel
Baghdad, Iraq
Belgrade Foreigners and Visitors, Republic of Serbia
Beograd Passport, Republic of Serbia
Bucuresti Excelsior, Romania
Cluj-Napoca Hoia, Romania
Eskişehir Gordion, Turkey
Fujairah, United Arab Emirates
Gagra, Adjara, Georgia
Istanbul Ispartakule, Turkey
Istanbul Sultanahmet International, Turkey
Kamenica, Kosovo
Kifissia-Kastri, Greece
Osmaniye, Turkey
Pardes Hanna - Karkur, Israel
Prešov-Šariš, Slovakia
Salzburg International, Austria
Soroca, Republica Moldova
Suceava Cetate, Romania
Yesod Hama’ala - Galil, Israel

Zone 22
9th Mile Corner, Enugu State, Nigeria
Alger Cosmopolitan, Algeria
Alger Méditerranée, Algeria
Algers Mosaic, Algeria
Allada, Benin
Antananarivo Maroloko, Madagascar
Arusha Clock Tower, Tanzania
Bukoba-Uhuru Kagera, Tanzania
Bungoma Magharibi, Kenya
Cairo Kings Valley, Egypt
Cairo Platinum, Egypt
Dar es Salaam Peninsula, Tanzania
Djerba, Tunisia
Enugu Government House, Enugu State, Nigeria
Gabes-Avenir, Tunisia
Ibadan Ologuneru, Oyo State, Nigeria
Ijebu Igbo Metropolitan, Ogun State, Nigeria
Ikeja Airport, Lagos State, Nigeria
Karatu, Tanzania
Kasindi, Democratic Republic of the Congo
Minutes of the October 2019 RI Board of Directors Meeting

Zone 22 (cont.)
Kindu-Centre, Democratic Republic of the Congo
Kiwenda, Uganda
Lusaka Midtown, Zambia
Lusaka-Tukunka, Zambia
Mahdia Cap Afrique, Tunisia
Maradi, Niger
Marrakech Atlas, Morocco
Masaki, Tanzania
Mgahinga Kisoro, Uganda
Muyenga Tank-Hill, Uganda
Nafta-El Baya, Tunisia
Ng'ambo Moshi, Tanzania
Ngwo, Enugu State, Nigeria
Ongata Rongai East, Kenya
Onitsha Royal, Anambra State, Nigeria
Oran Sainta Cruz, Algeria
Rabat Ryad, Morocco
Salé Bab Lamrissa, Morocco
Sfax-Avenir, Tunisia
Sheikh Zayed-Sodic West, Egypt
Tunis Golfe NG Challenge, Tunisia

Zone 23
Arierepay – Arequipa, Arequipa, Peru
Asiri Lima, Lima, Peru
Cacequi-Terra dos Caciques, Rio Grande do Sul, Brazil
Canela-Inspiração, Rio Grande do Sul, Brazil
Chapecó-Centro, Santa Catarina, Brazil
Cidreira-Novo Amanhecer, Rio Grande do Sul, Brazil
E-Club of Distrito 4740-Inspiração
Humanidad en Los Andes - Huaraz, Ancash, Peru
Ijui-Tradição, Rio Grande do Sul, Brazil
La Paz-Ilílimani, La Paz, Bolivia
Nueva Era Cusco, Cusco, Peru
Nuevo Chimbote, Ancash, Peru
Pelotas-Integração, Rio Grande do Sul, Brazil
Rosário do Sul-Areaínas Brancas, Rio Grande do Sul, Brazil
São Marcos-Inspiração, Rio Grande do Sul, Brazil
Sauce Jeré, Corrientes, Argentina
União da Vitória-São Cristóvão, Paraná, Brazil
Veranópolis-Inspiração, Rio Grande do Sul, Brazil

Zone 24
Formiga-Areaínas Brancas Oeste, São Paulo, Brazil
Formosa-Itiquirá, Goiás, Brazil
Fortaleza-Terra da Luz, Ceará, Brazil
Franca-Capital do Calçado, São Paulo, Brazil
Itumbiara-Beira Rio, Goiás, Brazil
Minaçu-Serra da Mesa, Goiás, Brazil
Paraíba, Maranhão, Brazil
Porto da Folha, Sergipe, Brazil
Santarém-Pérola do Tapajós, Pará, Brazil
Senador Guimard, Acre, Brazil
Vianópolis, Goiás, Brazil

Zone 25
Bocas del Toro, Panama
Chihuahua Chuvísar, Chihuahua, Mexico
District 5840 Passport, San Antonio, Texas, USA
E-Club District 5790 International Exchange, Texas, USA
Empresarial Acuña, Coahuila, Mexico
Juárez Emprende, Chihuahua, Mexico
León Bajío, Guanajuato, Mexico
Marte México Unido, Mexico City, Mexico
Nogales Bellotoso, Sonora, Mexico
Sopó, Cundinamarca, Colombia
Valle de México, CDMX, Mexico
Villa Montellano, Puerto Plata, Dominican Republic
Villa Riva, Duarte, Dominican Republic

Zone 26
Desert Hot Springs - Valle De Coachella, California, USA
Gilroy After Hours, California, USA
Kaka’ako Eco, Hawaii, USA
Silicon Valley, California, USA

Zone 27
Columbia River Passport, Idaho, USA
Crossroads of Kitsap County, Washington, USA
District 5080 Passport, Idaho, USA
Oakley, California, USA
Park City Twilight, Utah, USA
Peninsula Starlight-San Mateo County, California, USA

Zone 28
YEG Passport in Edmonton, Alberta, Canada

Zone 31
DeQuincy, Louisiana, USA
Friends of Scott-Shiloh, IL, USA
IMPACT Columbia, Missouri, USA
Little Rock Afterhours, Arkansas, USA
Steeleville, Illinois, USA

Zone 32
District 7255 Passport, Long Island, NY, USA
Kearny Sunset, New Jersey, USA
New Voices District 7780, New Hampshire, USA

Zone 33
Indian Land Lunch, South Carolina, USA
New Market, Maryland, USA
Surf City, North Carolina, USA

Zone 34
Camp-Perrin, Haiti
Grand Bahama, Grand Bahama Island, Bahamas
Horizon West, Florida, USA
Key Largo Sunset, Florida, USA
Lakeland TigerTown, Florida, USA
Ocala Brick City, Florida, USA
Siesta Key, Florida, USA
The Villages Sunset South, Florida, USA
2. Amendment of Club Constitution – Change in Name of Clubs

Statement: Under the terms of the delegation of authority by the Board, the general secretary may amend a club constitution to change the name of the club.

DECISION: The Board, the general secretary acting on its behalf, approves an amendment to the following clubs’ constitution whereby the names of the clubs are changed as follows:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agargaon Dhaka, Bangladesh</td>
<td>Dhaka Abani, Bangladesh</td>
</tr>
<tr>
<td>Amtala, West Bengal, India</td>
<td>Ankur Kolkata, West Bengal, India</td>
</tr>
<tr>
<td>Avranches, Manche, France</td>
<td>Avranches Mont Saint Michel, Manche, France</td>
</tr>
<tr>
<td>Bangkok First, Thailand</td>
<td>Bangkok Central, Thailand</td>
</tr>
<tr>
<td>Bartram Trail-Jacksonville, Florida, USA</td>
<td>Bartram Trail - Jutlinton Creek, Florida, USA</td>
</tr>
<tr>
<td>Basse Terre Fort Saint Charles, Guadeloupe</td>
<td>Point de l'Alliance, Guadeloupe</td>
</tr>
<tr>
<td>Big Pine &amp; Lower Keys, Florida, USA</td>
<td>The Lower Keys, Florida, USA</td>
</tr>
<tr>
<td>Busan Sinoryun, Busan, Korea, Republic of Cefalù, Italy</td>
<td>Busan-Baekyangsan, Busan, Korea, Republic of Cefalù-Madonie, Italy</td>
</tr>
<tr>
<td>Chennai North, Tamil Nadu, India</td>
<td>Chennai Legacy, Tamil Nadu, India</td>
</tr>
<tr>
<td>Chennai South, Tamil Nadu, India</td>
<td>Chennai Sagar, Tamil Nadu, India</td>
</tr>
<tr>
<td>Daegu Womanlife, Daegu, Korea, Republic of</td>
<td>Daegu Life, Daegu, Korea, Republic of Daejeon Deamyung,</td>
</tr>
<tr>
<td>Daejeon Deamyung, Daejeon, Korea, Republic of</td>
<td>Daejeon Daemyung, Daejeon, Korea, Republic of</td>
</tr>
<tr>
<td>Dallas North, Texas, USA</td>
<td>Preston Hollow, Texas, USA</td>
</tr>
<tr>
<td>Dongtan Shindosi, Gyeonggi, Korea, Republic of</td>
<td>Dongtan, Gyeonggi, Korea, Republic of</td>
</tr>
<tr>
<td>Dongtan, Gyeonggi, Korea, Republic of Duwamish Southside, Washington, USA</td>
<td>Dongtan Star, Gyeonggi, Korea, Republic of Bellevue Eastside, Washington, USA</td>
</tr>
<tr>
<td>E-Club del Uruguay D4970, Montevideo, Uruguay</td>
<td>E-Club 4970, Montevideo, Uruguay</td>
</tr>
<tr>
<td>E-Club of Belgium 1, Belgium</td>
<td>E-Club of Belgium 1 Passport, Belgium</td>
</tr>
<tr>
<td>E-Club of District 7300, Pittsburgh, Pennsylvania, USA</td>
<td>E-Club of District 7305, Pennsylvania, USA</td>
</tr>
<tr>
<td>E-Club of District 7530, West Virginia, USA</td>
<td>E-Club of District 7545, West Virginia, USA</td>
</tr>
<tr>
<td>E-Club of Kanagawa 2780, Kanagawa, Japan</td>
<td>Arcus Shonan, Kanagawa, Japan</td>
</tr>
</tbody>
</table>

From E-Club of Seoul Foto, Seoul, Korea, Republic of Ferndown, Dorset, England
To Seoul Young Leaders Bridge, Seoul, Korea, Republic of Ferndown & Parley, Dorset, England

From Flórida-Lobato, Paraná, Brazil
To Mohave Sunrise, Arizona, USA

From Fort Mohave Sunrise, Arizona, USA
To Gimpo Geumbit, Gyeonggi, Korea, Republic of

From Gimpo Woman, Gyeonggi, Korea, Republic of Hwaseong Ladies, Gyeonggi, Korea, Republic of
To Gimpo Angel, Gyeonggi, Korea, Republic of

From Jeju Baeknyeoncho, Jeju, Korea, Republic of Jeonju Leaders Woman, Jeonrabug, Korea, Republic of
To Jeju Angel, Jeju, Korea, Republic of

From Kampala City-Makerere, Uganda
To Makerere Rainbow Kampala, Uganda

From Kupang Timor Raya, Indonesia
To Kupang Central, Indonesia

From Kyongsan Queens, Gyeongsangbug, Korea, Republic of Lake/Green, Ohio, USA
To Legaspi West, Albay, Philippines

From Lamenti Cœur Caraïbes, Martinique
To Leiden de Burcht, The Netherlands

From Legaspi Central, Philippines
To Lexington After Hours, Kentucky, USA

From Lignolhollen Dee Valley, Clwyd, Wales
To Hawarden Dee Valley, Clwyd, Wales

From Miami Dadeland-Pinecrest, Florida, USA
To Rotary Club of Pinecrest, Florida, USA

From Middletown-Odessa, Delaware, USA
To Middletown-Odessa-Townsend, Delaware, USA

From Muggia, Italy
To Trieste Alto Adriatico, Italy

From New Kent County, Virginia, USA
To New Kent, Virginia, USA

From Nugegoda, Sri Lanka
To PanColombo, Sri Lanka

From Oakhurst Sierra Sunrise, California, USA
To Oakhurst Sunrise

From Osan Wooljin, Gyeonggi, Korea, Republic of Osnabrück Friedensreiter, Germany
To Osan Mulhyanggi, Gyeonggi, Korea, Republic of Friedensstadt Osnabrück, Germany

From Pallanza-Stresa, Italy
To Pallanza-Stresa del Verbanos-Cusio-Ossola, Italy

From Richland Township (Johnstown), Pennsylvania, USA
To Johnstown Sunset, Pennsylvania, USA

From Roquebrune-sur-Argens-Le Rocher, Var, France
To Roquebrune-sur-Argens / Puget sur Argens "Le Rocher", Var, France
Minutes of the October 2019 RI Board of Directors Meeting

From
San Pedro Huaquilpan, Hidalgo, Mexico
Seawoods Grand Navi, Mumbai, Maharashtra, India
Sendhwa Town, Madhya Pradesh, India
Sherrill, New York, USA
Southern Midlands, Tasmania, Australia
St. George, Quebec, Canada
Taipei Chang Qing, Taiwan
Taliparamba Town, Kerala, India
Thane Harbour, Maharashtra, India
The Greater Heights of Cleveland, Ohio, USA
Tucumán Ciudadela y Noroeste, Tucumán, Argentina
Vernon, Eure, France
Walsum/Niederhalle, Germany
Walworth-Fonata, Wisconsin, USA

To
Valle de San Javier, Hidalgo, Mexico
Navi Mumbai Grand, Maharashtra, India
Sendhwa, Madhya Pradesh, India
Vernon-Verona-Sherrill Community, New York, USA
Tasmania, Australia
St-Georges, Quebec, Canada
Cwmtawe, Wales
Taliparamba, Kerala, India
Thane Royales, Kerala, India
The Heights of Cleveland, Ohio, USA
Tucumán, Argentina
Vernon-Giverny, Eure, France
Dinslaken-Walsum, Germany
Geneva Lake West, Wisconsin, USA

3. Amendment of Club Constitution – Change in Locality

Statement: Under the terms of the delegation of authority by the Board, the general secretary may approve requests from clubs to amend Article 4 of the club constitution to revise club locality.

DECISION: The Board, the general secretary acting on its behalf, approves amendments to the constitution of the following Rotary clubs, thereby revising their localities:

- Ankur Kolkata, West Bengal, India
- Bellevue Eastside, Washington, USA
- Dinslaken-Walsum, Germany
- Jacksonville, Florida, USA
- Miami Dadeland-Pinecrest, Florida, USA
- PanColombo, Sri Lanka
- Sendhwa, Madhya Pradesh, India
- Southern Midlands, Tasmania, Australia
- Trichy Fortune Wings, India
- Trieste Alto Adriatico, Italy
- Valsesia, Italy
- Walworth-Fonata, Wisconsin, USA

4. Extension of Deadline for District Governor Allocation Expense Report

Statement: Under the terms of the delegation of authority by the Board, the general secretary acting on its behalf may, in accordance with Rotary Code of Policies section 32.060.9., approve an extension of the deadline for receipt of a district governor allocation expense report.

DECISION: The Board, the general secretary acting on its behalf, extends the deadline for receipt of expense reports from district governors documenting the use of their Rotary funding to no later than 30 September.

District Governor
1461 Lars Christian Prytz
1620 Gilbert Denys
1700 Joëlle Cramoix
1780 Christophe Vignon
1910 Ismail Sadek
1912 Janez Lipec
1970 Joaquim Branco
1990 Christian Colquhoun
2000 Markus Hauser
2060 Riccardo De Paola
2080 Patrizia Cardone
2090 Gabrio Filonzi
2203 Jesús Martínez Ortega
2232 Sergii Zavadsky
2451 Abdul Hamid El Awa
2452 Michel Jazzar
2490 Alon Bendet
3250 Kumar Prasad Sinha
3271 Irfan Qureshi
3330 Kanit Jamjuntra
3340 Surapol Thaveesangskulthai
3410 Yusuf Djemat
3450 Yu Cheung Ho
3800 Marilou Co
4060 Roberto Almonte
4195 Edgar Corona
4240 Fransheska Audia
4250 Jose Interiano
4440 Marly de Fátima Ferreira
4455 José Antonio Nakandakari Kanashiro
4490 Mauricio Bezerra Silva
4510 João Evangelista Pereira
4550 Anaci Paim
4650 Herildo Monteiro Filho
4690 José Justiniano
4730 Isis Ribas Busse
4845 Ramón Sosa
4849 Daniel Mayo
4905 Raúl Telesca
4920 Marcelo Oscar Salamanco
4930 Nestor Marcelo Vizgarra
4945 Enrique Van Der Spoel
6. Incorporation of Rotary Clubs

Statement: Under the terms of the delegation of authority by the Board, the general secretary may approve all applications for incorporation that are in conformity with the general provisions for articles of incorporation.

DECISION: The Board, the general secretary acting on its behalf, offers no objection to the incorporation of the following Rotary clubs under the proposed articles of incorporation as submitted by those clubs:

- Brisbane Water, New South Wales, Australia
- Coquitlam, British Columbia, Canada
- Fernie, British Columbia, Canada
- Griffith Gold Coast, Queensland, Australia
- Pointe-A-Pierre, Trinidad and Tobago

7. Incorporation of Rotary Districts

Statement: Under the terms of the delegation of authority by the Board, the general secretary may approve all applications for incorporation that are in conformity with the general provisions for articles of incorporation.

DECISION: The Board, the general secretary acting on its behalf, offers no objection to the incorporation of the following Rotary districts under the proposed articles of incorporation as submitted by those districts.

- 2090 (Italy)
- 4921 (Argentina)
- 6740 (USA)

8. Merger of Clubs

Statement: Under the terms of the delegation of authority by the Board, the general secretary may approve the application of two or more Rotary clubs to merge into a single new club, in accordance with established procedure and policy.

DECISION: The Board, the general secretary acting on its behalf, approves the merging of the following Rotary clubs in RI:

<table>
<thead>
<tr>
<th>Clubs</th>
<th>New Club</th>
<th>New Charter Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akashi West, Hyogo, Japan</td>
<td>Akashi East, Hyogo, Japan</td>
<td>15 April 1963</td>
</tr>
<tr>
<td>Akashi South, Hyogo, Japan</td>
<td>Baruta/Las Mercedes, Caracas, Venezuela</td>
<td>17 June 1993</td>
</tr>
<tr>
<td>Baruta, Miranda, Venezuela</td>
<td>Las Mercedes, Caracas, Venezuela</td>
<td></td>
</tr>
<tr>
<td>Las Mercedes, Caracas, Venezuela</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clubs</td>
<td>New Club</td>
<td>New Charter Date</td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>----------------------------</td>
<td>------------------</td>
</tr>
<tr>
<td>Beijing Mandarin, People's Republic of China</td>
<td>Beijing Mandarin, People's Republic of China</td>
<td>26 February 2016</td>
</tr>
<tr>
<td>Beijing Chaoyang, People's Republic of China</td>
<td>Beijing Chaoyang, People's Republic of China</td>
<td>26 February 2016</td>
</tr>
<tr>
<td>Bijapur Monumental City, Karnataka, India</td>
<td>Vijayapura Monumental Heritage City</td>
<td>3 May 2006</td>
</tr>
<tr>
<td>Bijapur Heritage, Karnataka, India</td>
<td>Vijayapura Monumental Heritage City</td>
<td>3 May 2006</td>
</tr>
<tr>
<td>Busan-Baekyang, Busan, Korea, Republic of</td>
<td>Busan Giantbaekyang, Busan, Korea, Republic of</td>
<td>9 August 2018</td>
</tr>
<tr>
<td>Busan-Giant, Busan, Korea, Republic of</td>
<td>Busan Giantbaekyang, Busan, Korea, Republic of</td>
<td>9 August 2018</td>
</tr>
<tr>
<td>Ciudadela Tucumán, Tucumán, Argentina</td>
<td>Tucumán Ciudadela y Noreste, Tucumán, Argentina</td>
<td>29 January 1960</td>
</tr>
<tr>
<td>Tucumán Noreste, Tucumán, Argentina</td>
<td>Tucumán Ciudadela y Noreste, Tucumán, Argentina</td>
<td>29 January 1960</td>
</tr>
<tr>
<td>Delhi Vasant Kunj, Delhi, India</td>
<td>Delhi Vasant Kunj, Delhi, India</td>
<td>10 June 1991</td>
</tr>
<tr>
<td>Delhi Ummeed, Delhi, India</td>
<td>Delhi Vasant Kunj, Delhi, India</td>
<td>10 June 1991</td>
</tr>
<tr>
<td>Mount Prospect/Prospect Heights, Illinois, USA</td>
<td>14 January 1963</td>
<td></td>
</tr>
<tr>
<td>East Sacramento, California, USA</td>
<td>East Sacramento, California, USA</td>
<td>9 September 1965</td>
</tr>
<tr>
<td>Sacramento Breakfast, California, USA</td>
<td>East Sacramento, California, USA</td>
<td>9 September 1965</td>
</tr>
<tr>
<td>Fairview Heights, Illinois, USA</td>
<td>Fairview Heights, Illinois, USA</td>
<td>14 December 1970</td>
</tr>
<tr>
<td>Fairview Heights Midday, Illinois, USA</td>
<td>Fairview Heights Midday, Illinois, USA</td>
<td>14 December 1970</td>
</tr>
<tr>
<td>Frederiksberg, Denmark</td>
<td>Frederiksberg, Denmark</td>
<td>28 February 1934</td>
</tr>
</tbody>
</table>
Minutes of the October 2019 RI Board of Directors Meeting

<table>
<thead>
<tr>
<th>Clubs</th>
<th>New Club</th>
<th>New Charter Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rajahmundry River City, Andhra Pradesh, India</td>
<td>Rajahmundry River City, Andhra Pradesh, India</td>
<td>23 October 2002</td>
</tr>
<tr>
<td>Kovvur, Andhra Pradesh, India</td>
<td></td>
<td></td>
</tr>
<tr>
<td>São Paulo-Noroeste, São Paulo, Brazil</td>
<td>São Paulo-Noroeste, São Paulo, Brazil</td>
<td>30 August 1972</td>
</tr>
<tr>
<td>São Paulo-Freguesia do Ó, São Paulo, Brazil</td>
<td>São Paulo-Freguesia do Ó, São Paulo, Brazil</td>
<td>23 April 1967</td>
</tr>
<tr>
<td>São Paulo-Pacaembu, São Paulo, Brazil</td>
<td>São Paulo-Pacaembu Bom Retiro, São Paulo, Brazil</td>
<td>1 June 1922</td>
</tr>
<tr>
<td>São Paulo-Bom Retiro, São Paulo, Brazil</td>
<td>Northern Schuylkill County, Pennsylvania, USA</td>
<td></td>
</tr>
<tr>
<td>Shenandoah, Pennsylvania, USA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mahanoy City, Pennsylvania, USA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shiki, Saitama, Japan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shiki Yanasegawa, Saitama, Japan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>St. Clair County (West), Illinois, USA</td>
<td>Belle Clair, Illinois, USA</td>
<td>1 March 1917</td>
</tr>
<tr>
<td>Belleville, Illinois, USA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Toulon-Levant, Var, France</td>
<td>Toulon Levant Liberté, Var, France</td>
<td>31 October 1969</td>
</tr>
<tr>
<td>Toulon-Liberté, Var, France</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Traverse Bay Sunrise, Michigan, USA</td>
<td>Traverse Bay Sunrise, Michigan, USA</td>
<td>27 May 1999</td>
</tr>
<tr>
<td>Traverse Bay Twilight, Michigan, USA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tromsø Syd, Norway</td>
<td>Tromsø Syd, Norway</td>
<td>14 December 1970</td>
</tr>
<tr>
<td>Tromsø Øst, Norway</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

9. Modification of District Boundaries – No Transfer of Clubs

Statement: The boundary change moves one county in District 5400 (USA – ID, OR) to the boundary description for District 5440 (USA – CO, NE, WY). A club formed in District 5440 includes communities in what is currently a county in District 5400. This change clarifies the area District 5440 represents. As a result of this correction, the new boundary descriptions for the two districts are:

District 5400: IDAHO, that portion lying south of the Salmon River, south of the northern border of the county of Lemhi and south of a line extended due west from the confluence of the Salmon River and the Little Salmon River (Riggins), excluding the county of Teton; OREGON, the county of Baker and that portion east of the western boundary of the county of Malheur. NEVADA, the northeast corner of Elko County lying 30 miles south of the Idaho/Nevada border and 40 miles west of the Nevada/Utah border.

District 5440: WYOMING; IDAHO, the county of Teton; NEBRASKA, the county of Scottsbluff; and COLORADO, the counties of Moffat, Routt, Larimer, Logan, Phillips, Sedgwick, and Weld (excluding the extreme southern part of Weld County made up of the area south of an east-west line drawn straight through where Weld County Road 36 runs and would run, if continuous, from the Boulder County line east to a north-south line drawn straight through to the border of Morgan County).

DECISION: The Board, the general secretary acting on its behalf in accordance with Rotary Code of Policies section 17.010.5., approves the district boundary change for District 5440.

10. Modification of District Boundaries – Transfer of Clubs

Statement: The Rotary Club of San Andres de General San Martin in District 4905 (Argentina) reported that through their service, they maintain a closer Rotary relationship with the clubs in District 4895 (Argentina). As a result of this transfer, the new boundary descriptions for the two districts are:

District 4905: ARGENTINA—Alberti, Almirante Brown, Avellaneda, Bragado, Chascomus; Cañuelas, Carlos Casares, Chivilcoy, Esteban Echeverría General Belgrano, General Las Heras, General Rodríguez, General Paz; General San Martin, General Sarmiento, La Matanza, Lanus, Lobos, Lomas De Zamora, Luján, Merlo, Mercedes, Monte, Moron, Moreno, Máximo Paz, Navarro, 9 de Julio, Roque Pérez, Saladillo, Suipacha, 3 de Febrero, and 25 de Mayo, excluding the community of San Andrés de General San Martín.
**DECISION:** The Board, the general secretary acting on its behalf in accordance with Rotary Code of Policies section 17.010.5., approves the transfer of the Rotary Club of San Andres de General San Martin, Buenos Aires, Argentina from District 4905 to District 4895, effective 1 July 2019.

11. **Modification of District Boundaries – Transfer of Clubs**

**Statement:** The Rotary Club of Union County requested a district transfer, stating that such a transfer to the neighboring district would facilitate greater member participation in district trainings and events because this would position them differently in the district. As a result of this transfer, the new boundary descriptions for the two districts are:

**District 6670:** USA – OHIO, that portion south of the southern boundaries of the counties of Marion, Hardin, Auglaize, and Mercer and west of the eastern boundaries of the counties of Logan, Champaign, Madison, Fayette, Highland, and Adams.

**District 6690:** USA – OHIO, that portion south of the southern boundaries of the counties of Jefferson, Harrison, Tuscarawas, Holmes, Ashland, Richland, Morrow, and Marion and east of the eastern boundaries of the counties of Logan, Champaign, Madison, Fayette, Highland, and Adams."

**DECISION:** The Board, the general secretary acting on its behalf in accordance with Rotary Code of Policies section 17.010.5., approves the transfer of the Rotary Club of Union County, Ohio, USA, from District 6670 to District 6690, effective 1 July 2019.

12. **Resignation of Membership in Rotary International**

**Statement:** Under the terms of the delegation of authority by the Board, the general secretary may cancel a club’s charter under the recommendation of the governor if the club has ceased to exist.

**DECISION:** The Board, the general secretary acting on its behalf, accepts the resignation of the following clubs and declares the charters issued to these clubs to be null and void:

<table>
<thead>
<tr>
<th>District</th>
<th>Club Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1010</td>
<td>Carnoustie, Tayside, Scotland</td>
</tr>
<tr>
<td>1030</td>
<td>Newcastle-upon-Tyne West, Tyne &amp; Wear, England</td>
</tr>
</tbody>
</table>
Statement: Under the terms of the delegation of authority of Rotary International, the General Secretary may suspend services to a club that has not paid its district per capita dues or levy for more than six months, or, if it has satisfied all of its past due indebtedness to the district for per capita dues and/or levies, as it has satisfied all of its past indebtedness for per capita district dues and/or levies.

13. Suspension of Services in Rotary International

In accordance with RI Bylaws section 10.2, the Board, the general secretary acting on behalf of Rotary International and The Rotary Foundation, may suspend services to a club that has not paid its district per capita dues or levy for more than six months until such time as the club has satisfied all of its past due indebtedness to the district for per capita dues and/or levies.
14. Termination of Membership in Rotary International – Disbanded

Statement: Under the terms of the delegation of authority by the Board, the general secretary may terminate the charters of clubs where further effort to rehabilitate the club is futile.

DECISION: The Board, the general secretary acting on its behalf, terminates the membership in RI of the following Rotary clubs:

<table>
<thead>
<tr>
<th>District</th>
<th>Club Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>2080</td>
<td>Roma Aniene, Italy</td>
</tr>
<tr>
<td>3600</td>
<td>Baekam, Gyeonggi, Korea, Republic of</td>
</tr>
<tr>
<td>3600</td>
<td>Hanam-Geomdan, Gyeonggi, Korea, Rep. of</td>
</tr>
<tr>
<td>3600</td>
<td>Namyangju Suseok, Gyeonggi, Korea, Rep. of</td>
</tr>
<tr>
<td>3600</td>
<td>Noble County, Gyeonggi, Korea, Rep. of</td>
</tr>
<tr>
<td>3600</td>
<td>Sooji-Sujeong, Gyeonggi, Korea, Rep. of</td>
</tr>
<tr>
<td>3600</td>
<td>Yangpyeong, Gyeonggi, Korea, Rep. of</td>
</tr>
<tr>
<td>4110</td>
<td>Mequi San Pablo, Chihuahua, Mexico</td>
</tr>
<tr>
<td>4540</td>
<td>Miguelópolis, São Paulo, Brazil</td>
</tr>
<tr>
<td>4600</td>
<td>Barra Mansa-Alvorada, São Paulo, Brazil</td>
</tr>
<tr>
<td>4650</td>
<td>Pouso Redondo, Santa Catarina, Brazil</td>
</tr>
<tr>
<td>4851</td>
<td>Malargüe, Mendoza, Argentina</td>
</tr>
</tbody>
</table>

15. Termination of Membership in Rotary International – Failure to Function

Statement: Under the terms of the delegation of authority by the Board, the general secretary may terminate the charters of clubs where further effort to rehabilitate the club is futile.

DECISION: The Board, the general secretary acting on its behalf, in accordance with RI Bylaws section 3.030.3., terminates the membership in RI of the following Rotary clubs:

<table>
<thead>
<tr>
<th>District</th>
<th>Club Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1030</td>
<td>Billingham, England</td>
</tr>
<tr>
<td>1100</td>
<td>Hereford Marches, Herefordshire, England</td>
</tr>
<tr>
<td>1100</td>
<td>Worcester South, Worcester, England</td>
</tr>
<tr>
<td>1120</td>
<td>Sittingbourne &amp; Milton, Kent, England</td>
</tr>
<tr>
<td>1145</td>
<td>West Worthing, West Sussex, England</td>
</tr>
<tr>
<td>2050</td>
<td>E-Club of Arte-Distretto 2050, Italy</td>
</tr>
<tr>
<td>2331</td>
<td>Jelenia Góra-Cieplice, Poland</td>
</tr>
<tr>
<td>3040</td>
<td>Ujjain Central, Madhya Pradesh, India</td>
</tr>
<tr>
<td>3040</td>
<td>Bhopal Kolar, Madhya Pradesh, India</td>
</tr>
<tr>
<td>3053</td>
<td>Shippuri Royal, Madhya Pradesh, India</td>
</tr>
<tr>
<td>3053</td>
<td>Sridungargarh, Rajasthan, India</td>
</tr>
<tr>
<td>3054</td>
<td>E-Club of Jaipur Yuva, Rajasthan, India</td>
</tr>
<tr>
<td>3100</td>
<td>Moradabad City, Uttar Pradesh, India</td>
</tr>
<tr>
<td>3220</td>
<td>Jaffna City, Sri Lanka</td>
</tr>
<tr>
<td>3501</td>
<td>Hsinchu Chufong, Hsinchu, Taiwan</td>
</tr>
<tr>
<td>3590</td>
<td>Namhae-Geumsan, Gyeongsangnam, Korea, Republic of</td>
</tr>
<tr>
<td>3661</td>
<td>Busan-Seongji, Busan, Korea, Republic of</td>
</tr>
<tr>
<td>3710</td>
<td>Gwangju Gukhwa, Gwangju, Korea, Republic of</td>
</tr>
<tr>
<td>3721</td>
<td>Ulsan Haegun, Ulsan, Korea, Republic of</td>
</tr>
<tr>
<td>3721</td>
<td>Ulsan Mirinae, Ulsan, Korea, Republic of</td>
</tr>
<tr>
<td>3750</td>
<td>Dongtan Neulchan, Gyeonggi, Korea, Republic of</td>
</tr>
<tr>
<td>4240</td>
<td>Rohrmoser, Costa Rica</td>
</tr>
<tr>
<td>4271</td>
<td>Cúcuta Sin Fronteras, Norte de Santander, Colombia</td>
</tr>
<tr>
<td>4540</td>
<td>Santa Rosa de Viterbo, São Paulo, Brazil</td>
</tr>
<tr>
<td>4851</td>
<td>Villa Luján-Tucumán, Tucumán, Argentina</td>
</tr>
<tr>
<td>4905</td>
<td>Lomas del Mirador, Buenos Aires, Argentina</td>
</tr>
</tbody>
</table>

16. Change of Name of a Rotarian Action Group

Statement: Under the Board’s delegation of authority terms, the general secretary may approve changes to the official name of any Global Networking Group, provided that the name is in accordance with RI policy.

DECISION: The Board, the general secretary acting on its behalf, approves the change of name of the Rotarian
Action Group Rotarians Eliminating Malaria (REMaRAG) – A Rotarian Action Group to Rotarians Against Malaria – Global, Rotarian Action Group.

17. Request to Join Rotaract Multidistrict Information Organization—Districts 4355, 4400 and 4690

Statement: In accordance with the policy established by the Board with respect to multidistrict activities, the governors and Rotaract representatives of Districts 4355, 4400 and 4690 requested the Board’s approval to participate in Rotaract activities on a multidistrict level.

DECISION: The Board, the general secretary acting on its behalf, in accordance with established policy concerning multidistrict activities, authorizes the governor and Rotaract clubs in Districts 5150 to participate in Big West Rotaract Multidistrict Information Organization representing Districts 5000, 5010, 5020, 5030, 5050, 5060, 5100, 5110, 5130, 5150, 5170, 5180, 5220, 5240, 5280, 5300, 5320, 5330, 5340, 5495, 5500, subject to the activities being organized and conducted in accordance with RI policy.

18. Request to Join Rotaract Multidistrict Information Organization—District 3232

Statement: In accordance with the policy established by the Board with respect to multidistrict activities, the governors and Rotaract representatives of District 3232 requested the Board’s approval to participate in Rotaract activities on a multidistrict level.

DECISION: The Board, the general secretary acting on its behalf, in accordance with established policy concerning multidistrict activities, authorizes the governor and Rotaract clubs in District 3232 to participate in Rotaract South Asia Multidistrict Information Organization representing Districts 2981, 2982, 3000, 3011, 3012, 3020, 3030, 3053, 3060, 3070, 3080, 3090, 3110, 3120, 3131, 3132, 3141, 3142, 3150, 3160, 3170, 3181, 3182, 3190, 3201, 3202, 3211, 3212, 3220, 3232, 3240, 3250, 3261, 3262, 3271, 3272, 3281, 3282, 3291, 3292, subject to the activities being organized and conducted in accordance with RI policy.

19. Request to Join Rotaract Multidistrict Information Organization—District 5150

Statement: In accordance with the policy established by the Board with respect to multidistrict activities, the governors and Rotaract representatives of District 5150 (USA – CA) requested the Board’s approval to participate in Rotaract activities on a multidistrict level.

DECISION: The Board, the general secretary acting on its behalf, in accordance with established policy concerning multidistrict activities, authorizes the governor and Rotaract clubs in District 5150 to participate in Multidistrict Youth Exchange Program representing Districts 4430 and 4590.

20. Request to Disband a Youth Exchange Multidistrict Organization – EXPRO/BRAZIL

Statement: In accordance with the policy established by the Board with respect to multidistrict activities, the governors of Districts 4430 and 4590 (Brazil) requested the Board’s approval to disband a Youth Exchange Multidistrict Organization.

DECISION: The Board, the general secretary acting on its behalf, in accordance with established policy concerning multidistrict activities, disbands the EXPRO/BRAZIL Multidistrict Youth Exchange Program representing Districts 4430 and 4590.

21. Request to Disband a Youth Exchange Multidistrict Organization – NORBREX

Statement: In accordance with the policy established by the Board with respect to multidistrict activities, the governors of Districts 4391 and 4500 (Brazil) requested the Board’s approval to disband a Youth Exchange Multidistrict Organization.

DECISION: The Board, the general secretary acting on its behalf, in accordance with established policy concerning multidistrict activities, disbands the Associação NORBREX Brasil Programa De Intercambio Do Rotary (NORBREX BRASIL) multidistrict organization representing Districts 4391 and 4500.

22. Request to Join Multidistrict Youth Exchange—District 7545

Statement: In accordance with the Multidistrict Youth Exchange Program policies, the 2019–20 District 7545 governor requested the Board’s approval to join multidistrict Youth Exchange activities (District 7545 will exist starting 1 July 2019).

DECISION: The Board, the general secretary acting on its behalf, in accordance with the Rotary Code of Policies, authorizes the 2019–20 governor and clubs in District 7545 to join activities with the Ohio-Erie Rotary Youth Exchange Program, Inc. multidistrict on 1 July 2019.
Together, we see a world where people unite and take action and create lasting change—across the world, in our communities, and in ourselves.

GOALS FOR PRIORITY 1 – INCREASE OUR IMPACT
1. Eradicate polio and highlight Rotary’s role.
2. Increase contributions to the Annual Fund and PolioPlus while building the Endowment Fund to $2.025 billion by 2025.
3. Improve the measurable impact of district grants, global grants, PolioPlus and the Rotary Peace Centers.
4. Build new partnerships, including opportunities with government agencies, to enhance the global footprint of humanitarian projects.

GOALS FOR PRIORITY 2 – EXPAND OUR REACH
5. Increase and diversify participation by starting new and innovative clubs and participant engagement channels, and by attracting new members in our existing clubs.
6. Increase the number of female members, members under 40, and Rotaractors joining Rotary.
7. Build awareness of Rotary and Rotarians as People of Action.

GOALS FOR PRIORITY 3 – ENHANCE PARTICIPANT ENGAGEMENT
8. Enhance the engagement among Interact, Rotaract and Rotary club members and other Rotary participants.
9. Increase collaboration between all participants, in particular between Rotary clubs and Rotaract clubs.
10. Build new partnerships to enhance the global footprint of our humanitarian projects.

GOALS FOR PRIORITY 4 – INCREASE OUR ABILITY TO ADAPT
11. Implement adjustment to our volunteer leadership structure.
12. Focus and potentially narrow our program efforts.
APPENDIX E

POLICIES RELATING TO THE RI BOARD
(Decision 30)

Article 28. RI Board of Directors

28.005. Policies Relating to the Board
28.010. Selection Methods for Directors
28.020. Orientation and Governance Training
28.030. Meetings
28.040. RI Board of Directors Job Description
28.050. Appeals of Board Action
28.060. Spouse Training and Attendance at Rotary Meetings
28.070. Relationship Between Directors and Governors
28.080. Relationship Between Directors and Regional Leaders
28.090. Conflict of Interest Policy
28.100. Code of Ethics
28.110. Indemnification of RI Directors and Officers

28.005. Policies Relating to the Board
The Board has adopted the following policies governing its work. These policies should be reviewed annually at the Board’s first meeting.

A. The Role of the Board of Directors of RI

The Constitution and Bylaws of RI place certain duties and responsibilities on the Board and give the Board certain powers to carry out those duties and responsibilities:

The affairs and funds of RI, shall be under the direction and control of the Board, in conformity with the constitution and bylaws and the Illinois General Not-for-Profit Corporation Act of 1986, and any amendments thereto. (RI Constitution, art. 6, sec. 2).

The Rotary International Board of Directors shall be responsible for doing whatever may be necessary for:

- the furtherance of the purposes of Rotary International
- the attainment of the Object of Rotary
- the study and teaching of its fundamentals
- the preservation of its ideals, its ethics, and its unique features of organization and its extension throughout the world

Article 3 of the RI Constitution provides that the purposes of RI are:

a. to support the clubs and districts of RI in their pursuit of programs and activities that promote the Object of Rotary;
b. to encourage, promote, extend and supervise Rotary through the world;
c. to coordinate and general direct the activities of RI.

To fulfill these purposes, the Board shall adopt a strategic plan, oversee its implementation in each zone, and report on the plan’s progress at each Council on Legislation (RI Bylaws section 5.010.3.) The Board shall review the strategic plan regularly.

The Board is responsible for:

a. establishing policy for the organization;
b. evaluating implementation of policy by the general secretary;
c. exercising control and supervision over all officers, officers-elect, and officers-nominee, and RI committees;
d. exercising other powers conferred by the constitution, by the bylaws, and the Illinois General Not-for-Profit Corporation Act of 1986, and their amendments. (RI Bylaws section 5.010.2.)

The Board elects the general secretary. (RI Bylaws section 6.040.)

The administration of clubs shall be under general supervision of the Board. (RI Constitution, art. 8, sec. 2.)

B. Duties and Responsibilities of the Board

1. The Board functions as a policy maker for the association. While the Council on Legislation and Council on Resolutions act as legislative arms of the association, it is the Board that develops and establishes new policy, reviews existing policy, and modifies policy where appropriate.

2. The Board functions as the program planning body for the association. It establishes goals and objectives—both short-range and long-range—and it considers proposals for new programs or changes in current
programs. It may establish new programs, review existing programs, or may discontinue programs that have served their purpose or are no longer viable.

3. The Board controls the finances and adopts the annual budget of the association (with per capita dues being determined by the Council on Legislation).

4. The Board promotes and advocates for the ideals and programs of Rotary. It has a responsibility for promoting and extending the fundamental ideals and object of the association and in gaining acceptance for its programs.

5. The Board and its individual members motivate RI officers and committees, member clubs, and Rotarians in furtherance of Rotary’s goals and priorities.

6. The Board identifies problems or trends in Rotary that may warrant Board action.

C. The Board of Directors and the Legislative Process of RI

As provided in the RI Bylaws, the RI President, President-elect, and one other RI director are non-voting members of the Councils. A director cannot serve at a Council as the representative of the clubs of his district. A director’s primary responsibility is as a member of the Board (see section 59.030.1.).

1. The Board may establish a position or organize members of the Board or others to speak in the Council on behalf of the Board for or against pending legislation or resolutions, when:
   a. items of proposed legislation or resolutions are offered by the Board,
   b. items are offered by others on matters that the Board considers to be importance to the organization.

5. Director participation in Council deliberations will be on behalf of the Board, not a reflection of individual views. Moreover,
   a. if the chair of the Council on Legislation or Council on Resolutions feels that an item of proposed legislation or resolution from the Board requires clarification, the president may designate a director to speak on the Board’s behalf;
   b. in the event a criticism of the Board is made during a session of the Council on Legislation or Council on Resolutions, the Board may reply to such criticism through a designated spokesperson;
   c. in the event the Board withdraws its proposal from consideration by a Council, an explanation of the Board's reasons for such withdrawal may be provided by a designated spokesperson.

6. With respect to proposed legislation or resolutions offered by the Board at the instruction of a Council, the Board shall make clear that it is offering such proposed legislation or resolutions in compliance with such instruction.

D. Criteria for Items Coming to the Board

The RI Board’s primary role is to establish Rotary policy and to evaluate the general secretary’s implementation of this policy. The general secretary shall be responsible for policy implementation, management, and administration.

The Board functions most effectively when it is able to devote its time and attention to policy and program matters for the association not on administrative matters or matters where authority has been delegated to the general secretary.

1. Items for consideration by the Board may come from the following sources:
   a. Current RI general officers, including the general secretary
   b. Current RI officers
   c. RI committees
   d. Any committee of the Board
   e. Rotary Foundation Trustees
   f. General Council of RIBI
   g. Past RI general officers
   h. Councils on Legislation or Councils on Resolutions
   i. Rotary institutes for present, past, and incoming officers of RI
   j. Rotary district conferences
   k. Individual Rotary clubs (by petition)

Individual Rotarians may not submit items for Board meeting agendas.

2. The Board considers items based on written presentations and background statements, as provided in an advance memorandum. Except in cases where the president determines that a personal presentation will be beneficial to the Board's consideration of a
matter, the Board does not receive groups or individuals who wish to appear personally before the Board.

3. Items for which the president, the Executive Committee, or the general secretary is authorized to act on the Board’s behalf shall be reported to the Board.

4. Items included on the Board’s agenda shall be limited to those that involve or relate to:

   a. duties and responsibilities placed on the Board by statute and that have not been delegated to others by the Board;
   b. establishing, modifying, or terminating policy;
   c. strategic planning;
   d. establishing, modifying, or terminating an RI program;
   e. reviewing and approving the budget and authorizing budget variances;
   f. a change in RI policy, procedures, or programs that would require Council action;
   g. programs and expenditures of The Rotary Foundation;
   h. reviewing Committee reports;
   i. reviewing the finances of the association;
   j. considering matters brought to the Board’s attention by the general secretary

5. All matters of an administrative nature shall be referred to the general secretary for attention and, as needed, for decision.

6. Program proposals from clubs or individuals requiring Board approval should be referred to appropriate advisory committees for the Board’s consideration.

E. Decisions Made by the Board of Directors

In the consideration of any item before the Board, RI directors may express personal opinions on the matter but once a decision is adopted by the Board, the decision is to be deemed, reported, and discussed as a decision of the entire Board. The vote and discussion of the item shall remain strictly confidential. Staff attending the Board meeting shall also maintain confidentiality as above. A director, however, may have his negative vote recorded in the minutes upon request.

The Board shall use electronic voting on all substantive items on its agenda. Any director can demand an electronic vote on any item without requiring a second or debate. All decisions, unless specified otherwise, take effect immediately upon the adjournment of the meeting.

F. Consent Items at Board Meetings

At each meeting of the Board for which an advance memorandum is prepared and which includes a listing of items for consideration at the meeting, the Board may take action on one or more agenda items by general consent, i.e., by agreeing to a draft decision without general discussion on an item.

Adopting items on consent allows the Board to spend more time discussing strategic and transformative topics. Consent items are typically administrative or non-controversial items that can be adopted without full Board discussion.

Shortly before each meeting, the Board will be sent a list of agenda items suggested for adoption on the first consent list. Concerns about any item on consent should first be directed to the staff who drafted the item to see if the concern can be answered (staff contact information is provided on each item). If the director still has concerns or questions about the item on consent or would like the Board to discuss the issue, the item can be removed from the list by the director for full discussion and decision by the Board.

The Board may also consider a second list of consent items from recommended draft decisions from the Board’s Committees. Any director may ask to have one or more of the recommended decisions removed from the list for full discussion and decision by the Board.

G. Board Agenda Procedures

1. On the agenda at each meeting, is an item for the Board to review the draft agenda for its next meeting. Approximately eight weeks before a Board meeting, Corporate Governance staff will send the Board a revised draft agenda that includes any newly added items since the Board’s early review. At this time, directors have an opportunity to request new items be added to the agenda.

   Agenda items may be suggested by individual directors, the general secretary, and any group or individual listed under paragraph D.1. of Rotary Code section 28.005. A director may place an item on the agenda during the course of a meeting if the matter is of an urgent nature and cannot wait until the Board’s next meeting. Such items will be considered during the meeting at the discretion of the chair.
2. All items presented for Board consideration that have any financial impact on RI capital or operating budgets will be submitted to Corporate Finance and Planning for analysis of that impact. (see section 68.010.5.)

3. The general secretary shall establish a deadline for the submission of Board agenda items. The advance memorandum will be made available via Board governance software to each director approximately three weeks in advance of the meeting, except for those items that for good reason could not be prepared earlier but will be provided as soon as they can be available or at the time of the meeting.

4. The president shall refer all items for the Board’s consideration to the Administration, Programs, or Executive Committee of the Board, provided that the president may direct that an item be considered only by the full Board. These committees shall function in accordance with section 28.030.4. A Board meeting committee shall make every effort to finish its consideration of its assigned items within the specified time period; items not considered by that time shall go to the full Board without a committee recommendation.

5. The committees shall recommend a draft decision for each item for the Board’s consideration. If the recommendation of the committee is less than unanimous, the recommendation shall state the vote of the committee.

6. The president, in consultation with the general secretary, shall establish the order of consideration of agenda items.

7. A director’s primary responsibility is to his or her own committee. However, a director is encouraged to attend other committee meetings when the director’s interest or expertise on a particular subject would assist the committee in its deliberations.
APPENDIX F

AMENDMENTS TO THE ROTARY CODE OF POLICIES REGARDING ROTARY ROLE DESCRIPTIONS
(Decision 44)

17.030.2. District Committees

K. District Training Committee

1. Purpose
The committee is responsible for supporting the governor and governor-elect in training club and district leaders and overseeing the overall training plan for the district.

2. Additional Qualifications of Members
Preference should be given to Rotarians with training, education or facilitation experience.

3. Duties and Responsibilities
a) The committee must have a clear understanding that it is responsible to Assist the convener, usually the governor or governor-elect, of each training meeting in the district, including Rotary required training.

b) The committee should work with the governor-elect on training needs related to:
   1) PETS
   2) District training assembly
   3) District team training seminar
   4) Assistant Governor Training

c) The committee should work with the governor on training needs related to:
   1) Rotaract leadership training
   2) Club level training
   3) Other training events in the district, as appropriate

d) The committee may also have secondary responsibility for the district Rotary Foundation seminar and the district membership seminar. These meetings are the primary responsibility of other district committees. The training committee may consult on training related issues.

e) Under the direction of the meeting’s convener, the committee is responsible for one or more of the following aspects:
   1) Program content (in accordance with board-recommended curricula)
   2) Conducting sessions
   3) Identification of speakers and other volunteers
   4) Preparing training leaders
   5) Program evaluation
   6) Logistics
   7) Marketing to target audiences

4c) If the district is part of a multidistrict PETS, the governor-elect work in accordance with the policies and procedures of that multidistrict PETS, will select an individual to develop and conduct training at PETS. This individual should be a member of this committee.

20.020.2. Role and Responsibilities of the Governor
To achieve a successful district conference, the governor will

a) be responsible for the planning, organizing and conducting of the conference

b) develop a comprehensive and well-balanced program within the Board-recommended guidelines

c) ensure that hospitality and courtesy appropriate to the RI president is given to the representative of the RI president and his/her partners

d) ensure maximum representation from every club in the district by involving them in conference programs and activities

e) encourage the involvement of the local community by conducting a well-planned public image effort - that includes media relations - before, during and after the conference

f) invite representatives of the local community to participate in the program

g) make a special effort to have the entire membership of all newly organized clubs attend the conference

h) appoint an aide to the president’s representative, if applicable.

20.030.2. Role of the President’s Representative at Conference
In representing the RI president and his spouse partner, the president’s representative and his/her spouse partner shall, if possible

a) meet personally as many Rotarians and spouses partners as possible

b) inspire and motivate district conference participants through formal presentations and participation in all aspects of the conference

c) provide information on the RI president and the annual theme as well as providing continuity to the following year’s theme

d) stress the importance of membership attraction, retention and engagement
e) promote the programs and development of The Rotary Foundation
f) evaluate the governor, governor-elect, and other Rotarian participants for future responsibilities
g) evaluate past governors in attendance, who should be considered for future assignments
h) visit Rotary clubs and Rotary service projects before or after district conference, if feasible
i) attend all scheduled district conference meetings
j) refrain from involvement in district disputes

In so performing the above responsibilities, the president’s representative and his or her spouse should reflect the dignity and courtesy associated with the highest office in RI.

20.030.3. The Role of President’s Representatives’ Partners
The spouses of president’s representatives have a responsibility to promote the ideals and programs of Rotary, in addition to supporting the president’s representatives in the performance of their duties. Involvement in the activities of the conference is required, including attendance at partners’ meetings, social gatherings, and plenary sessions.

20.030.5. Expenses of President’s Representative
Rotary International will pay the travel expenses of the president’s representative and spouse/partner to a district conference. The district conference shall assume the hotel and other conference expenses of the president’s representative and spouse/partner during their attendance at the conference. The account of the president’s representative for expenses incurred in attending a district conference shall not be closed nor shall the representative receive final reimbursement for travel and other expenses in connection to district conference attendance until a final report of the conference is sent to the president.

20.030.6. President’s Representatives’ Reports as a Resource for Future Representatives
President’s representatives should be sent copies of the prior three years of reports for the district to which they are assigned, excluding any material related to individuals in the district.

29.020.4. Role Responsibilities
RCs understand and effectively communicate Rotary’s:
-- Strategic plan
-- Annual goals and priorities
-- Regionally appropriate membership attraction and engagement strategies

RCs lead by example locally and regionally by:
-- Inviting at least one candidate to join their Rotary club each year
-- Supporting effective member engagement activities in their Rotary club
-- Effective use of Rotary’s online tools

RCs actively promote:
-- Strong, dynamic, flexible and effective clubs
-- Attraction of new members
-- Engagement of current members
-- New club and satellite club development
-- Strategic planning at both the club and district level
-- Adoption and use of Rotary’s online tools
-- Participation in Rotary Programs
-- Monitoring and responding to club, district and regional membership trends
-- Club success stories
-- Ways to strengthen alumni connection, engagement, and commitment to Rotary

29.030.4. Role Responsibilities
RPICs understand and effectively communicate Rotary’s:
-- Strategic plan
-- Annual goals and priorities
-- Coordinated public image building activities in a regionally-appropriate manner
-- Need for a consistent and unified Rotary brand and message
-- Use of Rotary’s visual identity assets, including the Brand Center, etc.
-- Value of Rotarians and alumni in telling Rotary’s story

RPICs lead by example, locally and regionally by:
-- Championing Rotary’s public image campaigns in their own club
Minutes of the October 2019 RI Board of Directors Meeting

--Using Rotary’s online tools, including the Brand Center, to tell Rotary’s story
--Sharing examples of club and district successes and challenges in public image building to help facilitate improvement
--Having a visible and vibrant traditional media and/or social media presence

RPICs actively promote:
--Engagement of clubs and districts in coordinated public image activities as part of strategic planning
--Adoption and use of Rotary’s Brand Center and other online tools to tell Rotary’s story
--Adoption and use of Rotary’s brand and other visual identity assets
--Use of a consistent and unified Rotary message
--Clubs and districts telling stories about their community impact, by leveraging various communication channels, including media relations, on-line, social and digital media, local advocacy, community engagement events, thought leadership, speaking engagements, marketing and advertising channels, etc.
--Well-maintained club and district websites
--The need for clubs and districts to have a robust social media presence
--Ways to highlight Rotarian and Rotary alumni stories
--Best practices for marketing Rotary special events and activities in local communities, such as World Polio Day, etc.
--Promote That all Rotarians may suggest annual candidates for the Rotary Alumni Global Service Award and the Alumni Association of the Year Award; and confer with the RRFC and RC on the selection of winners for these awards.

RPICs, working with their assistants and in collaboration with their regional leader team, plan and conduct the following training:
--Regional team training for their assistants
--Governors-elect Training Seminars. Those not invited to serve on the GETS training team are strongly encouraged to attend GETS to further deepen their communication and collaboration with governors-elect and district leadership.
--Regional and other district seminars as needed.

43.070.3. Nomination of Candidates
1. Any member of the Rotary community, including Rotarians, alumni, and current program participants can nominate a candidate.
2. Nominations must be made on the prescribed form with a clear description of the candidate's achievements that would qualify him/her for this award; supplementary documentation or material is highly desirable. Nominations must be received at RI World Headquarters by 15 September.

3. The regional Rotary Foundation coordinator (RRFC) general secretary shall be responsible for the nomination process for their zone/region and should notify district governors of the deadline and procedures. The RRFC will be provided with all nominations received from their zone/region by RI following the 15 September deadline.

4. Each RRFC may select one candidate annually from the zone/region for which he or she is responsible for the international competition. All three regional coordinators should be involved in the selection process.

5. RRFCs must submit their selection of zone/regional winner to RI World Headquarters by 15 October for the current year’s award.

43.070.4. Selection Process
1. The general secretary will review all nominations to assure candidates meet the eligibility criteria and forward them to the top candidates to the Service Awards Committee and The Rotary Foundation Awards Review Committee for consideration.
2. The Service Awards Committee and The Rotary Foundation Awards Review Committee will review all eligible nominations and recommend one winner and one alternate to the Board and Trustees at their meetings in January for selection.
3. The recipient of the award and the nominating RRFC will be notified about winning the award immediately after the January meetings of directors and trustees. Upon written acceptance of the award (including a commitment to receive the award in person at the Rotary International Convention), the winner will be announced to the other nominators and regional coordinators, and to the general public, as appropriate.
4. Presentation of the award will be made jointly by the trustee chairman and RI president during a plenary session at the Rotary International Convention.

43.080.2. Nomination Procedure
1. Any member of the Rotary community, including Rotarians, alumni, and current program participants can nominate a candidate.
2. Nominations must be made on the prescribed form with a clear description of the candidate's achievements that would qualify the alumni association for this award; supplementary documentation or material is highly desirable. Nominations must be received at RI World Headquarters by 15 September.

3. The regional Rotary Foundation coordinator (RRFC) general secretary shall be responsible for the nomination process for their zone/region and should notify district governors of the deadline and procedures. The RRFC will be provided with all nominations received from their zone/region by RI following the 15 September deadline.

4. Each RRFC may select one candidate annually from the zone/region for which he or she is responsible for the international competition. All three regional coordinators should be involved in the selection process.

5. RRFCs must submit their selection of zone/regional winner to RI World Headquarters by 15 October for the current year’s award.

43.080.3. Selection Process
1. The general secretary will review all nominations to assure candidates meet the eligibility criteria and forward them the top candidates to the Service Awards Committee and The Rotary Foundation Awards Review Committee for consideration.

2. The Service Awards Committee and The Rotary Foundation Awards Review Committee will review all eligible nominations and recommend one winner and one alternate winner of the Rotary Alumni Association of the Year Award to be presented to the Board and Trustees at their respective meetings in January for selection.

3. The recipient of the award and the nominating RRFC will be notified about winning the award immediately after the January meetings of directors and trustees. Upon written acceptance of the award, the winner will be announced to the other nominators and regional coordinators, and to the general public, as appropriate.
APPENDIX G

AMENDMENTS TO THE ROTARY CODE OF POLICIES REGARDING INTERCOUNTRY COMMITTEES (Decision 45)

41.020. 21.020. Intercountry Committees
Intercountry committees promote contact relationships between two or more international districts or two or more countries and clubs in two or more countries and to increase fellowship and intercultural understanding among the people of various nations, foster stronger ties between members, clubs, and districts from different countries, and establish networks across borders, continents, and oceans.

While only districts may form and join intercountry committees, individual Rotarians, their partners, Rotaractors, and Rotary and Rotaract clubs may participate in their activities. Rotarians are encouraged to create new intercountry committees to foster stronger ties between Rotarians, clubs, and districts from different countries and establish networks across borders, continents, and oceans. Intercountry committees should be promoted at RI, district and club meetings.

41.020.1. 21.020.1. Mission Activities of Intercountry Committees
The mission of an intercountry committee is to build a force that will encourage Rotarians to Recommended activities for Intercountry Committee participants include, but are not limited to: visiting each other’s countries and homes, to strengthening friendships and projects so formed by encouraging clubs and districts to connect with clubs and districts in other countries, and to contribute contributing to world peace.

Recommend activities Intercountry Committees may also:
- sponsor exchange best practices for sponsoring new Rotary clubs
- develop a sister or twin club network relationship between clubs in participating countries
- conduct Friendship Exchanges between the two countries
- initiate or carry out International Service projects
- initiate or carry out Vocational Service projects

41.020.2. 21.020.2. Establishing an Intercountry Committee
Intercountry Committees can be national or sub-national relationships between two countries. National intercountry committees require the consensus of all districts in a country. Sub-national intercountry committees require the consensus of all districts participating in the relationship. An established Intercountry Committee shall inform the Executive Council of its formation.

A. Establishing a National Intercountry Committee
Intercountry committees should involve districts in two or more countries and act only in an advisory capacity to the governors. To form an Intercountry Committee between two or more countries, approval from all of the countries’ district governors must be obtained. District governors from a given country who wish to delegate decision-making authority for establishing new national Intercountry Committees may do so with unanimous consent of all district governors in the country.

Qualified Interested Rotarians in each interested country should form a planning committee to establish an Intercountry Committee. The responsibilities of the planning committee include inviting district governors from each district in the country to participate, obtaining approval to organize an Intercountry Committee from each district’s governor, electing an Intercountry Committee chair to lead the relationship, identifying potential projects, and activities for the ICC participants to undertake, and organizing a planning meeting. After the planning committee has completed these tasks, a national section should be developed in each participating country with the approval of the national coordinator and at least one district governor. The name of an intercountry committee shall be taken from the names of the participating countries. Should a district decide to leave the relationship, the relationship shall evolve into a subnational Intercountry Committee.

B. Establishing a subnational Intercountry Committee
To form a subnational Intercountry Committee between two or more districts, approval from all of the district governors must be obtained.
Interested Rotarians in each district should form a planning committee to establish a district-level Intercountry Committee. The responsibilities of the planning committee include obtaining approval to organize a subnational Intercountry Committee from each participating district governor, electing an Intercountry Committee chair to lead the relationship, inviting club presidents from each district to participate, identifying potential projects and activities for ICC participants to undertake, and organizing a planning meeting. The name of a subnational Intercountry Committee shall be taken from the names of the participating districts. Should a district decide to leave the relationship, the name of the ICC shall be updated to reflect the remaining participants.

41.020.3, 21.020.3. National Sections Governance
An Intercountry Committee is led by an Intercountry Committee chair, elected from participating districts for a three-year term. It is comprised of the national sections that represent the districts in each participating country. National sections coordinate the activities and projects of the intercountry committee within one country. Representatives from each national section should meet during a general assembly to be held once a year, alternating from country to country. Leadership of the intercountry committee should rotate among the national section chairs on an annual basis. Intercountry Committees National sections must abide by the rules governing organizations in their country and should have officers including a chair, secretary, and treasurer. The chair of national sections should serve for three years while the other leaders should rotate on an annual basis.

While only districts may form and join intercountry committees, individual Rotarians, their spouses, Rotaractors, and Rotary clubs may participate in their activities.

41.020.4. National Section Chair
The national section chair must be a Rotarian, preferably a past district governor, and shall be selected by the governor or group of governors representing the districts located in that country. In an advisory role to participating districts, the national section chair should assist the governor(s) in supervising and promoting the activity and projects of the committee, including the arrangement of contacts between clubs and districts in the partner countries. The national section chair appointment term should be three years to ensure continuity in the work of the intercountry committees.

41.020.5. National Coordinator
In countries that participate in more than one intercountry committee, a national coordinator should be appointed to oversee these activities and the individual national section chairs. The national coordinator collects reports from each national section chair in the country to forward the executive council each year. The national coordinator must be a Rotarian, preferably a past district governor, and shall be selected by the governor or group of governors representing the districts located in that country. The national coordinator appointment term should be three years to ensure continuity in the work of the intercountry committees.

41.020.6, 21.020.4. Relationships with Districts
Intercountry Committees shall function under the direction and with the close cooperation of the respective governors. Districts participating in intercountry committees should appoint a Rotarian to serve as the district liaison to the national section chair. These district liaison representatives are encouraged to collaborate with the district governors of participating districts as well as their district international service committees, if one is appointed.

41.020.8, 21.020.5. ICC Executive Council
The ICC Executive Council is a resource for districts and countries wishing to form a new Intercountry Committee. The Executive Council collects and shares best practices for forming Intercountry Committees and subsequent projects and activities. The Executive Council maintains a list of Intercountry Committee Chairs and active Intercountry Committees, made available through its website.

An executive council is comprised of national coordinators representing each country that participates in intercountry committees. The president, two vice presidents, secretary, and treasurer of the executive council should be elected by the national coordinator members. The Executive Council is led by a president, secretary and treasurer, elected by reported Intercountry Committee chairs. The president of the executive councils serves a three year term. The president of the Executive Council serves acts as the liaison between intercountry committees and Rotary International and should submit an annual report to RI in July each year.
provides. The annual report shall include contact information for national coordinators, a list of participating districts in each national section, Intercountry Committee chairs, a list of Intercountry Committee relationships, and a summary of major projects and activities. Failure to submit an annual report by 1 August will result in termination of the president’s term and will require the Executive Council members to elect a new president. The Executive Council may collect modest optional fees from established ICCs to cover website expenses. The Executive Council may not create additional governance or leadership positions for individual Intercountry Committees, nor does it have authority to approve or decline the formation of new ICCs.

41.020.9. 21.020.6. Relationship with Rotary International
The organization and functioning of intercountry committees is the independent activity of individual districts and is not a part of the program of RI. Clubs and districts are encouraged to use established intercountry committee relationships to enhance their participation in Rotary Foundation programs, especially in the development of grants.

Activities of and information about intercountry committees will be published on the RI website and in The Rotarian magazine and the licensed regional magazines.

Establishing an Intercountry Committee in no way implies legal, financial or other obligation or responsibility on the part of RI, or any district or club. An Intercountry Committee may not act on behalf of RI, or represent or imply that it has authority to act on behalf of RI. An Intercountry Committee is not an agency of RI. Intercountry Committees must be self-sustaining financially, administratively, and otherwise. Intercountry Committees may not exist or function in any country in violation of the laws of such country.

41.020.7. 21.020.7. Finances
Intercountry Committees shall function without financial support from Rotary International. Modest optional fees may be collected from participating districts to cover operating costs of the an Intercountry Committee. Participating districts should fund the costs of national sections and intercountry committee activities in their district. The fees may be used for administrative purposes or to support humanitarian projects and cannot be used to offset travel or other expenses incurred by an individual as a result of participating in activities organized by an Intercountry Committee or the Executive Council. If an Intercountry Committee or the Executive Council elects to collect fees, the Intercountry Committee’s leadership or Executive Council’s leadership shall prepare a budget of estimated income and estimated expenditures for the year at the beginning of each fiscal year. All bills shall be paid by the treasurer, or other authorized officer, only after approval by two other officers. An annual financial review by a qualified person shall be made of all the Intercountry Committee’s and Executive Council’s financial transactions and be shared with all participating districts.
APPENDIX H

AMENDMENTS TO THE ROTARY CODE OF POLICIES REGARDING ADULT HARASSMENT
(Decision 48)

2.010. Membership of Clubs in RI
RI is an association of member Rotary clubs, each of which has a direct relationship and common responsibility to the association with no national or other grouping of clubs intervening in the administration and functioning of the clubs as members of RI. Every member club of RI is expected to comply with the provisions of the constitutional documents which provide for the organizational structure and functioning of the club.

2.010.1. Failure to Function
In accordance with the RI Bylaws, the RI Board is responsible for ensuring that all member clubs of the association are functioning, and defines a functioning club as

[text omitted]

8. Complying with requests from the RI Board to terminate a Rotarian’s membership who admits to, is convicted of or is otherwise found to have engaged in harassment as defined in the Rotary Code of Policies.

26.120. Harassment-free Environment at Meetings, Events, or Activities
Rotary is committed to maintaining an environment that is free of any form of harassment. Harassment is broadly defined as any conduct, verbal or physical, that denigrates, insults or offends a person or group based on any characteristic (age, ethnicity, race, color, abilities, religion, socioeconomic status, culture, sex, sexual orientations, or gender identity).

All members and individuals attending or participating in Rotary meetings, events or activities should expect an environment free of harassment and shall help maintain an environment that promotes safety, courtesy, dignity, and respect to all. Members and Rotary participants shall maintain an environment that promotes safety, courtesy, dignity, and respect to all. Adults who work with youth are subject to policies outlined in Rotary Code of Policies section 2.120.

Harassment is broadly defined as any conduct, verbal or physical, that denigrates, insults or offends a person or group based on any characteristic (age, ethnicity, race, color, abilities, religion, socioeconomic status, culture, sex, sexual orientations, or gender identity).

All allegations of criminal activity should be referred to appropriate local law enforcement authorities.

The club board, district, or zone event leadership shall promptly address allegations of inappropriate behavior, including harassment and shall not retaliate against those making the allegation. All allegations of criminal behavior must be referred to local law enforcement.

At the club level, allegations of harassment at Rotary meetings, events or activities shall be reviewed by the club board and responded to within a reasonable timeframe, typically one week. If the alleged offender is a member of the club board, he or she must recuse himself or herself from the discussion. The review and/or investigation shall be dependent on the circumstances including the severity and pervasiveness.
of the behavior. Concerns that allegations of harassment were not adequately addressed by the club, may be referred with appropriate documentation to the district governor.

At the district level, allegations of harassment at Rotary events or activities shall be reviewed by the governor, or a committee appointed by the governor for this purpose, and responded to within a reasonable time-frame, typically one week month. If the district governor is the alleged offender, the immediate past district governor (or most recent past governor), directly or by appointment of a committee for this purpose, shall review and respond to the allegation. Rotary’s general secretary shall be informed within two weeks of any allegations of harassment by district governors, governors-elect, and governors-nominee. The review and/or investigation shall be dependent on the circumstances including the severity and pervasiveness of the behavior. Failure to adequately address Concerns that allegations of harassment were not adequately addressed by the district, may be referred with appropriate documentation to the RI director.

At the zone level, allegations of harassment at Rotary meetings, events or activities shall be reviewed by the RI Director, or a committee appointed by the RI Director for this purpose, and responded to within a reasonable time-frame, typically one week month. If the RI Director is the alleged offender, the immediate past RI Director (or most recent past either another current or past RI Director as appointed by the RI President directly or by appointment of a committee for this purpose, shall review and respond to the allegation.

The RI president shall be informed within two weeks of any allegations of harassment by RI directors, directors-elect, and directors-nominee. Failure to adequately address Concerns that allegations of harassment were not adequately addressed by the zone, may be referred with appropriate documentation to the RI president.

Club, District and Zone leaders must report severe and pervasive harassment and any resulting membership terminations to the general secretary. If a club or district fails to adequately address findings of harassment, the RI director shall notify the RI Board for appropriate action. Such action may include club termination or other appropriate sanctions.
APPENDIX I

PROPOSED LEGISLATION FOR THE 2022 COUNCIL ON LEGISLATION
(Decision 51)

PROPOSED ENACTMENT 22-

To extend the term of directors to three years

**Proposer(s):** Board of Directors of RI

To amend the **BYLAWS** of Rotary International as follows

*in article 5 (page 20 MOP)*

**Article 5 Board of Directors**

**5.080. Terms and Qualifications of Directors.**

5.080.1. *Terms.*
Directors serve a term of **two** or **three** years, beginning 1 July in the year next following their election, or until their successors are elected.

*Interim Provision Relating to Subsection 5.080.1.*
Amendments to subsection 5.080.1. adopted by the 2022 Council on Legislation pursuant to Council Enactment 22- shall be implemented by the board in a manner it deems appropriate beginning with the class of directors elected in 2022-23.

*and in article 6 (page 21 MOP)*

**Article 6 Officers**

**6.030. Selection of Vice-President and Treasurer.**
The vice-president and treasurer are selected by the incoming president at the board’s first meeting from among the **second** or **third**-year directors for a one-year term beginning on 1 July.

**6.090. Vacancy in the Office of Vice-President or Treasurer.**
For a vacancy in the office of vice-president or treasurer, the president shall select a **second** or **third**-year director to fill the unexpired term.

*and in article 11 (page 32 MOP)*

**Article 11 Nominations and Elections for Directors**

**11.010. Nominations for Directors by Zones.**
11.010.2. **Schedule of Nominations.**
Each zone shall nominate a director from its clubs’ membership every **fourth** or **sixth** year according to a schedule established by the board.

*Interim Provision Relating to Subsection 11.010.2.*
Amendments to subsection 11.010.2. adopted by the 2022 Council on Legislation pursuant to Council Enactment 22- shall be implemented by the board in a manner it deems appropriate beginning with the class of directors elected in 2022-23.

(End of Text)
PROPOSED ENACTMENT 22-

To amend the provisions regarding standing committees

Proposer(s): Board of Directors of RI

To amend the BYLAWS of Rotary International as follows (page ## MOP)

Article 17 Committees

17.010. Standing Committees.
The board shall establish the following standing committees on:

(a) audit
(b) constitution and bylaws
(c) districting
(d) election review
(e) finance
(f) membership
(g) operations review
(h) strategic planning

(a) communications — with six members, two appointed each year for three-year terms;
(b) constitution and bylaws — with three members, one appointed each year for a three-year term, except that in the year of the council on legislation there shall be four members, with the most recent past member serving a fourth year;
(c) conventions — with six members, including the chair of the host organization for the convention. The president may appoint as chair a Rotarian who previously served for two years as a member of a conventions committee but not as chair. In addition to the chair of a convention committee, one other member may be a person who previously served on a convention committee;
(d) election review — with three members, one appointed each year from the board for a three-year term;
(e) election review — with six members, two appointed each year for three-year terms;
(f) finance — with eight members, six serving three-year terms with two members appointed each year, plus the RI treasurer and one board member appointed by the board, both serving one-year terms as non-voting members; and
(g) Rotaract — with three members, one appointed each year for a three-year term, plus three Rotaractors, with the committee co-chaired by one member and one Rotaractor.

17.020. Standing and Other Committees.
The board may establish other committees, as needed, and for standing and other committees, the board shall, in accordance with the provisions of section 17.050., determine, subject to the provisions of section 17.100.:

(a) the number of members;
(b) the terms of members;
(c) the qualification of members;
(d) the duties and authority; and
(e) the continuity of members from year to year.

For those committees that serve RI and TRF, the Board and Trustees shall jointly determine the number, terms, qualifications, duties, and continuity of members from year to year.

17.030. Special Committees Exceptions.
The provisions of sections 17.010., 17.020., 17.080., and 17.090., 17.040., and 17.050., do not apply to any nominating committees or any committee formed under sections 17.040. – 17.070.

17.040. Membership Committee.
The board shall appoint a membership committee composed of at least eight members appointed for at least three-year terms on a staggered basis and eligible for reappointment.

17.050. Strategic Planning Committee.
The board and the TRF trustees shall appoint a strategic planning committee with eight members. Two members shall be appointed each year, one by the board and one by the trustees, for four-year terms. No member shall be a board member, a TRF trustee, or a past president. The chair and vice chair shall be jointly appointed by the RI president and the TRF chair. Members who served fewer than three years may be reappointed. Members shall be selected to balance experience in long-term planning, RI or TRF programs and activities, and financial management. The committee shall meet as decided by the president, the board, the TRF chair, or the TRF trustees.
17.060. Audit Committee.
The board shall appoint an audit committee with seven members, each of whom shall be independent and financially literate. The committee shall include two board members appointed annually by the board and one trustee appointed annually by the TRF trustees. In addition, the committee shall include four members appointed by the board, who are not board members or trustees, for single terms of six years. The committee shall review and report to the board as appropriate on RI and TRF financial reports, the external audit, the system of internal control, internal audit, and related matters. The committee advises the board and trustees under terms of reference not in conflict with this section, prescribed by the board and trustees. The committee shall meet up to three times per year. The president, the board, or the committee chair shall determine the time, place, manner, and notice of regular meetings. For additional meetings, the president or committee chair may determine the time, place, manner, and notice. The chair of the operations review committee (or the chair’s designee) shall serve as a liaison to the audit committee.

The board shall appoint an operations review committee with six members, for single terms up to six years, with one member appointed each year as appropriate to maintain six members. No member shall be a past president, current board member, or current TRF trustee. Members shall be selected to balance experience in management, leadership development, and financial management. The president or the board shall determine the time, place, manner, and notice of meetings. As deemed necessary by the board or the president, the operations review committee may review operational matters, including, but not limited to, the effectiveness and efficiency of operations, administrative procedures, and standards of conduct. The committee reports directly to the board under terms of reference not in conflict with this section, prescribed by the board.

17.080. 17.030. Membership on Committees.
Except as otherwise provided in these bylaws, the president shall appoint the members of the committees and any subcommittees after consulting the board. The president shall designate the chair of each committee and subcommittee and serve as an ex officio member of all RI committees.

17.090. 17.040. Meetings.
Except as otherwise provided in these bylaws, the president shall determine the time, place, manner, and notice of all meetings of committees and subcommittees. A majority of the members shall constitute a quorum, and the act of a majority of the members present at a meeting with a quorum shall be the act of the committee or subcommittee.

17.100. 17.050. Term of Service.
Except as otherwise provided in these bylaws, no person may serve on the same RI committee for more than three years one term. No person who has served on a committee for three years a full term is eligible for later appointment to the same committee. This section does not apply to ad hoc committees or ex officio members.

17.060. Committees Exceptions.
The provisions of sections 17.010., 17.020., 17.030., 17.040., and 17.050. do not apply to any nominating committees.

17.110. 17.070. Secretary of Committees.
The general secretary is the secretary of all committees, unless the board otherwise provides. The general secretary may appoint another person to serve as secretary.

17.120. 17.080. Quorum.
A majority of all committee members is a quorum for a meeting, unless otherwise provided in the bylaws or by the board.

17.130. 17.090. Manner of Conducting Business.
A committee may conduct business by any manner of communication under rules of procedure prescribed by the board, unless contrary to the bylaws.

17.140. 17.100. Authority over Committees.
All committees are subject to board control and supervision pursuant to subsection 5.010.2.(c). All committee actions and decisions are subject to board approval, except the decision of the nominating committee for president in selecting a president-nominee. However, the board has jurisdiction over all actions and decisions that are in violation of article 13.
APPENDIX K

INTERNATIONAL ASSEMBLY GUIDELINES AND TEMPLATE
(Decision 55)

Guidelines

Purpose
To prepare governors-elect to assume the role of governor and serve as an effective leader in their district.

Desired Outcomes
After the International Assembly, participants will:
- Understand and support Rotary’s organizational priorities and strategic plan
- Feel prepared to assume the role of governor and lead their district
- Appreciate the internationality of Rotary and recognize opportunities for personal and professional connection

Program
- The program should be designed to increase understanding and support of Rotary’s current strategic plan
- Organizational priorities and the role of the governor should be included
- Each day should have different session formats to ensure engagement through variety
- Evenings should be a mix of programming to build the team through social events and free time for participants to reenergize
- Speakers and leaders for the event should reflect geographic diversity
- Speakers and leaders for the event should have no more than 60 percent of one gender represented
- All elements of the program need to fit within the approved International Assembly budget
- The partner program should complement the governor-elect program

Schedule
- All elements of the assembly must be scheduled within the parameters of the current venue contract
- Three meals per day will be offered to the participants
- Programming shouldn’t begin before 8:30 a.m. and should end by 6:00 p.m. each day (this does not include meals or evening social events)
- All breaks will be 30 minutes to allow for transit and networking
- Lunch break will be 1 hour 45 minutes to allow for special PE meals, networking, and rest

International Assembly Template

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<tr>
<th>Date</th>
<th>Sunday, Major Arrival Day</th>
<th>Monday, Day 1</th>
<th>Tuesday, Day 2</th>
<th>Wednesday, Day 3</th>
<th>Thursday, Day 4</th>
<th>Friday, Departure Day (No activities)</th>
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<td>Morning Block 2</td>
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<td>Lunch</td>
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<tr>
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<tr>
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APPENDIX M

AMENDMENTS TO THE STANDARD ROTARACT CLUB CONSTITUTION AND THE RECOMMENDED ROTARACT CLUB BYLAWS
(Decision 57)

STANDARD ROTARACT CLUB CONSTITUTION

Article 1 — Name

The name of this organization shall be the Rotaract Club of _________________________.

This organization shall be sponsored by the Rotary Club(s) of _________________________.

Article 2 — Purpose

The purposes of this club are for:

Rotary members to recognize the positive change implemented by youth and young adults as the fifth Avenue of Service, Youth Service, through an active and personal commitment to empower young adults and young professionals to take action through community and international service, develop leadership skills through professional development, and gain a global perspective that fosters world peace and cultural understanding as partners in service; and for

Students and young professionals to take action through community and international service that creates sustainable solutions to local and global challenges, connect with the global community of Rotary to expand professional networks, exchange ideas with leaders, and cultivate lifelong friendship around the world, develop skills to become community and global leaders, make friends locally and globally, and have fun while recognizing the importance of Service Above Self.

Article 3 — Sponsorship

1. The Rotary club sponsor(s) of this Rotaract club, through a joint committee of Rotarians, the number of members which shall be determined by the club, shall provide guidance and support to this Rotaract club.

2. This club is not a part of, and neither this club nor its members have any rights or privileges with respect to, the sponsor Rotary club(s).

3. This club is a non-political, non-sectarian organization.

4. This Rotaract may be university-based* or community-based. Where the Rotaract club is university-based, control and counsel by the sponsor Rotary club(s) shall be exercised in full cooperation with university authorities, with the understanding that such clubs are subject to the same regulations and policies established by the university authorities for all student organizations and extracurricular activities of the university.

5. To maintain active certified status from RI, this club’s president shall update club and membership information to RI each year no later than 30 June. Failure to submit updated club and membership information to RI in a two-year period annually will result in termination.

6. This Rotaract club depends upon the continued active personal participation of the sponsor Rotary club(s). In the event that the sponsor Rotary club is terminated, the governor of the Rotary district must install another sponsor Rotary club; if one cannot be found and reported to RI within 180 days, the Rotaract club will be terminated.

*As used in this constitution, the term "university" is intended to include all institutions of higher education.

Article 4 — Membership

1. Eligible members should be students and young professionals of good character and leadership potential aged 18 and over to 30.

2. The method of admitting new members to this club, as provided in the bylaws, shall be determined by this club in consultation with the sponsor Rotary club(s). The method of admitting new members of university-based Rotaract clubs shall have the approval of the appropriate university authorities.

3. Membership shall automatically terminate (a) upon reaching 31 years of age, without contradicting regulations and policies established by the university authorities for university-based clubs; or (b) upon termination of the club; or (eb) upon failure to meet attendance requirements unless excused by the board of directors of this club for good and sufficient reason.

4. Membership may be terminated for cause, as determined by this club by vote of not less than 2/3 of all the members in good standing.

Article 5 — Meetings

1. The club shall meet as provided in the bylaws, at a time and place suited to the convenience of the members.
2. Attendance may be in person, through online meetings, or using online connections for members whose attendance otherwise would be precluded.
3. The board of directors shall meet as provided in the bylaws.
4. Meetings of the club and of the board of directors may be cancelled during holiday or vacation periods or for cause at the discretion of the board of directors.

Article 6 — Committees
The president, with the approval of the board, may appoint standing or special committees as necessary or convenient for the administration of the club, citing their duties at the time of appointment. All special committees shall lapse upon the completion of their duties or upon discharge by the president.

Article 7 — Officers and Directors
1. The officers of this club shall be a president, vice president, secretary, treasurer and such additional officer(s) as provided in the bylaws.
2. The governing body of this club shall be a board of directors composed of the president, immediate past president (if available), vice president, secretary, treasurer, and additional directors whose number shall be determined by this club, all to be elected from among the members in good standing. All decisions, policies, and actions of the board and of the club shall be subject to the provisions of this constitution and policy established by Rotary International. If university-based, this club shall be subject to the same regulations and policies established by the appropriate authorities for all student organizations and extracurricular activities of the university. The board of directors shall have general control over all officers and committees and may, for good cause, declare any office vacant. It shall constitute a board of appeals from the rulings of all officers and actions of all committees.
3. Elections of officers and directors shall be held annually by methods compatible with local customs and procedures, as provided in the bylaws, but in no case shall more than simple majority of the members present and in good standing be required for elections. The term of office of all officers and directors shall be one year, unless a shorter term is provided in the bylaws.
4. All incoming Rotaract club officers, directors, and committee chairs shall be provided with leadership training from the district Rotaract committee.

Article 8 — Activities and Projects
1. This club shall be responsible for planning, organizing, financing, and conducting its own activities and shall itself supply money, labor, and creative imagination necessary thereto, except in the case of joint projects or activities undertaken in cooperation with other organizations, such responsibility shall be shared with such other organization(s).
2. This club shall undertake among its activities at least two major service projects annually, one designed to serve the community and the other designed to serve the international community, and each shall involve all or most of the members of the club.
3. It is the responsibility of the club to raise the funds necessary to carry out its program. It should not solicit or accept more than occasional or incidental financial assistance from Rotary club(s) or other Rotaract clubs. Sponsor clubs may provide financial support when mutually agreed upon. All funds raised for service projects must be expended for that purpose.

Article 9 — Fees and Dues
1. All sponsor Rotary club(s) must pay a certification fee to Rotary International, set by the RI Board of Directors, for new or reinstated Rotaract clubs.
2. Fees, dues, or assessments on the membership of the club may be levied for the purpose of meeting the administrative costs of the club. Funds for activities and projects undertaken by the club shall be raised apart from such fees, dues, or assessments and shall be placed into a separate account. A thorough audit by a qualified person shall be made once each year of all the club’s financial transactions.
3. Rotaract clubs should establish financial guidelines to ensure that all funds are managed in a responsible and transparent manner, including all monies collected to support service projects, consistent with laws and banking regulations in the country, including plans for disbursement of funds should the Rotaract club disband or be terminated.

Article 10 — Acceptance of Constitution and Bylaws
Every member of the club, by acceptance of membership, thereby accepts the principles of Rotaract as expressed in its purpose and agrees to comply with the constitution and bylaws of this club, and on these conditions alone is entitled to the privileges of the club. No member shall be absolved from the observance of the constitution and bylaws on the plea that a copy of them has not been received.

Article 11 — Bylaws
The club shall adopt bylaws, together with such amendments as are not inconsistent with this constitution and which may be deemed necessary or convenient for the governance of the club, provided that such amend-
ments are adopted in accordance with the amendment procedure prescribed in the “Recommended Rotaract Club Bylaws.”

Article 12 — Name and logo
The name and logo of Rotaract shall be used exclusively by Rotaract members. Each member of this club shall be entitled to wear or otherwise display the Rotaract name and logo in a dignified and appropriate manner during the period of membership. Such entitlement shall be relinquished upon termination of membership or termination of this club.

Article 13 — Duration
This club shall exist so long as it continues to function in accordance with the provisions of this constitution and policy relating to Rotaract established by Rotary International, or until it is terminated:

a) by Rotary International, with or without the consent, approval or concurrence of the sponsor Rotary club, for:
   1) failure to function in accordance with its constitution
   2) initiating, or maintaining, or retaining in its membership an individual who initiates or maintains litigation against a Rotary district, Rotary International, or The Rotary Foundation, including their directors, trustees, officers, and employees, or
   3) for other cause

b) by its sponsor Rotary club(s), or

c) by the Rotaract club itself upon its determination.

Upon termination of this club, all rights and privileges relating to the Rotaract name and logo shall be relinquished by the club and by its members individually and collectively.

Article 14 — Administration
This constitution shall be amended only by the Board of Directors of Rotary International, and all amendments to this prescribed “Standard Rotaract Club Constitution” shall be automatically adopted by each Rotaract club.

[END]

RECOMMENDED ROTARACT CLUB BYLAWS
Club bylaws supplement the Standard Rotaract Club Constitution and establish common club practices. The bylaws in this document are recommendations. Customize them to reflect your club’s practices, confirm that they are not in conflict with the Standard Rotaract Club Constitution and the current Rotary Code of Policies. The sponsor Rotary club(s) must approve these bylaws and any amendments where applicable.

Bylaws of the Rotaract Club of ________________________________

Adopted by the Rotaract Club of ________________________________

Approved by the Rotary Club(s) of ________________________________

Article 1 — Definitions
1. Board: The club’s board of directors
2. Director: A member of the club’s board of directors
3. Member: A member of the club
4. Quorum: The minimum number of participants who must be present when a vote is taken: majority of the club’s members for club decisions and a majority of the directors for club board decisions
5. RI: Rotary International
6. Year: The 12-month period that begins on 1 July

Your club may choose how it defines a quorum for voting purposes.

Article 2 — Elections and Terms of Office
1. Election for the offices of president, vice president, secretary, treasurer, and directors shall be held annually prior to ____________. Those elected shall take office on 1 July.
2. One month before elections, nominations for president, vice president, secretary, treasurer, and any open director positions may be presented in writing, from the floor, or both. Those candidates receiving a majority of the votes of the members present and in good standing shall be elected.
3. The method of election shall be ________________
4. If any officer or board member vacates a position, the remaining members of the board will appoint a replacement for the remainder of the term.
5. The terms of office for each role are:

President — one year
Vice President — ______
Secretary — ______
Treasurer — ______
Director — ______

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The Standard Rotaract Club Constitution requires that your club’s bylaws specify an election process, but in no case shall more than simple majority of the members present and in good standing be required for elections.

**Article 3 — Duties of Officers**

1. The president presides at all meetings of the club and the board of directors. The president, with the approval of the board, appoints all standing and special committees and fills vacancies in the board of directors by appointment until the next regular election of the club. The president is an ex officio member of all committees. The president maintains regular communication with the sponsor Rotary club(s), the district Rotaract representative—leader, and Rotary International.

2. The vice president succeeds the office of president in the event of the removal of the latter for whatever cause, and, in the absence of the president, presides at all meetings of the club and of the board.

3. The secretary maintains all club records, keeps minutes of all the meetings of the club and of the board, and provides copies of such to the sponsor Rotary club(s) upon request.

4. The treasurer oversees all funds and provides an annual accounting of them. The treasurer shall make all disbursements under procedures determined by the board. The treasurer shall make all records available for inspection by any club member upon request.

5. The board of directors shall be the governing body of the club, as provided in the constitution. In the absence of the president or vice president, the board of directors may select an officer or director to preside at the meetings of the club. It shall make an annual report to the club to apprise all members of the club’s operations. It shall hold regularly scheduled meetings, which shall be open to the attendance of any club member in good standing. Members attending such meetings, however, shall not address the meeting except with the permission of the board.

Additional officer’s duties and terms of office may be included here.

**Article 4 — Committees**

The president, with the approval of the board of directors, may appoint the following standing committees, additional committees, or special committees as necessary or convenient for the administration of the club, citing their duties at the time of appointment:

1. **International service.** This committee shall identify opportunities in order to plan and implement at least one activity or service project annually designed to create sustainable change that directly benefits the local or international community, involving all or most of the club membership.

2. **Community service.** This committee shall identify in order to plan and implement at least one activity or service project annually designed to create sustainable change that directly benefits the local or university community, involving all or most of the club membership.

3. **Professional development.** This committee shall develop a comprehensive professional development program designed to expand professional networks, allow members to exchange ideas with other leaders, and build skills through leadership training.

4. **Finance.** This committee shall devise ways to finance any and all club activities requiring funds, in cooperation with the appropriate committee.

5. **Club.** This committee shall be responsible for tracking attendance, developing membership, promoting activities, coordinating public relations, and other matters as appropriate.

6. **Foundation.** This committee shall provide training opportunities, develop fundraising strategies, and share information with the club’s members in support of The Rotary Foundation.

Additional committees and their duties may be included here.

**Article 5 — Meetings**

1. An annual meeting of this club and the board of directors, and sponsor Rotary club(s) is held no later than __________ each year for the purpose of discussing plans and objectives for the year and/or upcoming year, and reaffirming the responsibilities and commitment of the sponsorship relationship.

2. This club meets as follows: _______________. Reasonable notice of any change or cancellation of the regular meeting will be given to all club members.

3. Each member of this club shall attend at least - __________% of this club’s regularly scheduled meetings.

4. The board meets as follows: _______________. Special meetings of the board are called with reasonable notice by the president or upon the request of two board members.

5. An annual meeting of this club, the board of directors, and sponsor club(s) is held no later than __________ each year for the purpose of reaffirming the responsibilities and commitment of
the sponsorship relationship. One or more members of the sponsor Rotary club(s) shall attend no fewer than ________ regular meetings of the club annually, and no fewer than________ regular or special meetings of the board of directors annually.*

6. Any member absent from a regularly scheduled meeting of the club may make up for an absence in any of the following ways be made up as follows:
   a) attend a regular meeting of any other another Rotaract club or Rotary club; or
   b) attend and participate in a club service project or a club-sponsored community event; or
   c) attend a convention or preconvention of RI, a Rotary or Rotaract district or multi-district conference or training seminar, or other meeting authorized by the board.

7. A majority of the members in good standing shall constitute a quorum at any regular or special meeting of the club. Any four members of the board, one of whom must be the president or vice president, shall constitute a quorum at any meeting of the board.

*For Rotaract clubs that have a Rotary or Rotaract club sponsor it is recommended to plan at least one annual meeting and outline attendance responsibilities at regular meetings to encourage collaboration, communication, and establish clear expectations of the sponsorship relationship.

Article 6 — Fees and Dues
1. The admission for the new members shall be _______________. Annual dues shall be ______________ per member.
2. All fees and dues must be paid before a member will be considered in good standing.

Article 7 — Method of Admitting Members
1. A member may propose a candidate, a prospective member may make a request, or another club may propose one of its transferring or former members to join this club. The method of admitting new members of university-based Rotaract clubs shall have the approval of the appropriate school authorities.
2. The club should approve or reject a candidate’s membership within ________days and notify the candidate of its decision.

Additional qualifications or procedures for admitting new members may also be included here. A process to address objections raised by current members may also be included here.
2.120. Youth Protection

2.120.1. Statement of Conduct for Working with Youth
Rotary International strives to create and maintain a safe environment for all youth who participate in Rotary activities. To the best of their ability, Rotarians, Rotarians’ partners, and other volunteers must safeguard the children and young people with whom they come into contact and protect them from physical, sexual, and emotional psychological abuse.

2.120.2. Sexual Abuse and Harassment Prevention and Reporting Procedures
All Rotarians, clubs and districts should follow the statement of conduct for working with youth and RI guidelines for abuse and harassment prevention established by the general secretary. The guidelines include the following requirements. To uphold the Statement of Conduct for Working with Youth, all clubs and districts must ensure the abuse and harassment prevention and reporting requirements are followed as established by the general secretary:

1. RI has a zero-tolerance policy against abuse and harassment.

2. All district governors-elect must complete youth protection training before the start of their term as governor, as determined by the general secretary.

3. Districts participating in any youth programs may develop and implement youth protection policies according to local customs. Districts participating in Rotary Youth Exchange must develop and implement youth protection policies as outlined in Rotary Code of Policies Article 41.070 Rotary Youth Exchange.

4. Districts participating in any youth program should appoint youth protection officer. The youth protection officer should advise clubs and the district related to abuse and harassment prevention, assist districts to manage risks and crises that impact the safety of youth, should have professional experience in counseling, social work, law, law enforcement, or child development, and may be a Rotarian or non-Rotarian.

5. All allegations of abuse or harassment shall be reported by the district to RI within 72 hours of the time a district officer learns of the incident. Districts must identify a person within the district who will be responsible for reporting to RI. Failure to report incidents to RI within 72 hours may result in suspension of the district’s Youth Exchange certification. Upon learning that an individual, club, or district knowingly has failed to timely report an allegation, the RI Board may terminate the club.

4.6. Any allegation of abuse must be immediately reported to the appropriate law enforcement agency, in accordance with RI’s zero-tolerance policy. All law enforcement reviews must be conducted by legal authorities that are not affiliated with Rotary.

2.7. In addition to reporting to law enforcement for investigation, an independent and thorough investigation must be made by the club and district into any claims of sexual abuse or harassment including a determination for how to prevent a similar situation in the future.

3.8. Any adult person involved in a Rotary youth program against whom an allegation of sexual abuse or harassment is made must be removed from all contact with youth until the matter is resolved.

6.9. A club must terminate the membership of any Rotarian individual who admits to, is convicted of or is otherwise found known to have engaged in sexual abuse or harassment of youth or youth program participants. A non-Rotarian Rotarian or non-Rotary volunteer who admits to, is convicted of, or is otherwise found known to have engaged in sexual abuse or sexual harassment or other act of moral turpitude must be prohibited from working with youth in a Rotary context. A club may not grant membership to a person who is known to have engaged in sexual abuse or harassment. (Upon obtaining information that a club has knowingly failed to terminate the membership of such a Rotarian individual, the RI Board will take steps to have the Rotarian’s membership terminated, including action to may terminate the club’s charter for failure to comply).
7.10. If an investigation into a claim of sexual abuse or harassment is inconclusive, then, for the safety of youth participants and the protection of the accused, additional safeguards must be put in place to assure the protection of any youth with whom the individual may have future contact. If there are subsequent claims of sexual abuse or harassment, the adult individual shall be permanently prohibited from working with youth in a Rotary context. Regardless of criminal or civil guilt, the continued presence of the adult could be detrimental to the reputation of the organization and could be harmful to youth. It can also benefit the adult in preventing additional accusations from other youth. A person who is accused but later cleared of charges, may apply to be reinstated to participate in youth programs. Reinstatement is not a right, and no guarantee is made that any individual will be reinstated to his or her a former position.

11. Districts must track all individuals prohibited from contact with youth and ensure such prohibitions are implemented consistently throughout the district from year to year.

12. Individuals prohibited from working with youth may not serve as District Interact Chair, Interact Club Adviser, District RYLA Chair, District Youth Exchange Chair, District Youth Protection Officer, or in any other locally-appointed club or district role where there may be contact with youth.

[Text omitted]
written explanation of alternative procedures that maintain the intent of the policy or requirements. The general secretary will evaluate and determine whether the alternatives posited by districts meet the intent of the policy, and may bring matters to the Board should circumstances warrant.

Other certification policies include:

A. Certification of Districts for Sending Students Only

Districts that wish to send outbound students without serving as hosts for inbound students, the general secretary may waive certification requirements related to hosting inbound students can apply for outbound-only certification.

B. Certification of Multi-country Districts

In multi-country districts where not all countries within the district wish to participate in the Youth Exchange program, the general secretary may waive will only grant certification to requirements for non-participating countries that meet certification requirements.

41.070.3. Incorporation Legal Entity

Districts must establish a corporation or similar formal legal entity that includes the district Youth Exchange program. This requirement may be met by incorporating the district Youth Exchange program, a group of programs that includes Youth Exchange, or the district as a whole in accordance with Rotary Code of Policies 17.020.

Districts may also meet this requirement by affiliation with an incorporated multidistrict Youth Exchange program for the districts’ activities that are conducted within the scope of the multidistrict program.

41.070.5. International Travel by Youth

No individual Rotarian, club, or district shall undertake an alternative program structure to send minors abroad that circumvents RI youth protection policies, the foregoing Youth Exchange policy, or the immigration and travel policies of any nation or government.

No individual Rotarian, club, or district shall assist or cooperate in sending a young person abroad on an international travel activity unless careful plans are made in advance covering every aspect of the proposed trip, including approval from the district youth protection officer and district Youth Exchange chair. In districts without a youth protection officer, the district governor and the district Youth Exchange committee chair must approve the arrangements.

No club district should provide an identification card, letter of introduction, request for assistance or other credential or document intended to identify or introduce a young person to a club or clubs district in another country, unless complete mutual agreement has been reached in advance with respect to the hospitality or assistance to be provided by the host club district.

No club district is obliged to provide hospitality or assistance to any young person from another country, despite any documented or claimed sponsorship of a Rotary club or district, unless the host club district has specifically agreed in advance to provide such hospitality or assistance.

41.070.7. Reporting to Rotary International

Districts shall provide to RI student data according to certification requirements determined by the general secretary for each inbound student hosted by the district prior to the beginning of an exchange.

All serious incidents, including but not limited to, accidents, death, early returns, and crimes, and any allegations of abuse or harassment shall be reported by the district to RI within 72 hours of the time a district officer learns learning of the incident. Districts must identify a person within the district who will be responsible for reporting to RI. Failure to report incidents to RI within 72 hours may result in suspension of the district’s Youth Exchange certification or other measures as determined by the general secretary for failure to comply. Upon learning that an individual, club, or district knowingly has failed to timely report, the RI Board may terminate the club.

Districts shall provide to RI student data according to certification requirements determined by the general secretary.

41.070.8. Types of Exchanges

The Youth Exchange program includes two distinct program types:

A. Long-term Exchange Program

Long-term exchanges should be for one academic year but may be extended to include part or all of the holiday periods immediately preceding and immediately following the academic year. Students are required to attend school in the host country.
Students must have more than one host family; placement with three successive host families is preferable. In the event that circumstances prevent multiple host family placements, both the sponsor and host district must agree in advance and alert the student’s parent or legal guardian in advance. At least one back-up host family must be available.

Parents of outbound students shall not be required to host inbound students. However, parents of outbound students may volunteer to host or may be asked to assist in finding suitable host families.

Host clubs must select individual Rotarian counselors from their clubs with whom each student is to be in regular contact and to serve as a liaison between the student and the club, the student’s parents or legal guardians, host family and community at large. Sending clubs and/or districts select an individual Rotarian to serve as a resource to an outbound student. The club counselor must not be in a position of authority over the student’s exchange, such as a member of the student’s host family, district or club Youth Exchange officer, school principal, etc. and must be trained in responding to any problems or concerns which may arise during the exchange, including the prevention of physical, sexual and emotional psychological abuse.

The host club should provide for all educational expenses, arrange an appropriate academic program, and must provide a program of orientation and continued contacts to familiarize the student with the host community.

The host club or district should provide a monthly allowance for the student in an amount determined by the parties concerned. The monthly allowance shall be sufficient to cover meals eaten at school or elsewhere.

B. Short-term Exchange Program

Short-term exchanges vary from several days to several weeks or months. They often take place when school is not in session and may not include an academic program. Short-term exchanges generally involve a homestay experience with a family in the host country, but may also be organized as international youth camps or tours.

Host clubs must select individual Rotarian counselors from their clubs with whom each student is to be in regular contact and to serve as a liaison between the student and the club, the student’s parents or legal guardians, host family and community at large. Sending clubs and/or districts select an individual Rotarian to serve as a resource to an outbound student. The club counselor must not be in a position of authority over the student’s exchange, such as a member of the student’s host family, district or club Youth Exchange officer, school principal, etc. and must be trained in responding to any problems or concerns which may arise during the exchange, including the prevention of physical, sexual and emotional psychological abuse.

41.070.9. Eligibility

Participation in Youth Exchange is open to students aged 15 to 19 years at the beginning of the exchange unless the laws and regulations of a specific country deem otherwise. Students 18 years or older may participate by mutual agreement by the participating clubs and districts.

Youth Exchange welcomes any young people who meet the requirements of the program and who are recommended and sponsored by a Rotarian, a club, or a district. They should be above average in their schoolwork.

People with disabilities may participate where and when this is possible and agreed upon between the sending and host clubs or districts.

41.070.10. Student Application

Candidates must submit a written application and must undergo a selection process including personal interviews with the applicant and the applicant’s parents or legal guardians at the club level and at the district level.

Clubs and districts are encouraged to use standard Youth Exchange applications, which are maintained and updated by networks of district and multidistrict Youth Exchange officers.

41.070.14. Preparation

It is not customary for host districts to charge inbound student fees. However, all in-country and optional costs, such as language courses, tours, and insurance, must be outlined and agreed to in advance of the exchange. Sending districts shall provide parents or legal guardians of outbound students with itemized invoices outlining how funds paid to participate in Youth Exchange are used. Copies of these invoices should also be provided to the sending Rotary club.

41.070.16. Student Responsibilities

Students should display comportment at all times reflecting credit on self represent themselves, their home country, and Rotary in ways that reflect Rotary’s values.
commitment to Service Above Self, and as peacebuilders in their host community. They should respect each other and act responsibly, befitting their role as a representative of the program and of Rotary in the world.

41.070.18. Volunteer Selection and Screening
Careful selection of all individuals involved in Youth Exchange should be of paramount concern and be done with the utmost care and consideration.

All adults (Rotarian and non-Rotarians) involved in the program, including but not limited to committee members, host family members, club counselors, and others who have significant or unsupervised contact with youth, must be interviewed to determine suitability to work with youth, complete and sign a Youth Program Volunteer Application form, and agree to undergo criminal background checks, including law enforcement public record checks and a reference check.

The host club or district must conscientiously screen and select host families on the basis of a written application, criminal background checks for all adults in the home, including law enforcement public record checks and reference checks, personal interview, and home visits which must be both announced and unannounced.

Adult volunteers (both Rotarian and non-Rotarian) who have not complied with program requirements must be permanently removed by the district from involvement with youth in a Rotary context.

41.070.19. Volunteer Training
All adults (Rotarian and non-Rotarians) involved in the program, including but not limited to committee members, host families, club counselors, and others, must receive training that includes information on program administration, rules, and abuse and harassment awareness and prevention.

41.070.24. Regional Youth Exchange Groups
The Board has no objection to the formation of regional groups for the purpose of disseminating information, facilitating communication, organizing training events or conferences, or sharing best practices between certified districts and multidistricts provided that:

1) there is no objection by the governors of each of the districts that may be the intended participants based on the name or geographic location of such a group;

2) the group has no decision-making or legislative powers, except for decisions concerning the activities of the group itself;

3) the group does not directly undertake any exchange activity and clearly communicates that only certified districts or multidistricts may plan or arrange exchange activities;

4) funds needed to implement the organization’s activities cannot be made enforceable.

41.070.26. District Youth Exchange Committee Chair and Multidistrict Officer List
The general secretary shall publish and maintain a directory of all district Youth Exchange committee chairs, and multidistrict contacts, and regional group contacts.

57.110.3. Other Activities

b) Youth Exchange Officers Preconvention
The annual Youth Exchange officers preconvention, as part of the official convention program, should occur all day the Friday and Saturday before the convention commences. The preconvention shall be conducted in accordance with RI policy regarding convention operations and procedures. The general secretary is requested to provide staff support for such meeting. The program shall be arranged and implemented by RI and should include discussion of issues identified by the Youth Exchange Committee. The president-elect may appoint a convener to help prepare the content and social activities for the Preconvention. The convener should be a person knowledgeable about the Youth Exchange program from the host district or host country.
APPENDIX O

AMENDMENTS TO THE ROTARY CODE OF POLICIES REGARDING
ROTARY COMMUNITY CORPS
(Decision 60)

41.050.  Rotary Community Corps (RCC)

Rotary Community Corps is a program of Rotary International, formerly known as the Rotary Village Corps, adopted by the Board in 1986.

The Rotary Community Corps (RCC) “Statement of Policy” is as follows:

[text omitted]

6. Responsibilities of a sponsor Rotary club

a) Sponsor Rotary club shall provide ongoing guidance to the Rotary Community Corps and share service-related resources and tools with the corps. The primary sponsor club is responsible for ensuring that activities of the RCC are aligned with RI’s policies and procedures. Sponsor clubs are encouraged to invite RCC members to their meetings and events.

b) Sponsor Rotary club shall appoint at least one RCC advisor or a RCC committee whose responsibility is to participate in the meetings and activities of the RCC, advise on administrative matters, provide mentorship to the RCC leadership and members, and keep the sponsor club informed about the RCC’s activities. The RCC advisor/committee should notify the district community service chair and RI about the accomplishments of the RCC for inclusion in the district and RI publications/communications.

c) Sponsor club or the current RCC representative shall provide RI with the contact information of the incoming RCC representative each year no later than 30 June. Failure to report the RCC representative to RI may result in the termination of the RCC.

7. Rotary Community Corps name and visual identity

a) The name of a Rotary Community Corps shall include the wording “Rotary Community Corps” to show the corps’ affiliation with Rotary. The name should be one that helps identify its locality, sponsor Rotary club, or type of projects the corps is formed to carry out. The general secretary shall determine if a name is appropriate.

b) The name and visual identity of the Rotary Community Corps shall be preserved for the exclusive use and benefit of the corps and its members. A corps and its members are entitled to display the name and visual identity in a dignified and appropriate manner. Each member shall give up such entitlement upon termination of membership or termination of the corps.

68. Membership in Rotary Community Corps (RCC)

a) The membership of each corps should consist of non-Rotarian adults with good character and the desire and capacity to contribute toward enhancement of the community, with consideration given to those with leadership potential. Membership shall be open to any person living, working, or studying in or near the Corps’ community.

[text omitted]

79. Rotary Community Corps (RCC) Leadership Group

a) Rotary Community Corps are encouraged to shall establish a leadership group, in consultation with the sponsoring Rotary club(s), comprised of members in good standing and elected by a simple majority of the corps. The term of office shall be one year unless otherwise determined by the corps and sponsoring club(s).

b) The leadership group shall elect from amongst themselves one individual to represent the corps (RCC representative) in any business with the sponsoring Rotary club(s) or the public. This representative may appoint such committees as deemed necessary to carry out tasks, which shall exist until completion of duties, discharge by the representative, or upon the end of the representa-
tive’s term. Committees for administration, vocational service, community service, and finance are recommended for each corps.

§10. Governors District community service chairs are expected highly encouraged to appoint a district Rotary Community Corps subcommittee.

The role and responsibilities of this subcommittee are to:

i. a) Promote understanding of and participation in the RCC program through regular contact with clubs in the district and through district meetings

ii. b) Assist clubs establishing RCCs

iii. c) Encourage clubs to seek resources for their RCC projects on Rotary Ideas

iv. d) Identify successful RCC projects for promotion via the district website, governor’s monthly newsletter, and Rotary Showcase

v. e) Maintain records of RCC status and activities in the district, and report periodically to the governor and Secretariat

11. A Rotary Community Corps may be terminated:

a) By Rotary International, with or without the consent, approval or concurrence of the sponsor Rotary club, for:

i) failure to function in accordance with RI’s policies

ii) failure to function in accordance with its constitution

iii) initiating, or maintaining, or retaining in its membership an individual who initiates or maintains litigation against a Rotary district, Rotary International, or The Rotary Foundation, including their directors, trustees, officers, and employees, or

iv) for other cause

b) By its sponsor Rotary club(s) or

c) By the corps itself upon its own determination

Sponsor club shall notify RI if a RCC is no longer active or does not comply with RI’s policies. RI will terminate the RCC upon receiving confirmation from the club president.

41.050.1. RI Secretariat Service to Rotary Community Corps

The general secretary charters new Rotary Community Corps, develops program resources, and distributes annual communications to all sponsor Rotary clubs and district community service Rotary Community Corps chairs.

41.050.2. RI Certification of Rotary Community Corps

The general secretary processes certification of Rotary Community Corps. The RCC Organization Form requires the signatures of the RCC representative, and the sponsoring Rotary club president, and district governor.
APPENDIX P

AMENDMENTS TO THE ROTARY CODE OF POLICIES REGARDING
GUIDELINES FOR SPONSORSHIP
(Decision 61)

37.010. Guidelines for Sponsorship of RI Meetings, Events, Projects and Programs
The Board, acknowledging that RI meetings, events, projects and programs are supported in part through sponsorships by business entities and governmental agencies, has adopted the following terms for acceptance of sponsorship of RI meetings, events, projects and programs:

10. All sponsorship proposals, whether obtained by RI or by a local organizing entity, shall require the approval of the general secretary in consultation with the president (when known) who presides over the convention. Such approval shall include but not be limited to the following aspects of each sponsorship proposal:
   a) Appropriateness of the sponsor
   b) Nature of the sponsorship plan
   c) Extent of the sponsorship relationship
   d) Share of the sponsorship revenue between RI and any local organizing entity
   e) Nature of the sponsorship recognition

13. First aid/medical sponsorships: The specifics and details involved with a medical/first aid sponsor must be approved by the general secretary, in consultation with the president (when known) who presides over the convention, at least three months before the meeting, event, project, or program to ensure that the sponsoring organization can comply with RI’s contractual requirements, including but not limited to insurance and indemnification requirements. First aid/medical sponsors sent to the general secretary later than three months before the meeting, event, project, or program will not be considered.

14. Internet sponsorships: The specifics and details involved with an internet sponsor must be approved by the general secretary, in consultation with the president (when known) who presides over the convention, at least three months before the meeting, event, project, or program to ensure that the sponsoring organization can provide the internet services RI requires at its events and also comply with RI’s contractual requirements, including but not limited to insurance and indemnification requirements. Internet sponsors sent to the general secretary later than three months before the meeting, event, project or program will not be considered.

57.150. Miscellaneous International Convention Matters
57.150.1. Solicitation of Sponsors for RI Conventions
The RI Board has authorized the solicitation of sponsors for RI Conventions by both RI and Host Organizations, subject to the approval, on a case by case basis, of the general secretary in consultation with the RI president (when known) who presides over the convention and in compliance with existing Board policy, the “Guidelines for Sponsorship of RI Meetings, Events, Projects and Programs” (Code 36.010.), the “RI and TRF Guidelines for Use of the Rotary Marks by Other Organizations” (Code 33.030.15.), the “Guidelines for Rotary Clubs, Rotary Districts and Other Rotary Entities for Interacting with Other Organizations” (Code 44.020.) and the RI Manual for Conventions.
APPENDIX R

GROW ROTARY MEMBERSHIP OPERATIONAL PLAN (2020–25)
(Decision 67)

An emphasis on growing Rotary is a key element of the RI Strategic Plan. The Grow Rotary Membership operational plan endeavors to align operations and resources to Rotary’s strategic priorities to achieve long-term membership sustainability and growth. This plan supports our existing Rotary and Rotaract clubs’ efforts to remain relevant and attractive to new members and deliver an experience that engages and retains existing members. The plan also seeks to expand Rotary’s reach with innovative models that welcome more participants and gives them meaningful ways to unite and take action.

**Priority: Increase Impact**

**Membership Initiatives:**
- Ensure a consistent message that growing Rotary is the highest internal organizational priority of Rotary International while polio eradication remains Rotary’s highest program priority.
- Continued and coordinated vision, a unified focus and engagement of RI and TRF Senior Leadership and staff.
- Enhance membership initiatives evaluation and membership reporting and measurement.
- Encourage clubs to offer opportunities that engage participants, personally and professionally.
- Encourage clubs to offer local and international service opportunities, including The Rotary Foundation, to engage current and prospective members and participants.
- Develop indices to measure member engagement and incentivize clubs to maximize their results.
- Increase resources, curriculum, and partnerships focused on leadership and skill-building.

**Priority: Expand Reach**

**Membership Initiatives:**
- Improve Rotary’s overall age, gender, ethnic and vocational diversity based on the existing qualifications for membership.
- Strengthen the collaboration and partnership between Rotary and Rotaract clubs.
- Develop new club types and alternative participant models and additional products that appeal to our target market.
- Leverage Rotary events at all levels as opportunities to better connect with existing and prospective members and participants, including sponsors.
- Increase understanding of Rotary and promote use of Rotary resources.

**Priority: Enhance Participant Engagement**

**Membership Initiatives:**
- Improve membership recognition opportunities for effective clubs and members.
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